



## **Parks Advisory Board Meeting Minutes**

**Tuesday, January 10, 2012 - 7:30 p.m.**

**Municipal Building Meeting Room C**

**Attended by:** Board members Michael Brown, Patrick Eberz, Susana Montoya, Bruce Parry and Janice Seigle. Also present was Director of Recreation, David Donnellan

**Absent:** Board members Bill Moorhead and John Vogel

I. Approval of the November 2011 Minutes

The minutes were approved as submitted.

II. Election of Chair

John Vogel was elected Chair.

III. Election of Vice Chair

Bruce Parry was elected Vice Chair.

IV. Citizens Comments

There were no citizen comments.

V. Street Trees

Susanna Montoya reported that a bucket truck was included in the 2012 budget. She indicated she would follow up with Public Works Director, Tom Kelley, to get an update on the tree planting list.

VI. Highland Terrace Park

Janice Seigle reported that the west side of the park is maintained, but that the east side looked abandoned other than some old pieces of playground equipment in disrepair. The Board recommended that all playground equipment on the East side of Highland Terrace Park be removed, and that the website be updated to reflect the anticipated changes.

VII. New Business

A. 2012 Parks Advisory Board Meeting Schedule

The meeting schedule was approved.

B. Board and Authority Annual Input Form

The form was completed and is attached to these minutes.

VIII. Announcements

There were no announcements.

IX. Adjournment

The meeting adjourned at 8:50 p.m.



**Parks Advisory Board**

**Tentative 2012 PAB Meeting  
Dates**

<b>January 10, 2012</b>	<b>7:30 p.m.</b>
<b>February 7, 2012</b>	<b>7:30 p.m.</b>
<b>March 6, 2012</b>	<b>7:30 p.m.</b>
<b>April 3, 2012</b>	<b>7:30 p.m.</b>
<b>May 1, 2012</b>	<b>7:30 p.m.</b>
<b>June 5, 2012</b>	<b>7:30 p.m.</b>
<b>July, 2012</b>	<b>No meeting is scheduled</b>
<b>August 7, 2012</b>	<b>7:30 p.m.</b>
<b>September 4, 2012</b>	<b>7:30 p.m.</b>
<b>October 2, 2012</b>	<b>7:30 p.m.</b>
<b>November 6, 2012</b>	<b>7:30 p.m.</b>
<b>December 4, 2012</b>	<b>7:30 p.m.</b>



## Board and Authority Annual Input Form

---

Board Parks Advisory Board

Year 2011

Staff Liaison David Donnellan

Meetings held First Tuesday of each month

Please complete this form and submit to Marcia Taylor by January 20, 2012.

1. Do citizens provide input at your meetings?  Yes  No  
If yes, please describe the nature of citizen input Park conditions (vandalism, maintenance concerns, invasive species etc.) park projects and improvements, park rules and regulations and announcements from the Mt. Lebanon Nature Conservancy.
2. What were the main issues addressed by the board during the past year? Municipal planting beds, Earth Day in Mt. Lebanon participation, Ad Hoc Land Use Committee Report response, Park Inspection Reports, Tree City USA designation and Growth Award, Municipal park and street trees, Pennsylvania Boulevard Park proposal, CIP and recreation bond issue.
3. What are the major issues expected for the upcoming year? Park inspections, Tree City USA designation and Growth Award, park and street trees and recreation capital improvements plan.
4. What are the board's goals for the upcoming year? Work to surpass the public's perception of a quality park, make recommendations to the Commission regarding park maintenance improvements, attend one or more Commission Meetings to keep the Commission informed, uphold responsibility to advocate for park concerns, meet requirements for Tree City USA Growth Award, work to increase diversity of municipal tree planting list, improve communications with the Commission, find creative ways to be of value to the community and add value to the parks.
5. Are there particular skills needed for future board members? Knowledge of parks and recreation, municipal law, engineering, and ecology are helpful, but not necessary.
6. Are there attendance issues with any of the board members? No.
7. Does the municipality need to provide additional resources to make the work of this board more efficient? Funding for maintenance and improvements in the parks.
8. Are the right number and frequency of meetings being held?  Yes  No  
If not, what changes should be made to the meeting frequency/scheduling? \_\_\_\_\_
9. Does this board still have a purpose or reason to continue in existence? Yes.