

**MINUTES OF THE ADJOURNED MEETING MAY 26, 2026
OF THE MT. LEBANON COMMISSION**

The Commission of Mt. Lebanon, Pennsylvania, held an Adjourned Meeting at 8 P.M., on Tuesday, May 26, 2026. Commission President Siegler called the meeting to order and led the Pledge of Allegiance to the Flag. Manager McGill called the roll. Present were Anne Swager Wilson, Andrew Flynn, Jeff Siegler, Margaret Izzo and Nick Petti. Also, present were Police Chief Haberman, Public Information Officer Lilley, Fire Chief Christofel, Public Works Director Sukal and Assistant Manager/Municipal Planner McMeans. Phil Weis of the solicitor's office and Dan Deiseroth of the engineer's office were present.

COMMISSION/MANAGER'S ANNOUNCEMENTS

Manager McGill summarized the information that was reviewed during the discussion session, including updates on various activities from the commissioners for various advisory boards to which they are liaison to, an overview of the Emergency Operations Center process and functions, received information on the Fire Department's Standards of Cover and Strategic Plan, a presentation on Middle and Seymour Field renovations and Brafferton Park improvements and finally a review of a possible right-of-way coordinator-project manager position in Public Works.

Manager McGill stated that prior to this meeting, the Commission met in executive session to receive legal advice from the solicitor on a variety of topics. The next meeting of the Commission will be held on Tuesday, June 9, 2026 at 8 p.m. Meetings are held at 8 pm in Commission Chambers, with the discussion session meeting starting at approximately 6:30 p.m., in Room C. These meetings are available on Zoom. The executive session starts at approximately 6 p.m.

Mr. Flynn announced that the Mt. Lebanon Swim Center has a delayed opening this year due to the late delivery and installation of a part for the pump. It is scheduled to open regular hours on June 1. In the meantime, Mt. Lebanon pool pass owners can enter both the Dormont and Scott pools for free. Both pools will have a list of pass holders but be sure to take your ID and your receipt just in case. We know how important the Mt. Lebanon pool is to residents and we are deeply sorry for this interruption.

Mr. Flynn announced that the Uptown Farmers Market starts this Saturday, May 30 on Washington Road. The market runs from 9 a.m. to noon and features local produce, meat, bread and treats. The market is sponsored by the Mt. Lebanon Partnership and will run every Saturday through October.

Mr. Flynn said that a 5K to benefit Hoover Elementary School will close some roads in that neighborhood, from 8 a.m. to 10 a.m. on Saturday, May 30. A detailed map is on our website, mtlebanon.org, under "trending now." Best of luck to Hoover for a successful annual event.

Mr. Flynn said if you're a high school student and you're looking at us up here on the dais and you're thinking "Someday I want to do that ... I want to serve the public and create the kind of community I think Mt. Lebanon should be..." have I got a deal for you! Please consider

applying to be a Mt. Lebanon Junior Commission or Junior Board Member for the 2026-27 school year. Both positions create valuable links between students and local government. Help young Mt. Lebanon residents be seen and heard as we create policies that will carry into the future. Applications for both positions are due to our Public Information Office on July 8. Find an application and list of qualifications at mtlebanon.org/JuniorCommissioner.

Finally, Mr. Flynn stated Relay for Life of Mt. Lebanon will be Saturday, June 6, starting at 2 p.m., at the high school stadium. The annual event raises money for the American Cancer Society and offers hope to donate, purchase food and play games. Admission is free and the public is welcome.

CITIZEN COMMENTS

Bill Hoon of 456 Coolidge Avenue spoke about deer culling.

David Egler of 121 Poplar Drive discussed stormwater and refuse fees. Mr. McGill gave him the figures he had previously requested.. He also stated that he would like Mt. Lebanon to acquire delinquent properties on Pennsylvania Boulevard.

CONSIDERATION OF THE MINUTES FROM THE REGULAR MEETING HELD MAY 12, 2026

Mr. Petti moved, and Ms. Swager Wilson seconded to approve the minutes. The vote was called. The motion carried 5-0.

CONSIDERATION OF RESOLUTION NO. R-12-26 AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE REDEVELOPMENT AUTHORITY OF ALLEGHENY COUNTY'S GAMING ECONOMIC DEVELOPMENT TOURISM FUND

The municipality, for the benefit of its citizens, wishes to submit a grant application to the Redevelopment Authority of Allegheny County's (RAAC) Gaming Economic Development Tourism Fund (GEDTF), which provides support projects in the public interest within Allegheny County.

The Municipality is requesting \$500,000 in funds for the Mt. Lebanon South Garage Demolition project, which is situated at 705 Florida Ave. This specific project aims to demolish the existing parking structure, although the overall project aims to reconstruct a new parking structure which could potentially include a mixed-use development atop of the structure.

There is no required municipal match required for this grant application.

Ms. Izzo moved, and Mr. Flynn seconded to adopt Resolution No. R-12-26. The vote was called. The motion carried 5-0.

**CONSIDERATION OF RESOLUTION NO. R-13-26 ADOPTING FIRE DEPARTMENT
2026 COMMUNITY RISK ASSESSMENT AND STANDARDS OF COVER**

As part of the Fire Department's accreditation through the Center for Public Safety Excellence (CPSE), the department conducts a comprehensive assessment of the community and produces a document known as the Community Risk Assessment and Standards of Cover (CRA/SOC). This document provides a structured, evidence-based framework for evaluating community risks, establishing service levels, determining appropriate resource deployment, and assessing performance through data analysis. It serves as a transparent and defensible foundation for planning, funding, and operational decision-making. The Fire Department has been conducting this analysis and updating the CRA/SOC since 2009.

Ms. Swager Wilson moved, and Mr. Petti seconded to adopt Resolution No. R-13-26. The vote was called. The motion carried 5-0.

**CONSIDERATION OF RESOLUTION NO. R-14-26 ADOPTING THE 2026
FIRE DEPARTMENT STRATEGIC PLAN**

The Fire Department has completed the process of developing and adopting a new Strategic Plan. The department has utilized a formal strategic planning process since 2009. This updated Strategic Plan establishes a five-year roadmap for organizational improvement and supports the requirements of the Center for Public Safety Excellence (CPSE) accreditation model. It aligns community expectations with organizational priorities; connects the department's mission, vision, values, and goals; guides resource allocation and decision-making; establishes measurable performance objectives; and promotes accountability and transparency throughout the organization.

Mr. Flynn moved, and Ms. Izzo seconded to adopt Resolution No. R-14-26. Mr. Flynn thanked the Fire Department for all of their hard work on this. The vote was called. The motion carried 5-0.

**CONSIDERATION TO PURCHASE ONE FOUR WHEEL DRIVE RAM 2500 TRUCK
FROM JIM SHORKEY AUTO GROUP AND A & H EQUIPMENT COMPANY
THROUGH THE PENNSYLVANIA COSTARS PURCHASING PROGRAM**

This truck will replace truck #603, a 2018 model Dodge Ram 2500, used by the public works parking maintenance staff for maintenance duties and winter snow removal operations. The new truck includes a 2026 Ram 2500 four-wheel drive Tradesman cab and chassis that will be provided by the Jim Shorkey Auto Group at a cost of \$44,156.00. A & H Equipment will provide a dump body, a 7 ½ foot Fisher snowplow, and a Buyers stainless steel tailgate salt spreader at a cost of \$35,559.00. The total cost of the vehicle will be \$79,715.00 and will be paid from the parking fund portion of the municipal budget. \$80,000 has been appropriated for the purchase of the new truck and accessories in the 2026 budget. Truck #603 will be reassigned to the recreation department and the truck currently used by recreation will be sold at auction to offset the cost of the new vehicle.

Mr. Petti Moved and Ms. Swager Wilson seconded to purchase one four-wheel drive Ram 2500 from the Jim Shorkey Auto Group through the Pennsylvania Costars Purchasing Program contract number 025-E22-485 and a dump body, salt spreader and plow upfit from A & H Equipment through the Pennsylvania Costars Purchasing Program contract number 025-E22-458 for a total cost of \$79,715.00. The vote was called. The motion carried 5-0.

**CONSIDERATION OF FINAL APPROVAL OF A LAND DEVELOPMENT PLAN FOR
THE BRAFFERTON FIELD IMPROVEMENTS PROJECT**

The Municipality of Mt Lebanon owns the property located at 799 Brafferton Dr where Sunset Hills Park and Brafferton Field is situated. This project includes improvements and upgrades to the field surfaces, playground area, and an expansion of the parking areas and driveways. The Planning Board granted preliminary approval and recommended final approval at the April 21st, 2026, Planning Board meeting. All engineering comments have been addressed.

Ms. Izzo moved and Mr. Flynn seconded to grant final approval to the Brafferton Field Improvement Project. The vote was called. The motion carried 5-0.

**CONSIDERATION OF FINAL APPROVAL OF A LAND DEVELOPMENT FOR THE
MIDDLE AND SEYMOUR FIELD RENOVATION PROJECT**

The Municipality of Mt Lebanon owns the property located at 900 Cedar Blvd where the Middle and Seymour fields are situated. This project includes improvements and upgrades to the ball field surfaces, field lighting, fencing, bleachers, sidewalks, expansion of the southern parking area and stormwater facilities. The Planning Board granted preliminary approval at the March 17, 2026 meeting and recommended final approval at the April 21st, 2026 Planning Board meeting. All engineering comments have been addressed.

Ms. Swager Wilson moved and Mr. Petti seconded to grant final approval to the Middle and Seymour Field Renovation Project. Mr. Siegler thanked Gateway and the Planning Board for their work on these projects. The vote was called. The motion carried 5-0.

**CONSIDERATION OF AN AWARD FOR MT. LEBANON'S
2026-2027 INSURANCE PROGRAM**

The non-employment-related insurances for the municipality expire on June 5, 2026. This includes property, equipment, crime, automobile, general liability, professional, and umbrella coverages. For the upcoming year, staff is recommending the quote from our current broker of record, HUB International Limited, with the insurance providers outlined below.

Vendor	Policy Type	Expiring Amount	Renewal Amount
Travelers	Property, Equipment, Inland Marine, Crime, General Liability, Automobile	\$394,690	\$447,775
Travelers	Public Officials, Employment Practices, Law Enforcement	\$118,896	\$160,008

Travelers	Excess/Umbrella Liability (\$10 million)	\$60,348	\$74,465
Travelers	Cyber Liability	\$19,392	\$22,945
CNA	Equipment Breakdown	\$23,696	\$23,893
Total		\$617,022	\$729,086

There are changes to the coverage, deductibles and limits for the next year based the needs of the Municipality. All changes still sufficiently cover the Municipality. The general fund will be responsible for \$689,116, and the parking fund will pay \$39,970.

Mr. Flynn moved and Ms. Izzo seconded to authorize the placement of insurance for 2026-2027 through HUB International Limited at a cumulative premium not to exceed \$729,086. The vote was called. The motion carried 5-0.

CONSIDERATION OF THE EXPENDITURE LIST FOR APRIL
TOTALING \$5,153,863.64

Mr. Petti moved and Ms. Swager Wilson seconded to approve the expenditure list for April totaling \$5,153,863.64. The vote was called. The motion carried 5-0.

DEPARTMENTAL REPORTS

Ms. Izzo asked that the reports be received and filed.

ADJOURNMENT

The meeting was adjourned at 8:35 pm.