

Mt. Lebanon Library Board of Trustees
Meeting Minutes
April 21, 2026

Present: Holiday Adair, Maura Brand, Peter Halsey, Anthony Moretti, Anne Swager Wilson (Commission Liaison), Bob Taylor, Susan Tracey (Friends of the Library), Robyn Vittek (Library Director), Susanne Wagner.

Approval of Consent Agenda.

- Check the Board meeting dates in the packet and notify Robyn of impending conflicts.
- DRAW Collective contract has been reviewed by all required parties, work will move quickly now to begin in August
- Budget is on track for this time of year (gift fund is unencumbered so can be used for renovation project)
Moved to Approve: Holiday Seconded: Peter. Unanimous approval.

Comments from Observers. None

Friends of the Library. (Susan Tracey)

- *Plant Sale:* May 9th 10:00 am to 1:00 pm pre-sale will occur online (using Barsh Farms – New Castle, PA) except for herbs and hanging baskets (100+ ordered for sale on day of pick up; coming from Bob's Market)
- *Mt. Lebanon Garage Sale (7/18):* Friends will have a tent/table with books/movies/music/baubles
- *Great Pittsburgh Book Crawl:* July 18 and 25 Book Cellar will participate

Comments from Commission Liaison. (Anne Swager Wilson)

- *Zoning Code Updating:* Vape Shop limited to C2 zones (on highways, near schools/churches, etc.) public hearing next month then approval by commission
- *Galleria Sale:* Wegmans grocery, no timeline, no plans known
- *Planning Session:* review of every department to check allocation of resources/check on feasibility of “dream plans” (library: unstaffed reading room, book vending machine on Beverly, expand library over the parking lot)

President's Report. (Bob Taylor)

- *Officers Election* Bob Taylor (President, 2026-7 is his last year to serve); Anthony Moretti (Vice President), Holiday Adair (Secretary), Pete Halsey (Treasurer). *Moved: Maura; Seconded: Susanne. Unanimous approval.*
- *Sub-Committee Membership:*
 - *Finance:* Bob, Pete, Robyn
 - *Governance:* Bob, Kristen, Susanne
 - *Fund-Raising:* Anthony, Maura, Holiday
- *Strategic Plan Revision Ad Hoc Committee* to assist Robyn/Library staff with timeline, data gathering (focus groups, surveys, etc.) Anthony, Susanne and Cherie Mosier (Friends member). If another trustee wants to help, notify Robyn GOAL: complete Plan in 6 months
- *2025 Annual Report:* Kudos to staff (MA Jackson, Marina, Jeremy) and all departments for writing it, photos layout *Move to Approve: Peter Seconded: Anthony*

Director's Report. (Robyn Vittek)

- *Thank you* to Trustees for staff luncheon
- *Events:* Volunteer Reception 4/ 24; Municipal dinner 4/30; showing of *The Librarians* for National Library Week 4/23, Pulitzer author Jane Ann Phillips 5/1
- *PaLA Leadership Studies Academy:* 5/5-5/7 Robyn will attend

Committee Reports: Fund-Raising Committee

- Garden Tour:
 - Anthony notified volunteers of Virtual Tour responses were positive (will volunteer again once IRL)
 - Marina and Jeremy working on creating Virtual Tour
 - Received one ad at the 400\$ rate despite setting flat fee of 100\$
 - Trustee Basket is in the works (Maura)
 - IRL gardens are willing to be on Garden Tour once it returns to IRL

Committee Reports: Finance Committee. None

Committee Reports: Governance Committee.

- *Intent of wording of the Lending Policy* will be based on “Library services may be limited to patrons who are residents of Mount Lebanon “also known as “home library patrons”). Staff will determine the need for limiting specific services (based on cost staff time and other factors as needed).”
Moved to Approve intent: Susanne Seconded: Anthony Unanimous Approval.
 - Types of library cards (which may have coding to dictate resource access): Mt. Lebanon Resident, Allegheny County Resident, Pennsylvania Resident, NON resident, Temporary PA Resident
 - Allegheny County Library Association considering a \$60/2 years fee for out of county/state access to resources (funds to go to e-resources budget)
- *Other policies* will be ready for a Board vote (all having to do with computer usage by staff/patrons and delineation of duties of Trustees/Library Director)

Old Business.

- *Library Director Evaluation:* Completed and distributed to Board, Robyn and Keith McGill

New Business.

- *National Library Week Proclamation* has Book Sanctuary and Library of the Year mentioned. Feel free to share widely

Meeting Adjourned at 7:50 pm

Respectfully Submitted,

Holiday E Adair, Secretary
Mt. Lebanon Board of Trustees