



MT. LEBANON  
PENNSYLVANIA

**Parks Advisory Board Meeting Minutes  
Tuesday, February 6, 2018 - 6:30 p.m.  
Municipal Building Room C**

**I. Roll Call & Declaration of Quorum**

Mr. Farrell called the meeting to order at 6:30 PM, and proceeded with the roll call. The meeting was attended by Jonathan Farrell, Pam Burrett, Elaine Kramer, Richard Heyse, and Megan Zadecky.

The meeting was also attended by the Municipal Manager, Keith McGill, Director of Public Works, Rudy Sukal, Facilities & Parks Coordinator, Phillip Avolio, and Commissioner Kelly Fraasch.

Gregory Newman and Ron Block were absent.

**II. Citizen Comments**

No citizens' comments to report.

**III. Approval of January 2018, Meeting Minutes**

Mr. Farrell asked the group to please review the January 2018 meeting minutes.

Ms. Kramer asked to have the phrase, "in the funding" changed to "if the funding" under the Current Budget Review agenda item.

A motion was made by Ms. Kramer and a second by Mr. Heyse to approve the minutes as amended. The motion passed, and the amended minutes were approved.

**IV. Twin Hills Invasive Update:**

Allison McGee and Tom Schevtchuk updated the group on the Twin Hills Invasive work planned for 2018. They reviewed the general location of this projects concentration as well as Eichenlaub's process for this service. The group discussed future planting in the cleared area using native seed and trees.

Mr. Farrell noted that depending upon the completion of the work, it may be necessary to re-seed the area in the spring of 2019 with a more permanent seed mixture.

Mr. Schevtchuk noted that a tentative start date for the mechanical clearing is currently slated for August – September period with seeding to directly follow.

Mr. Sukal noted that he would contact Scott Township when it gets closer to the start of the project to discuss access to the park.

#### **V. Public Works Master Plan Update:**

Mr. McGill and Mr. Sukal reviewed the most recent updates involving the Public Works Master Plan and Robb Hollow Park. The group received a presentation on the locations of the proposed shooting range and additional support buildings for the Public Works operations. The new plan included the creation of a green space just under 1 acre along with designated parking for trail access.

The group discussed the possibility of abandoning the original trailhead at the entrance off Lindendale Dr. and relocating it to the newly proposed green space. Several members agreed that it might be a good idea to abandon the section of trail from the current trailhead to the proposed new one, as that section of trail is hazardous and hard to access for maintenance.

#### **VI. New & Existing Projects Discussion:**

The group decided to table this discussion for the March meeting.

Ms. Kramer noted that she would like to discuss re-visiting the Parks Master Plan, and would like to discuss this for a potential ranking at the next meeting.

Mr. Avolio noted that the group has the list ranking tentatively slated for completion by the April meeting.

#### **VII. New Business**

No New Business was reported.

#### **VIII. Old Business**

No Old Business was reported.

#### **IX. Announcements:**

Commissioner Fraasch spoke to the group about the importance of getting in front of the Commission to convey new projects and ideas. She noted that not all Commissioners are fully up to speed on every board and authority, and it would always be helpful to keep them informed as much as possible.

Ms. Kramer reminded the group about their walk of the Robb Hollow Trails. She noted that she would email everyone a scheduler to easily select the best date for everyone to meet and walk the property.

#### **X. Adjournment**

A motion was made by Mr. Heyse and seconded by Ms. Kramer to adjourn the meeting. The motion passed and the meeting adjourned at 8:10 PM.