

**TO:** Mt. Lebanon Commission  
**FROM:** Keith McGill, Municipal Manager  
**DATE:** March 12, 2026  
**SUBJECT:** Agenda – Adjourned Meeting – March 23, 2026 – 8 p.m. – Mt. Lebanon Municipal Bldg., 710 Washington Road, Commission Chambers – Meeting is Recorded

**Zoom Link:**

<https://us02web.zoom.us/j/84791506511?pwd=muvCXHNedO1pa3bPiXrEWyNuixAkgS.1>

Call to Order – Pledge of Allegiance to the Flag – Roll Call

**JS**            **Presentation of Bird Town Pennsylvania certificate**– Nick Stahlman from the Audubon Society of Western PA and Jim Saracco, Elizabeth Franco and Sarada Sangameswaran from the Mt. Lebanon Nature Conservancy

**JS**    1.    **Commission / Manager’s announcements:**

- Summary of discussion session topics (Manager McGill)
- Manager’s announcements (Manager McGill)
- Community highlights (Commission Vice President Andrew Flynn)

**JS**    2.    **Junior Commissioner Mickey Murphy Comments.**

**JS**    3.    **Citizens Comments / Online Comments.**

**NP**    4.    **Consideration of the minutes from the Regular Meeting held on March 10, 2026.**

*Recommended Action:*            Move to approve the minutes.

**ASW** 5.    **Consideration of Resolution No. [R-8-26](#) amending the Mt. Lebanon Civil Service rules and regulations.**

The Mt. Lebanon Civil Service rules and regulations establish the procedures for police and fire employees related to hiring, promotion and discipline. Recently the rules and regulations were amended by the Civil Service Board. The Commission is required to approve the changes before they become effective.

Changes to the rules and regulations are generally administrative, in areas such as administrative procedures and scoring systems for promotion examinations, retention of eligibility lists, and a change to the term Police “Corporal” updating it to Police “Sergeant” to reflect changes in the most recent collective bargaining agreement with the police union.

The Civil Service Board met on March 11, 2026 and voted in favor of a motion to approve these changes.

Recommended Action: Move to adopt Resolution No. R-8-26.

**MI 6. Appointments to municipal boards.**

The Commission thanks all of these dedicated residents for their hours of service to the municipality. At this time, it is necessary to reappoint members who are eligible for another term and to appoint new members to fill vacancies caused by board member retirements or resignations.

Recommended Action: Move to reappoint:

Name	Address	Board	Term Expiring
		Appeals	3/31/31
		Civic Engagement	3/31/29
		Financial Management	3/31/29
		Financial Management	3/31/29
		Financial Management	3/31/29
		Library	3/31/29
		Library	3/31/29
		Mobility	3/31/29
		Parks & Rec	3/31/29
		Parks & Rec	3/31/29
		Planning	3/31/30
		Resiliency	3/31/29
		Resiliency	3/31/29
		Zoning Hearing	3/31/29

And to appoint:

Name	Address	Board	Term Expiring
		Civic Engagement	3/31/29
		Civic Engagement	3/31/29
		Mobility	3/31/29
		Mobility	3/31/29
		Mobility	3/31/27
		Parks & Rec	3/31/29
		Planning	3/31/30
		Resiliency	3/31/29
		Resiliency	3/31/29
		Resiliency	3/31/29
		Zoning Hearing	3/31/29
		Zoning Hearing Alternate	3/31/29

**AF 7. Consideration to execute an Extended Ball Field and Naming Rights Agreement.**

The Clint Seymour Play Ball Fund and the Municipality previously entered into an Agreement under which the Fund agreed to provide improvements to Wildcat Field and the Field was renamed Clint Seymour Field.

That agreement contains a mutual ten-year extension option, which the parties now wish to implement with this Extended agreement.

This Extended Agreement applies only to the field currently named “Clint Seymour Field” and specifically excludes Dixon Field, Middle Field and the Main Park complex.

The Fund will pay Mt. Lebanon \$50,000 and the municipality will utilize the \$50,000 for renovation or improvement projects for the field.

Recommended Action: Move to authorize the execution by the Manager of Extended Ball Field and Naming Rights Agreement. subject to any minor revisions approved by the Manager and the Solicitor.

**NP 8. Consideration of Bids for the Annual Street Sweeping Program.**

Three sealed bids were received on March 17, 2026, for Contractual Street Sweeping and the results were as follows:

<b>Street Sweeping Program</b>	<b>2026</b>	<b>Total</b>
Reilly Sweeping LLC	\$38,760 + \$420 / response (30 Bus. Dist. Responses)	\$51,360
C & R Landscape Development	\$46,000 + \$400 / response (30 Bus. Dist. Responses)	\$58,000
Ten Mile Paving LLC	\$51,000 + \$440 / response (30 Bus. Dist. Responses)	\$64,200

The bid was advertised in the Post-Gazette, posted on the municipal website and specifications were sent to eight contractors. \$65,000 has been appropriated in the 2026 operating budget. The Director of Public Works recommends the award of the 2026 street sweeping contract to the low bidder, Reilly Sweeping LLC.

Recommended Action: Move to award the 2026 Street Sweeping contract at a total cost of \$51,360 to Reilly Sweeping LLC. This contract provides for three complete sweeps, and a maximum of 30 business district sweeps in 2026.

**ASW 9. Consideration of Final Approval of a Subdivision Plan for 29 and 33 Carleton Drive.**

Emily & Matthew Klappowski own the neighboring properties at 29 & 33 Carleton Drive. They are proposing the Carleton Manor lot consolidation to combine the .16-acre and .20-acre lots into a single .36-acre lot with a single-family dwelling remaining. The existing dwelling at 29 Carleton Drive will be razed. The lots are located in the R-2 Zoning district, and the proposed use will remain a Use By Right.

The Planning Board granted final approval and recommended final approval at their February 17, 2026 meeting. All engineering comments have been addressed.

Recommended action: Motion to grant final approval to the Carleton Manor lot consolidation plan.

**MI 10. Consideration of the Award of a Contract to CBRE, Inc. for a Real Estate Service Agreement for Transaction Management and Consulting Services.**

The Municipality of Mt. Lebanon wishes to contract with CBRE, Inc. to provide real estate transaction execution services to secure beneficial real estate development on municipally owned or controlled parcels in the Municipality.

The contract will be paid according to the fee schedule included with the proposed scope of work.

Recommended Action: Move to authorize the Manager and Solicitor to execute an agreement subject to their review and approval with CBRE, Inc. at a cost not to exceed \$67,500.

**AF 11. Consideration to enter into a contract for the purchase of a new Fire Engine.**

The Fire Department is requesting approval to enter into a contract for the purchase of a new fire engine (pumper) to replace Engine 1, which will reach the end of its useful life in 2028. To ensure timely delivery, the manufacturer requires the contract to be signed in 2026 for a 2028 delivery date.

The current purchase price for the new fire engine is \$1,500,000. A funding request for this capital acquisition is currently included in the 2028 Capital Improvement Plan. The cost at the time the CIP was being prepared was \$935,000 with a \$60,000 offset for sale of equipment for a Tax Cost of \$875,000.

To develop specifications for the new apparatus, the Fire Department engaged multiple vendors participating in purchasing cooperatives. Two bids were received. After evaluating both, the lowest responsible bidder is Pierce Fire Apparatus, represented locally by Glick Fire Equipment Company Inc., under SOURCEWELL # 082025-PMI. The department has successfully worked with this vendor on past apparatus purchases.

Approval of this request will allow the department to lock-in pricing, ensure build placement in the manufacturer's production schedule, and maintain operational readiness by replacing Engine 1 on schedule.

Assigned fund balance of \$600,000 has been allocated to the purchase of the 2028 fire truck. An additional \$900,000 will need to be assigned through the 2026 budget amendment process.

*Recommended Action:* Move to enter into a contract with Pierce Fire Equipment through their vendor Glick Fire Equipment, Inc. under SOURCEWELL # 082025-PMI for the purchase of a new fire engine for a cost of 1,500,000.

**NP 12. Consideration to purchase two administration vehicles.**

As part of the vehicle fleet rotation, the municipality has obtained bids for the purchase of two new vehicles in 2026. The vehicles will be purchased from Shorkey Auto Group with pricing based on Pennsylvania’s CO-STARS program Contract number 025-E22-464 and will replace two 12-year-old vehicles. The vehicles being replaced will be sold at auction. \$48,000 was allocated for each vehicle in the 2026 operating budget. The replacement vehicles are listed below.

<b>Vehicle</b>	<b>Purpose</b>	<b>Bid</b>	<b>Amount</b>
2026 Ford Explorer ST	Manager	COSTARS 025-E22-464	\$46,334.16
2026 Ford Explorer ST	Public Works Director	COSTARS 025-E22-464	\$46,334.16
<b>Total</b>			<b>\$92,668.32</b>

*Recommended Action:* Move to award the purchase of two 2026 Ford Explorers through the Pennsylvania COSTARS program from Shorkey Auto Group, at a total cost of \$92,668.32.

**ASW 13. Consideration of the expenditure list for February totaling \$6,666,783.51.**

*Recommended Action:* Move to approve the expenditure list for February totaling \$6,666,783.51.

**MI 14. Departmental reports.**

**JS 15. Adjournment.**

**MT. LEBANON, PENNSYLVANIA  
RESOLUTION R-8-26**

WHEREAS, Mt. Lebanon Civil Service Rules and Regulations establish the procedures for police and fire employees related to hiring, promotion and discipline.

WHEREAS, recently the rules and regulations were amended by the Civil Service Board;

WHEREAS, these changes are administrative in areas such as administrative procedures, scoring systems for hiring, promotion examinations, retention of eligibility lists and changes to to the term Police “Corporal” to Police “Sergeant”; to reflect changes in the most recent collective bargaining agreement with the police union and;

WHEREAS, the Commission is required to approve the changes to the Rules and Regulations.

NOW THEREFORE BE IT RESOLVED by the Commission of Mt. Lebanon, Pennsylvania to approve and amend the Mt. Lebanon Civil Service Rules and Regulations.

ADOPTED this 23th day of March 2026.

ATTEST:

MT. LEBANON, PENNSYLVANIA

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Secretary/Manager

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President Mt. Lebanon Commission