

## PERMIT PROCEDURE FOR SHED (RESIDENTIAL)

New, replacing, or relocating requires a permit

(Only applicable for single family *detached* dwellings. All others require a building permit.)

**Before applying for a permit please read and submit all of the following items for review:**

**Zoning Permit Application**

- **Two (2) copies of a current to-scale Property Survey** – showing property lines, yard offset dimensions, right of ways, and all applicable accessory structures. Survey shall have the surveyor’s name and seal. A typical to-scale survey is on 8-1/2”x14” (legal size) paper. Photos of survey will not be accepted.
  
- **Two (2) copies of Shed Details**
  - Sketch the location of the shed on the survey and show all dimensions and distances from property lines.
  - Sheds must be at least five (5) feet from all side and rear property lines, measured from the outermost point applicable to each property line. No Sheds shall be in a required Front Yard.
  - Only one storage structure is permitted per lot. Lot must have a house on it for a shed to be permitted.
  - If a project adds 500 square feet of impervious surface, stormwater management will be required.
  - Sheds shall be designed/situated to not have water runoff directed towards a neighboring property.
  - If there are grade changes or retaining walls being installed as part of the project, the permits for these items shall be submitted with the shed permit. \*



**\* See additional Permit Procedure Handouts for these items.**

Please note this is a guide and may not be all inclusive.

Visit [www.mtlebanon.org](http://www.mtlebanon.org) for more information

**INCOMPLETE OR PARTIALLY COMPLETE APPLICATIONS WILL NOT BE ACCEPTED  
FOR REVIEW**

# ZONING PERMIT APPLICATION

MT LEBANON INSPECTION OFFICE  
 710 Washington Road  
 Pittsburgh, PA 15228  
 412-343-3408

**PERMIT #** \_\_\_\_\_

*This section to be completed by the Inspection Office*

Zoning Hearing \_\_\_\_\_ Zoning District \_\_\_\_\_ Allegheny County Parcel # \_\_\_\_\_

**Applications that are completely filled-out & with the required supporting documents will be processed in the order they are received.**

<b>Project Site</b>	Address _____
<b>Owner of the Property</b>	Name _____ Address _____ ZIP _____ Phone _____ Email _____
<b>Contractor Information</b>	Name _____ Address _____ ZIP _____ Contact Person _____ Phone _____ Email _____
<b>Describe Project</b>	_____ _____ _____ _____ Total Square Feet (proposed construction only) _____ <b>ESTIMATED COST OF PROJECT \$</b> _____

I hereby agree to be bound by the provisions of the ordinances, specifications, regulations and restrictions as may be imposed by Mt. Lebanon regarding this application. I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to the criminal penalties of 18 Pa. C. S. Â§4904, relating to unsworn falsification to authorities.

Property Owner or Representative \_\_\_\_\_ Date \_\_\_\_\_

**THIS SECTION TO BE COMPLETED BY THE INSPECTION OFFICE.** Plans, specifications and survey for the above application have been examined and I hereby certify that they comply in every particular with the Ordinances of Mt. Lebanon, PA and approve the issuing of this permit for the same, after paying the required fee.

FEE: \$ \_\_\_\_\_

\_\_\_\_\_  
*Building Inspector's Signature*

\_\_\_\_\_  
*Date Approved*