

TO: Mt. Lebanon Commission
FROM: Keith McGill, Municipal Manager
DATE: October 24, 2024
SUBJECT: Agenda –Regular Meeting – November 12, 2024 – 8 p.m. – Mt. Lebanon Municipal Bldg., 710 Washington Road, Commission Chambers – Meeting is Recorded
Zoom Link: <https://us02web.zoom.us/j/81068354769?pwd=KGGqioTeywodbVq0ZoOMsVyMS4buaH.1>

Call to Order – Pledge of Allegiance to the Flag – Roll Call

- ASW 1. Commission / Manager’s announcements:**
- Summary of discussion session topics (Manager McGill)
 - Manager’s announcements (Manager McGill)
 - Community highlights (Commission Vice President Craig Grella)
- ASW 2. Police Chief Haberman to recognize the promotion of Matthew Bradburn, Daniel McBride, Grant Nagy, and Jacob Elk to the rank of Corporal.**
- ASW 3. Junior Commissioner Clara Sun Comments.**
- ASW 4. Citizens Comments / Online Comments.**
- CG 5. Consideration of the minutes from the Adjourned Meeting held October 22, 2024.**
- Recommended Action:* Move to approve the minutes.
- JS 6. Public hearing on the [2025 Manager’s Recommended Budget](#) and the proposed tax rate for the year 2025.**
- The Manager’s 2025 Recommended Budget, prepared pursuant to the Home Rule Charter, was submitted to the Commission November 1, 2024. Residents may inspect the budget during normal business hours at 710 Washington Road (Municipal Building) and at the library. The Recommended Budget is also available on Mt. Lebanon’s website at www.mtlebanon.org.
- Tonight, citizens have the opportunity to provide written and oral comments and suggestions regarding the budget and tax rate for 2025. The tax rate is proposed at 4.5 mills. The public will also have an opportunity on December 10, 2024, to comment on the Commission’s proposed adjustments to the Manager’s Recommended Budget.
- Recommended Action:* Conduct the public hearing.
- SS 7. Introduction of Ordinance (Bill No. 4-24) amending the 2024 Budget for revenue and expenditures not anticipated in the 2024 Budget.**

The following adjustments are proposed:

General Fund

Revenue:	Justification:	
Use of Fund Balance	Commission Authorization	\$177,210
Intergovernmental Finance Cooperative	Commission Authorization	64,000
Tennis Center Operational Changes	Commission Authorization	271,000
Insurance Proceeds – Ice Rink Chiller	Emergency Repairs	315,230
Investment Earnings	Actual Received	<u>50,000</u>
	Total	<u>\$877,440</u>

Expenditures:	Justification:	
Police Chief Vehicle	Purchase as opposed to lease	36,180
Intergovernmental Finance Cooperative	Commission Authorization	42,000
Tennis Center Operational Changes	Commission Authorization	315,480
Social Services Coordinator	Commission Authorization	25,620
Timbercreek Stairs	Commission Authorization	67,000
Rink-Ice Chiller	Emergency Repair	<u>391,160</u>
	Total	<u>\$877,440</u>

Recommended Action: **SS** 1. Introduce Ordinance (Bill No. 4-24)
 ASW 2. Set the public hearing for November 26, 2024.

AF 8. Introduction of Ordinance (Bill No. 5-24) concerning the Municipality’s 2025 Budget.

The Commission held a scheduled budget work session to review the budget on Wednesday, November 6. Additional budget work sessions will be held on Wednesday, November 13, Monday, November 25, and if needed, on Wednesday, December 4. A public hearing was just held to comment on the Manager’s 2025 recommended budget. A second public hearing is scheduled on December 10, regarding any Commission revisions to the manager’s recommended budget. The 2025 budget ordinance is scheduled for consideration at the December 10, 2024, meeting.

Recommended Action: **AF** 1. Introduce Ordinance (Bill No. 5-24).
 ASW 2. Set the public hearing for December 10, 2024.

CG 9. Introduction of (Bill No. 6-24) fixing the tax rate for the year 2025.

The municipality will be fixing its tax rate in accordance with the adopted budget. The tax rate for general purposes is currently 4.50 mills. The tax shall be fixed at the rate of 4.50 mills for the year 2025 and continue in force for each successive calendar year without annual reenactment unless the tax is subsequently changed.

Recommended Action: **CG** 1. Introduce Ordinance (Bill No. 6-24).
 ASW 2. Set the public hearing for November 26, 2024.

JS. 10. Consideration of Resolution No. R-14-24 authorizing the participation of the Municipality in Allegheny County Economic Development’s Active Allegheny Grant Program.

The municipality, for the benefit of its citizens, wishes to submit a grant application to the grant program in conjunction with the Borough of Dormont, which provides financial assistance to municipalities to develop community plans and design transportation projects that will, when

implemented, provide bicycle and pedestrian connections to critical local destinations and transportation systems and increase residents' opportunities for physical activity.

The Municipality is requesting \$50,000 in funds for the Multi-Municipal Active Transportation Plan. The Plan aims to enhance pedestrian safety, especially for students, as both communities are walking school districts. Furthermore, the Plan will target the creation of safe multi-modal transportation routes to economic development hubs as well as decreasing reliance on fossil fuel-reliant transportation.

This grant application requires a 20% local match from the Municipality.

Recommended Action: Move to adopt Resolution No. R-14-24.

SS 11. Consideration to purchase and install the Drager Swede Survival Phase II training system through PA COSTARS Contract 012-162.

The fire department has identified the need for a dedicated fire training facility to serve the municipality and other area fire departments. This facility will be used to train existing personnel, new recruits and serve as a primary training site for the South Hills Area Council of Governments Essentials of Firefighting recruit program.

As a member of PA COSTARS, the Municipality of Mt Lebanon is permitted to purchase goods and services through any active COSTARS contract. Howell Rescue Systems, Inc. has submitted pricing totaling \$701,312.35 to purchase and install the Drager Swede Survival Phase II training system through PA COSTARS Contract 012-162. The 2024 Capital Budget includes \$621,300.00 to fund the fire department training facility project. On October 22, 2024, the Pennsylvania Commonwealth Financing Authority Board met and awarded an Allegheny County Gaming Economic Development Tourism Fund Grant to the municipality in the amount of \$621,300 for this initiative.

Recommended Action: Move to authorize the purchase and installation of the Drager Swede Survival Phase II training system through the Pennsylvania State Purchasing COSTARS Program from Howell Rescue Systems, Incorporated at a total cost of \$701,312.35.

ASW 12. Adjournment.

Bill No.: 4-24
Introduced: November 12, 2024
By Commissioner: Silverman
Enacted: _____

**MT. LEBANON, PENNSYLVANIA
ORDINANCE NO. 3368**

**AN ORDINANCE OF MT. LEBANON, PENNSYLVANIA
AMENDING THE 2024 BUDGET FOR REVENUE AND
EXPENDITURES NOT ANTICIPATED IN THE 2024
BUDGET**

WHEREAS, the Municipality has received, encumbered or committed appropriations for the General, Capital Projects and Parking Funds that were not anticipated in the 2024 budget, and;

WHEREAS, the General Fund budget amendment will decrease the fund reserve.

NOW THEREFORE, the Commission of Mt. Lebanon, Pennsylvania, hereby ordains:

Section 1. The 2024 Budget is amended as follows:

General Fund

Revenue:	-	Justification:	
Use of Fund Balance		Commission Authorization	\$177,210
Intergovernmental Finance Cooperative		Commission Authorization	64,000
Tennis Center Operational Changes		Commission Authorization	271,000
Insurance Proceeds - Ice Rink Chiller		Emergency Repairs	315,230
Investment Earnings		Actual Received	<u>50,000</u>
		Total	<u>\$877,440</u>

Expenditures:		Justification:	
Police Chief Vehicle		Purchase as opposed to lease	36,180
Intergovernmental Finance Cooperative		Commission Authorization	42,000
Tennis Center Operational Changes		Commission Authorization	315,480
Social Services Coordinator		Commission Authorization	25,620
Timbercreek Stairs		Commission Authorization	67,000
Rink-Ice Chiller		Emergency Repairs	<u>391,160</u>
		Total	<u>877,440</u>

Section 2. All ordinances or parts of ordinances conflicting with the terms of this ordinance are hereby repealed to the extent of such conflict.

ORDAINED AND ENACTED into an ordinance and passed by the Commission of Mt. Lebanon, Pennsylvania on the _____ day of _____, 2024.

ATTEST:

MT. LEBANON, PENNSYLVANIA

Manager/Secretary

President, Mt. Lebanon Commission

Introduced: November 12, 2024
By Commissioner: Flynn
Enacted: _____

**MT. LEBANON, PENNSYLVANIA
ORDINANCE NO. 3369**

**AN ORDINANCE OF MT. LEBANON, PENNSYLVANIA
ADOPTING THE MUNICIPALITY’S BUDGET FOR 2025**

WHEREAS, the Manager has submitted his 2025 proposed budget and budget message to the Commission on or before November 1, 2024; and,

WHEREAS, the Manager’s 2025 proposed budget has been on public display; and,

WHEREAS, a public hearing on the Manager’s 2025 proposed budget has been held by the Commission, and a second public hearing has been held on Commission revisions to the Manager’s 2025 proposed budget; and,

WHEREAS, the Commission is prepared to adopt the Manager’s 2025 proposed budget, as revised by the Commission.

NOW, THEREFORE, Mt. Lebanon, Pennsylvania hereby ordains as follows:

1. The Manager’s proposed budget for 2025, as revised by the Commission, is hereby adopted in the form attached hereto as Exhibit A.

ORDAINED AND ENACTED into an Ordinance and passed by the Commission of Mt. Lebanon, Pennsylvania on this 10th day of December 2024.

ATTEST:

MT. LEBANON, PENNSYLVANIA

Secretary

President of the Commission

Ordinance (Bill No. 5-24)

Bill No.: 6-24

Introduced: November 12, 2024
By Commissioner: Grella
Enacted: _____

**MT. LEBANON, PENNSYLVANIA
ORDINANCE NO. 3370**

**AN ORDINANCE OF MT. LEBANON, PENNSYLVANIA, COUNTY
OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA,
FIXING THE TAX RATE FOR THE YEAR 2025**

WHEREAS, the Municipality desires to reaffirm its tax rate in accordance with its adopted budget.

NOW THEREFORE, Mt. Lebanon, Pennsylvania hereby ordains:

Section 1. That a tax be, and the same is, hereby levied on all real property within Mt. Lebanon subject to taxation for the fiscal year 2025 as follows:

Tax rate for general purposes, the sum of 4.5 mills on each dollar of assessed valuation, or the sum of \$0.45 dollars and cents on each one hundred dollars of assessed valuation.

Section 2. The tax levied under Section 1 hereof shall continue in force for each successive calendar year, without annual reenactment, as if levied for each succeeding calendar year, unless the rate of the tax is subsequently changed.

Section 3. All other Municipal tax rates remain unchanged.

Section 4. That any ordinance, or part of ordinances, conflicting with this ordinance be, and the same is, hereby repealed insofar as the same affects the ordinance.

ORDAINED AND ENACTED into an Ordinance and passed by the Commission of Mt. Lebanon, Pennsylvania on this 10th day of December, 2024.

ATTEST:

MT. LEBANON, PENNSYLVANIA

Manager/Secretary

President
Mt. Lebanon Commission

Ordinance (Bill No. 6-24) Tax

**RESOLUTION NO. R-14-24
MT. LEBANON, PENNSYLVANIA**

RESOLUTION OF THE MUNICIPALITY OF MT. LEBANON AUTHORIZING THE FILING OF AN APPLICATION FOR FUNDS FROM ALLEGHENY COUNTY ECONOMIC DEVELOPMENT'S ACTIVE ALLEGHENY GRANT PROGRAM.

The purpose of the resolution is to have on record a statement confirming that the applicant has formally requested a grant, has designated an official to perform the required duties between the applicant and Allegheny County Economic Development (“ACED”), has authorized the execution and delivery of any and all agreements between the applicant and ACED, and has assured, where applicable, the provision of local matching funds. In addition, the applicant will comply with all other provisions of the application.

WHEREAS, the Municipality of Mt. Lebanon is desirous of obtaining funds from ACED in the amount of \$50,000.00;

NOW THEREFORE, BE IT RESOLVED, that the Municipality of Mt. Lebanon does hereby formally request a grant from ACED for the Multi-Municipal Active Transportation Plan in conjunction with the Borough of Dormont.

BE IT FURTHER RESOLVED, that the Municipality of Mt. Lebanon does hereby designate Ian McMeans (the “Authorized Official”) as the official to file all applications, documents, and forms between the Municipality of Mt. Lebanon and the ACED.

BE IT FURTHER RESOLVED, that the Applicant is hereby authorized to enter into the Grant Contract between the applicant and ACED (the “Grant Contract”) and any and all documents relating to the Grant Contract as may be required or necessary (said Grant Contract and other documents are collectively referred to as the “Grant Documents”).

BE IT FURTHER RESOLVED, that the execution and delivery of the Grant Documents as well as all other agreements, writings and documents (and all changes, modifications and additions thereto) executed and delivered in connection with the transactions contemplated thereby be and hereby are approved and ratified and that the Authorized Official be and hereby is authorized to execute and deliver such documents.

BE IT FURTHER RESOLVED, that the Municipality of Mt. Lebanon assures, where applicable, the provision of the full local share of the project costs

Adopted by the Commission of Mt. Lebanon this 12th day of November 2024.

ATTEST:

MT. LEBANON PENNSYLVANIA

Secretary/Manager

President of Commission