



MT. LEBANON
PENNSYLVANIA

**Parks Advisory Board Meeting Minutes
Tuesday, October 1st, 2019 - 6:30 p.m.
Municipal Building Room C**

I. Roll Call & Declaration of Quorum:

Ms. Kramer called the meeting to order at 6:31 PM, and proceeded with the roll call. Elaine Kramer, Richard Heyse, Albert Presto, Greg Newman, and Pam Burrett attended the meeting.

The meeting was also attended by Facilities & Parks Coordinator, Phillip Avolio, and the Director of Public Works, Rudy Sukal.

Ron Block, Jonathan Farrell, and Commissioner Fraasch were absent.

II. Citizen Comments: No Citizen Comments to Report.

III. Approval of September 2019, Meeting Minutes:

Ms. Kramer asked the group to review the September draft minutes and provide comment.

Ms. Kramer also submitted a copy of the draft minutes to Mr. Avolio with minor grammar and spelling corrections as well as the completion of a fragmented sentence.

A motion was made by Mr. Presto and seconded by Ms. Burrett to approve the minutes as amended. The motion passed and the revised minutes were accepted.

IV. Church Place Park Review:

Ms. Kramer noted a patch of knotweed close to the Church parking lot that should be treated before it has a chance to spread further. She also inquired if the current playground area could be made accessible.

Mr. Sukal noted that the slope from the pergola down to the playground may not meet the 1:12 requirement. Mr. Avolio also noted that even with an accessible path to the playground, there are currently not any ground play features on the current unit.

Ms. Kramer asked the group if they would like to see a toddler swing installed in the park, as this was brought up to her by a resident using the park.

Mr. Avolio noted that he is working with GameTime playground manufacturers to find a swing structure with the smallest possible safety surface, as the available footprint will be very tight.

Ms. Kramer noted that if a toddler swing unit took up too much real estate in the park, another possible addition would be a bench swing near the pergola area.

Mr. Newman noted that there are a few sections of sidewalk that are offset greater than $\frac{3}{4}$ " that should be addressed. He also pointed out a sharp edge on the aluminum bench under the peach tree, and inquired about a concrete structure alongside the steps leading down from the play area.

Mr. Presto noted that the top of the pergola may be starting to get covered in moss.

Mr. Heyse explained the importance of pruning back the flowering fruit trees before they get much bigger.

V. Main Park Review:

The group decided to gather 5-10 priority items from each member, and submit them to Mr. Heyse. Mr. Heyse would then compile the master list and share it with Mr. Avolio to working towards completing.

The group also agreed that the rain garden next to the restrooms needs to be addressed. They asked that the owner of the structure be notified to see if there is an ongoing interest in maintaining the feature.

Mr. Avolio noted that he would research this project to find out who is in charge of ongoing maintenance.

Ms. Kramer noted that the group may need to have additional conversations regarding the play surface, equipment, and future of the area around the pavilion where the Norway Maple was recently removed.

VI. North Meadowcroft Park Review:

Ms. Burrett noted the poor condition of the fencing around the entire park.

Mr. Heyse noted that the nets looks to need adjusting.

Mr. Sukal noted that phase II would include fencing, resurfacing, and possibly lighting. He also mentioned that there has been talk of repurposing one of the surfaces for pickle ball.

VII. Twin Hills Park Review:

Mr. Newman noted that the kiosk glass cover was unlocked and he was not sure who maintains the keys to lock them back up.

Mr. Heyse asked if the group thought a brush mower would be a good investment to help keep the cleared areas maintained once a year.

They discussed storage and the overall liability of volunteers using it to help maintain trails and restoration areas.

Ms. Kramer noted that she received comments from park users that the wooden foot bridges get very slippery, and wondered if there was some sort of treatment that could be added for better traction.

Mr. Sukal shared with the group a message from the Scott Twp. Conservancy regarding the removal of foot bridges in the park. He noted that he was told that the bridges were being removed, and he would like to use them in other locations in Scott Twp.

The group was not aware of any bridge removals in the park.

VIII. New Business

Ms. Kramer reminded the group of the invitation from the Economic Development Council to attend their next meeting. She noted that she did not hear back from anyone, and that she will contact Mr. Farrell about attending on the Board's behalf. The group wanted to discuss the future of McNeilly Park.

IX. Old Business

No Old Business was Reported.

X. Announcements

Ms. Kramer reminded everyone to attend the upcoming presentation at the Library followed by the tree ID Walk in Bird Park.

Mr. Avolio encouraged the group to take copies of the event flier in the front of the room and pass them out or post them wherever they would like.

XI. Commission Update:

No Commission Update Provided.

XII. Adjournment

A motion was made by Mr. Newman and seconded by Ms. Burrett to adjourn the meeting. The motion passed and the meeting adjourned at 7:43 PM.