



MT. LEBANON  
PENNSYLVANIA

**Parks Advisory Board Meeting Minutes  
Tuesday, August 8, 2017 - 6:30 p.m.  
Municipal Building Room C**

**I. Roll Call & Declaration of Quorum**

Mr. Farrell called the meeting to order at 6:30 PM, and proceeded with the roll call. The meeting was attended by Jonathan Farrell, Pam Burrett, Elaine Kramer, and Ron Block.

The meeting was also attended by the Director of Public Works, Rudy Sukal, Facilities & Parks Coordinator, Phillip Avolio, and Commissioner Steve Silverman.

Richard Heyse, Carrie Beck, and Megan Zadecky were absent.

**II. Citizen Comments**

No citizens' comments to report.

**III. Approval of June, 2017, Meeting Minutes**

Mr. Farrell asked the group to please review the June 2017 meeting minutes.

A motion was made by Mr. Farrell and seconded by Mr. Block to approve the minutes as presented. The motion passed, and the minutes were accepted.

**IV. Arboretum Update**

Sandy Marek, with Mt. Lebanon Information Technology, reviewed the progress made with designing the Arboretum for the municipal website. She explained the different screen shots and the abilities and restrictions that she is working with.

The group provided feedback and guidance on the design and function of the site with Ms. Marek.

**V. Park Assessment Assignments**

The board discussed their plan for conducting visits to each municipal park to review possible capital projects and assess the overall condition of each property.

Mr. Farrell suggested that the group make visits to Main, Bird, Iroquois, and Rockwood parks before the next meeting. He also noted that he would like to see the group start to assess the parklets as well.

Mr. Sukal reminded the group not to focus on the daily maintenance items such as trashcans, litter policing, or other general operations as staff complete them daily.

## **VI. MS4 Park Concepts**

Mr. Avolio reminded everyone to be aware of MS4 concepts during their visits to the parks. He noted that pointing out eroding slopes, bare soil, or even potential storm water projects would help the municipality to reduce their TMDL.

## **VII. New Business**

No new business was discussed.

## **VIII. Old Business**

No old business was reported.

## **IX. Announcements**

Mr. Silverman reported that Carrie Beck has indicated that she will be stepping down from the PAB, but has not received a formal resignation yet.

Mr. Sukal noted that Williamsburg Park CIP would be starting on Monday, August 14. He mentioned that recreation has reached out to residents and pavilion renters to alert them of the construction.

Mr. Sukal also noted that public works crews are completing the replacement of the staircase from Austin to Cedar.

Mr. Block announced upcoming scout projects that will be taking place in Twin Hills Park.

## **X. Adjournment**

A motion was made by Ms. Kramer and seconded by Ms. Burrett to adjourn the meeting. The motion passed, and the meeting adjourned at 8:25 PM.