

March 11 2026 Meeting Minutes
Mt. Lebanon Civil Service Commission
Mt. Lebanon Municipal Building, 6 p.m.

Call to order

The meeting was called to order at 6:00 p.m. and roll call was taken. Present were Commissioners Pat Cusick, Amanda D'Amico, and Mitchell Bober. Also present were Police Chief Jason Haberman, Fire Department Chief Kurt Christofel,* Municipal Manager Keith McGill, and Human Resources Manager Julie Aquino.

Approval of Meeting Minutes

Draft minutes from the April 11, 2024 meeting of the Commission were distributed and reviewed. Commissioner D'Amico moved to approve the April 11, 2024 Civil Service Commission meeting minutes. Commissioner Mitchell Bober seconded the motion, and the motion passed.

Citizens' Comments

None

New Business

- a. Request to Expire the Fire Department Eligibility Appointment List.** Fire Chief Christophel explained that he is requesting that the Commission approve his written request to expire the Fire Department Eligibility Appointment List at 12-months for the position of Fire Lieutenant, which is permitted under the Mt. Lebanon Civil Service Rules & Regulations (the "Rules & Regulations"). There were no questions regarding the request.

Commissioner Cusick moved to approve the request to expire the Fire Lieutenant Eligibility Appointment list at 12 months. Commissioner Bober seconded the motion, and the motion passed.

- b. Recommended revisions to the Mt. Lebanon Civil Service Rules & Regulations.** Human Resources Manager, Julie Aquino, explained the proposed nomenclature changes to the Civil Service Rules and Regulations, as well as revisions to certain sections in the Rules & Regulations pertaining to promotions, made to correct the intended revisions to these promotional sections in the 2024 amendments to the Rules & Regulations. The Municipal Solicitor also provided a memo to the Commissioners prior to the meeting regarding these proposed revisions.

Commissioner Bober made a motion for the Commission to approve the proposed revisions to the Civil Service Rules & Regulations. Commissioner Cusik and Commissioner D'Amico both seconded the motion, and the motion passed.

HR Manager Aquino and Municipal Manager McGill stated that the proposed revisions to the Rules & Regulations would be presented to the Mt. Lebanon Commissioners for final adoption via Resolution.

- c.** Chief Haberman reviewed the current eligibility list for the position of Police Officer with the Commissioners and answered questions regarding the written and oral exam testing process. Chief Haberman explained that a physical agility test and written exam will be held on March 21, 2026 for the next eligibility appointment list for the position of Police Officer.

Adjournment. The meeting was adjourned at approximately 6:40 p.m.

*Fire Chief Christofel participated remotely.