

MUNICIPALITY OF MT. LEBANON  
PLANNING BOARD MINUTES

**DATE:** Tuesday, April 16, 2024  
**TIME:** 7 p.m.  
**PLACE:** Mt. Lebanon Municipality – Commission Chambers

*Zoom participants: If you wish to comment during public comment agenda items, use the raise hand function. During the public comment agenda item, the chair will recognize you. When recognized, be sure to un-mute your line and announce your name and address for the record. You will have five minutes to comment.*

**BOARD MEMBERS PRESENT:** Andrew George (Zoom), Rebecca Griffith, Dave Hornicak, Clint Rounsfull (Zoom), and John Schrott (spoke as fill in Chair)

**STAFF MEMBERS PRESENT:** Municipal Planner Ian McMeans, Municipal Engineer Josh Scanlon, and Urban Planning and Sustainability Coordinator Greg Wharton

*Meeting Procedures: The Pennsylvania Office of Open Records has advised that to ensure continued compliance with the Sunshine Act, the procedures for online meetings should be stated at the beginning of the meeting. Virtual attendees who wish to make a comment can use the raise hand function.*

**1. Meeting Minutes**

Approval of minutes from the February 20, 2024 meeting. Rebecca Griffith made a Motion to approve, and Dave Hornicak seconded to approve the minutes of February 20, 2024 Planning Board meeting. The motion passed unanimously.

**2. Reorganization of the Planning Board**

- a. Each April Meeting, the Planning Board conducts a reorganization and elects members as Chair, Vice-Chair, and Secretary.

Tabled until next meeting when all Board Members are present in person

**3. Old Business**

None

**4. New Business**

- a. Request for preliminary approval and recommendation for final approval for a minor subdivision plan. The McCormick Plan of Lots, situated at 967 and 969 McCormick Lane is proposing a revision of the lot lines between the properties. 969 McCormick will be receiving .25 acres from 967 McCormick and after the revision, both lots remain compliant with the zoning district requirements for lot size.

Rebecca Griffith made a Motion to grant preliminary approval and recommend final approval to the McCormick Plan of Lots, conditioned upon the developer addressing items required to be completed prior to final approval noted in the Engineer's Review Letter dated April 10, 2024, and any other comments from the Planning Board. John Schrott seconded the motion. The motion was passed unanimously.

**5. Citizen Comments**

None

**6. Next Meeting** — The next regularly scheduled meeting of the Mt. Lebanon Planning Board is **Tuesday, May 21, 2024**, at 7:00 p.m. All municipal meetings in 2024 will have a Zoom webinar component to enable residents to attend meetings virtually.

**7. Adjournment**

Dave Hornicak motioned to adjourn; Rebecca Griffith seconded the motion. The motion was passed unanimously. The meeting was adjourned at 7:07pm.