

**April 2024 Mt. Library Board meeting minutes**  
**April 16, 2024**

Attending: Robyn Vittek, Bob Taylor, Anthony Moretti, Monica Ruane Rogers, Marcia Taylor, Holiday Adair, Susan Tracey, Kristen Baginski, Anne Swager Wilson and Susanne Wagner

Meeting called to order at 7:02 p.m.

1. Board welcomed new member Susanne Wagner, who briefly introduced herself
2. Consent Agenda:
  - a. Robyn discussed some Library numbers/data to highlight what was a big month for the Library
  - b. She added that budget is where it ought to be after three months of 2024
  - c. Susanne noted March 2024 meeting minutes needed to be amended; this move required the Board to consider the Consent Agenda separate from the minutes – Kristen made the motion, Holiday seconded; vote to accept Consent Agenda was unanimous
  - d. Board then voted on amended minutes (which will be corrected and sent to Robyn); Holiday made motion, Monica seconded – vote was unanimous to accept
3. Comments from Observers: There was an observer, but she did not wish to make any remarks
4. Friends of the Library report:
  - a. Susan noted that planning for the May 11 plant sale is in high gear; set up that morning will be at 8:30, and sales will begin at 10.
  - b. Susan said advance orders are going strong; they are accepted until April 26
  - c. Susan added that donations are always welcomed from private gardeners
  - d. Friends will again underwrite bus trips, as it had done for many years until the program was put on hold; the first trip will be to the Botanical Gardens with the date TBD
  - e. Friends needs a treasurer; the current treasurer needs to step away for family commitments
5. Commission Liaison report:
  - a. Anne shared that the new Civic Engagement Board (CEB) has already met this month; this was largely an orientation meeting, which other new

boards also will do – primary goal is to ensure that all Board members understand their responsibilities

- b. The CEB also hosted Coffee with a Cop a few days ago; strong turnout
  - c. Anne spoke of the important need for a mental health specialist to join the Mt. Lebanon PD; this person will offer wraparound services for people throughout MtL
  - d. Anne reminded the Board of the important role such professionals play in keeping everyone safe
  - e. A vote to hire this person is likely to take place in the summer
  - f. The MtL Commission received an award from the governor’s office for assisting Dormont with its tax and finance information; a half-time employee in MtL was bumped up to full-time status, with Dormont, picking up the costs as part of the arrangement
6. President’s report
- a. Bob thanked the Board for completing the required annual review of the Library Director; he sent the results of the report to all Board members earlier in the day
  - b. Two changes to Board committees in 2024: Monica will move to governance; Susanne will be added to fundraising
  - c. Board approved the officer positions for the upcoming year:
    - i. President: Bob Taylor
    - ii. Vice President: Anthony Moretti
    - iii. Treasurer: Marcia Taylor
    - iv. Secretary: Holiday Adair
  - d. Board was asked to adopt the 2023 Library report; before the vote took place, Robyn highlighted a couple of points that indicated the Library was moving ever closer to its pre-pandemic numbers in many areas – Kristen made a motion to accept the report; Monica seconded – vote to accept was unanimous
7. Director’s report:
- a. National Library Week was a big success; Robyn again thanked the MtL Commission for its consistent support
  - b. The April 8 staff appreciation luncheon also went well
  - c. On April 23, Matt’s Maker Space will be at the library to present a check – Board members are encouraged to attend
  - d. Only a few tickets remain for the May 1 Speaker Series event with Michael Pollan; Board members were asked to buy a ticket and be there that night
  - e. One part-time library staff member has resigned; a second will be away for family reasons for roughly one month

- f. On May 13, the library's new public computers will be set up; the Library will be closed until 1 p.m. as a result
  - g. Robyn reminded the Board that RAD covers the cost of all computers – for MtL and throughout the county – \$3.1 million is the total amount
  - h. Robyn's proposed presentation to the Pennsylvania Library Conference has been accepted
  - i. On April 26, the grand re-opening of the state library in Harrisburg will occur; Robyn will represent the MtL Library at the event
  - j. Robyn asked Board to contact their members of Congress; the federal appropriation for libraries will go down this year if the proposed budget is accepted
8. Fundraising Committee report:
- a. Anthony noted that first batch of volunteers have been put on the Garden Tour schedule grid; goal this year is to again have three people at each location and for each shift
  - b. Board discussed how it might support its annual basket; Anthony will continue conversations with Holiday and Susanne
9. Governance Committee report:
- a. Committee met last week and continues to advance the five policies that the Board will be asked to review at the next meeting
  - b. One policy needs to be vetted by Marcia and by the commission
  - c. Board will vote on accepting all policy changes at its July meeting
10. Old Business:
- a. Robyn promised to continue to keep the Board advised on the space planning efforts; Draw Collective continues to look at options with the overall effort still in the earliest of stages
11. New Business:
- a. None

Meeting adjourned at 8:01 p.m.