

**MINUTES OF THE REGULAR MEETING SEPTEMBER 14, 2021
OF THE MT. LEBANON COMMISSION**

The Commission of Mt. Lebanon, Pennsylvania, held a Regular Meeting at 8 P.M., on Tuesday, September 14, 2021, in person and on Zoom. Commission President Mindy Ranney called the meeting to order and led in the Pledge of Allegiance to the Flag. Manager McGill called the roll. Present were Commissioners Andrew Flynn, Leeann Foster (virtually), Craig Grella, Steve Silverman, and Mindy Ranney. Also present were Assistant Manager/Planner McMeans, Fire Chief Sohyda, Police Officer Shipe, Finance Director McCreery, I.T. Manager Schalles, Chief Building Inspector Sarver, Human Resource Officer Cross, Library Director Vittek, and Public Information Officer Lilley. Also present were Phil Weis of the solicitor's office and Dan Deiseroth of the engineer's office.

COMMISSION/MANAGER'S ANNOUNCEMENTS

Manager McGill summarized the information that was reviewed during the discussion session, including review and discussion with the Mt. Lebanon Historic Society, review of the Consent Order, and review of the one structure on a lot in R-3 zoning district. Due to time constraints, items regarding review of the stormwater projects and American Rescue Plan funds and information from commission liaisons on activities with various boards and authorities, will be placed on the agenda for the next meeting.

Manager McGill stated that prior to this meeting, the Commission met in executive session to receive legal advice from the solicitor on various issues and also discussed an appointment to a board. Following tonight's meeting, the Commission will go back into executive session. The next adjourned meeting is scheduled to be held on Tuesday, September 28, 2021, at 8 p.m., to be held in person as well as on Zoom, with the discussion session meeting starting at approximately 6:30 p.m., and the executive session starting at approximately 6 p.m.

Mr. Flynn said on August 29, we learned that former municipal manager and Mt. Lebanon resident Stephen M. Feller died at age 65. Feller served in his position for 14 years, from 2001 to 2015. But that wasn't his first time working here. He was as an administrative aide from 1978 to 1979 and assistant manager from 1982 to 1987. Before becoming manager, he was an executive with the Maryland Port Administration and was city administrator of Hagerstown, Maryland.

Under Mr. Feller's management, Mt. Lebanon completed numerous high-profile construction projects that shaped the way services are delivered today. Mr. Feller oversaw the construction of the public safety center in 2003, the renovation of the historic municipal building in 2004, the construction of the Veterans Memorial in Main Park in 2014, and the major renovation of the swim center in 2014. During his tenure, the Municipality celebrated our centennial in 2012. Additionally, Mt. Lebanon's historical reputation strengthened during his tenure as more than 4,400 properties were added to the National Register of Historic Places in 2014.

He left his Mt. Lebanon position in 2015 to become chief administrative officer and trust administrator of Municipal Risk Management, a nonprofit that offers workers compensation insurance to municipalities.

Mr. Feller was a dedicated public servant with a fabulous sense of humor and was a friend and mentor to many of the current municipal staff. His peers, colleagues and friends in municipal government think highly of him and have said they will remember his kindness, intelligence and consummate professionalism.

Funeral services were private, but there will be a public celebration of life at some point in the future. The Commission wishes to extend its most sincere condolences to all of his family and friends.

September is Love Your Library Month, and it's the perfect chance for your Mt. Lebanon Public Library donations up to \$500 to be matched by a generous gift from the Jack Buncher Foundation through September 30. Details are on the library website at mtlebanonlibrary.org/LYL (for Love Your Library!)

Thanks to everyone who filled out the survey for the Parks Master Plan and Recreation Center Feasibility Study this summer. Consultants from Environmental Planning and Design now have some follow-up questions. We'll post a link to a new survey on the municipal website at mtlebanon.org/parkspan next week. Please fill it out by the end of the month to continue to help shape the future of parks and recreation in Mt. Lebanon.

Congratulations to Oxford Boulevard resident Chris Heck, the recipient of Community Relations Board's 2021 Volunteer of the Year Award. Chris is a member of the Mt. Lebanon Partnership and the economic development council and worked tirelessly during the pandemic lockdown to deliver food and other needed goods through Mt. Lebanon's Neighborhood Aid program. Congratulations to Chris for this well-deserved honor. You can read a profile of Chris in this month's Mt. Lebanon Magazine and on lebomag.com.

And, a reminder that changes to Mt. Lebanon's onstreet overnight parking ordinance go into effect on Friday, October 1. You may request permission to park on the street overnight online at mylebo.mtlebanon.org, but you are limited to 20 times per license plate per year. For frequently asked questions and details about the new rules, go to mtlebanon.org, under "trending now."

JUNIOR COMMISSIONER RAAFAY KHAN COMMENTS.

Raafay Khan was not able to attend the meeting.

CITIZENS COMMENTS

Bill Hoon of 456 Coolidge Avenue referenced an article on the deer management program. He spoke against the program, stating that he believed it is too costly.

CONSIDERATION OF THE MINUTES FROM THE REGULAR MEETING HELD AUGUST 10, 2021

Ms. Foster moved and Mr. Grella seconded to approve the minutes. The vote was called. The motion carried unanimously.

**CONSIDERATION OF ORDINANCE (BILL NO. 7-21) ACCEPTING THE
MEDICATION OF THE SANITARY SEWER FOR THE ROLLING
LAMBERT SUBDIVISION PLAN ALONG WASHINGTON ROAD**

Mr. Flynn said Rolling Lambert, LLC, developer of the properties in the Rolling Lambert Subdivision Plan has constructed an extension of the Municipal sanitary sewer that runs from an existing eight-inch line at the rear of the development. The sanitary system includes the eight-inch sanitary sewer and three manholes within the easement area shown in the Exhibit Plan Utility & Access Easement. The ownership of the four-inch lateral lines is property of the respective townhouse owners.

The installation of the sanitary sewer line was inspected by the Municipal Engineer's office and the final testing verified on July 24, 2020.

The Municipal Engineer is now recommending adoption of an ordinance for accepting the dedication of the sanitary sewer in the Rolling Lambert Subdivision Plan.

Ordinance (Bill No. 7-21) was introduced on August 10, 2021.

Mr. Flynn moved and Mr. Silverman seconded to enact Ordinance (Bill No. 7-21). The vote was called. The motion carried unanimously.

**INTRODUCTION OF ORDINANCE (BILL NO. 8-21) TO ALLOW FOR
MULTIPLE PRIMARY STRUCTURES IN THE R-3 ZONING DISTRICT**

Ms. Foster said Section 104.5 of Chapter XX of the Municipal Code (Zoning) currently restricts property in the R-1, R-2, and R-3 zoning districts to only one principal building per lot. The proposed amendment would remove the R-3 zoning district from Section 104.5 of Chapter XX. The Planning Board recommended the Ordinance amendment at its August 17, 2021 meeting.

Ordinance (Bill No. 8-21) was introduced, and the public hearing was set for September 28, 2021.

**INTRODUCTION OF ORDINANCE (BILL NO. 9-21) AMENDING
THE PARK RULES AND OPEN CONTAINER ORDINANCE TO
ALLOW FOR AN ALCOHOL PERMIT IN CERTAIN PAVILIONS**

Mr. Silverman said currently, alcohol is prohibited in all municipal parks. The proposed ordinance will allow alcohol in certain pavilions pursuant to a permitting system. The proposed ordinance also creates a corresponding exception in the Open Container Ordinance.

Ordinance (Bill No. 9-21) to amend the Municipal Park Rules and Open Container Ordinance to allow alcohol in certain pavilions pursuant to a permitting system was introduced.

**CONSIDERATION OF RESOLUTION NO. R-10-21
TO APPOINT AN EMERGENCY MANAGEMENT COORDINATOR**

Ms. Foster said per Pennsylvania Title 35, each local organization of emergency management shall have a coordinator who shall be responsible for the planning, administration, and operation of the local organization subject to the direction and control of the executive officer or governing body. Deputy Chief Chris Buttler, who retired in June of 2021, had served as the Municipal Emergency Management Coordinator since 2006. The fire chief and manager recommend the appointment of Fire Lieutenant Dan Morris to the position of Emergency Management Coordinator for the Municipality of Mt. Lebanon, based on his professional competence and prior experience working with the Cambria County Department of Emergency Services.

Ms. Foster moved and Mr. Grella seconded to adopt Resolution No. R-10-21, appointing Fire Lieutenant Dan Morris as Municipal Emergency Management Coordinator. The vote was called. The motion carried unanimously.

**CONSIDERATION OF RESOLUTION NO. R-11-21 TO MAKE
APPLICATION TO DCED'S KEYSTONE COMMUNITIES GRANT
PROGRAM IN THE AMOUNT OF \$44,500 FOR PLANNING
SERVICES FOR THE SECOND PHASE OF VIBRANT UPTOWN**

Mr. Grella said the Municipality seeks to make application to the Commonwealth of Pennsylvania's Department of Community and Economic Development Keystone Communities Program in the amount of \$44,500. DCED requires a Resolution and 50% match. Therefore, the Commission is seeking approval of Resolution No. R-11-21 authorizing staff to submit the aforementioned application with a request to the Commonwealth of \$22,250 for planning services and agreeing to a 50% local match of \$22,250.

Mr. Grella moved and Ms. Foster seconded to adopt Resolution No. R-11-21. The vote was called. The motion carried unanimously.

**CONSIDERATION FOR A GRANT OF EASEMENT FOR THE SANITARY SEWER
FOR THE ROLLING LAMBERT SUBDIVISION PLAN ALONG WASHINGTON RD.**

Mr. Flynn said a Grant of Easement has been submitted to the Municipality by Rolling Lambert, LLC, developer of the properties in the Rolling Lambert Subdivision Plan, which consists of five individually owned townhouses, 762, 766, 770, 774, and 778 Washington Road. The sanitary system includes the eight-inch sanitary sewer and three manholes within the easement area shown in the Exhibit Plan Utility & Access Easement. The ownership of the four-inch lateral lines is property of the respective townhouse owners. The installation of the sanitary sewer line was inspected by the Municipal Engineer's office, and the final testing verified on July 24, 2020.

Mr. Flynn moved and Mr. Silverman seconded to accept the Grant of Easement for the sanitary sewer in the Rolling Lambert Subdivision Plan. The vote was called. The motion carried unanimously.

**CONSIDERATION FOR THE ADJUSTMENT TO FINANCIAL
SECURITY POSTED FOR THE UPTOWN PLACE PROJECT**

Mr. Silverman said Rolling Lambert Building Company has requested a release of the financial securities posted for improvements installed for the Uptown Place land development at 770 Washington Road by email. The request has been reviewed and verified by the Municipal Engineer, who found that all work was completed as per the plan. Earlier in tonight's meeting, the Commission approved an ordinance accepting the dedication of the sanitary sewer at this property and also accepted the grant of easement for the same sanitary sewer. The Engineer is recommending approval of the release of the amenities bond in the amount of \$33,550.91 and recommending the municipality hold the cash deposit of \$2,408.70 as an 18-month maintenance bond.

Mr. Silverman moved and Mr. Flynn seconded to release the remaining amenities bond for the Uptown Place land development in the amount of \$33,550.91 and hold the cash deposit of \$2,408.70 as an 18-month maintenance bond. The vote was called. The motion carried unanimously.

**CONSIDERATION OF AN APPOINTMENT TO THE
ENVIRONMENTAL SUSTAINABILITY BOARD TO FILL AN UNEXPIRED TERM**

Mr. Flynn moved and Mr. Silverman seconded to appoint Sean Battis of Jayson Avenue to fill an unexpired term ending March 31, 2023. The vote was called. The motion carried unanimously.

**CONSIDERATION OF THE EXPENDITURE
LIST FOR JULY TOTALING \$6,749,177.23**

Mr. Grella moved and Ms. Foster seconded to approve the expenditure list for July totaling \$6,749,177.23. The vote was called. The motion carried unanimously.

DEPARTMENTAL REPORTS

Mr. Silverman asked that the reports be received and filed.

ADJOURNMENT

The meeting was adjourned at 8:40 p.m.