

**MT. LEBANON PARKS AND RECREATION ADVISORY BOARD
WEDNESDAY, MAY 15, 2024**

**6:00 P.M.
ROOM C
710 WASHINGTON ROAD
PITTSBURGH, PA 15228**

Meeting Minutes

Amanda Rost called the meeting to order.

David Donnellan called the roll.

In attendance were board members MaryAnn Banks, Natalie Drozda, Andrew Grobe, Pat King, Amanda Rost, Tom Schevtchuk, Mike Wallen and Pat West. Also present were Parks and Facilities Coordinator Phil Avolio and Recreation Director David Donnellan.

Board Member Tom Langston, School District Liaison Brenna Crable, and Commission Liaison Craig Grella were absent.

1. Meeting Minutes

A motion to approve the minutes was made by Mr. Schevtchuk and seconded by Mr. West. The vote was called and the April 17, 2024 meeting minutes were approved unanimously.

2. Citizen Comments

Marty Bacik, Outlook Drive, presented his proposal to develop a park in the parklet at Main Entrance Drive and Lebanon Hills Drive.

Ms. Rost said we could add the proposal to next month's agenda.

Dianne Brown, 30 N. Meadowcroft Avenue, requested the lights be turned off at 9 p.m. at Meadowcroft Park due to concerns regarding noise from the pickleball courts. She mentioned that parking is also an issue.

Mr. Donnellan was asked to inquire with Commissioner Siegler to see if there had been additional pickleball complaints from residents.

3. Chairperson's Report

No report.

4. Commission Liaison Report

No report.

5. Staff Liaison Report

Mr. Avolio reported on maintenance projects including new park signage, a railing at Church Place Park, stair replacement at Robb Hollow Park, Brafferton Field overseeding, and new spectator seating at Dixon and Middle Fields. He said there would be an upcoming forestry and invasive management plan presented to the Commission on May 28.

Mr. Donnellan reported the department was busy preparing facilities and programs for the summer. He said that the tennis center had opened, and the new Tennis/Racket Center Manager, Darin Rauso, had started. He said the replacement of courts 5 and 6 was underway, and that preparations were ongoing at the swim center.

6. Sub-Committee Reports

No reports.

7. Old Business

a. Field Census Study Update

Ms. Rost briefly discussed the Field Census Study Update, which studies how we can maximize athletic field use in Mt. Lebanon. Ms. Rost said she would have more to report at a future meeting.

8. New Business:

a. Work Plan

Mr. Schevtchuk made a motion to approve the following work plan. Mr. Grobe seconded. The motion carried unanimously.

Parks and Recreation Advisory Board

2024 Work Plan

May 15, 2024

1. Review and prioritization of parks and recreation related improvement projects to make recommendations for the forthcoming budget and Capital Improvement Program cycle
2. Work to advance parks and recreation projects and improvements identified in the Comprehensive Plan, Parks Master Plan, and the Main Park Site Plan/Recreation Center Architectural Study.
3. Upon completion, advance recommendations of the Forestry and Invasive Management Plan.
4. Advance the goals of the Field Census Study including, but not limited to more efficient athletic field use, an equitable process for allocation of field time and improvements to fields.
5. Address issues from citizens and community organizations as needed.
6. Continue legacy work to maintain Level 1 Arboretum Community program. This requires coordinated efforts of one annual public engagement, as well as a review of canopy diversity.
7. Perform the functions set forth in Chapter 19 regarding trees including public education on the importance and care of trees and advising the Public Works Department on the Tree Plan.

- b. Capital and other improvement projects related to parks and recreation
 A motion was made by Ms. Drozda to approve the following prioritization of projects. It was seconded by Andrew Grobe. The motion carried unanimously.

**Parks and Recreation Board Improvement Projects Prioritization
 05/15/24**

Rank	Project	Estimated Cost	Description
1	Ice Rink Chiller Replacement	\$2,000,000.00	Complete replacement of 20 year old ice rink refrigeration system.
2	Bird Park Bathroom and Storm Shelter Pavilion	\$322,000.00	Permanent restrooms, associated utilities, and pavilion near the Bird Park Athletic Field.
3	Middle and Seymour Turf Replacement, Lighting and Fencing Project Total Est. Cost	\$2,911,000.00	Warranty ended in 2023. Should be coordinated with lighting project. Add lights and poles to Seymour and replace lights at Middle with LED. Various fencing replacement and repair.
4	Implementation of Forestry & Invasives Management Plans	\$26,238.00	Phased implementation of forthcoming Oikos recommendations for the management of invasives and restoration of healthy ecosystems in the passive use parks. 2024 efforts would focus on urgent, mitigation efforts and development of detailed planting and maintenance plans. PMP Tier 1 Priority
5	Develop Forest Management Plan for Street Trees	\$75,000.00	A comprehensive Urban Forest Management Plan that considers the entire lifecycle of trees from planting through maintenance to harvest with emphasis on valuation and financing, and species diversity to meet the challenge of climate change and provide a safe, robust canopy for current and future residents.
6	Tennis Court Reconstruction Phase III	\$440,000.00	Reconstruction of Courts 3-4, including new subsurface irrigation, to complete all 6 bubble courts.
7	N. Meadowcroft Phase III	\$458,250.00	Basketball court resurfacing, lighting replacement, and completion of ADA accessibility improvements. PMP Recommendation.

Other topics suggested for the next meeting agenda included: noise and lights at Meadowcroft Park, changes to the board’s meeting schedule, and the forestry and invasives plan.

9. **Announcement of Next Meeting Date and Time** The next regularly scheduled meeting of the Mt. Lebanon Parks and Recreation Advisory Board was announced as being **Wednesday, June 19, 2024** at 6:00 p.m. All municipal meetings have a Zoom webinar component to enable residents to attend meetings virtually.

10. Adjournment

A motion was made by Mr. West to adjourn the meeting. It was seconded by Mr. Wallen. The motion carried and the meeting was adjourned at 7:49 p.m.