

## **MINUTES OF THE REGULAR MEETING MARCH 11, 2024 OF THE MT. LEBANON COMMISSION**

The Commission of Mt. Lebanon, Pennsylvania, held a Regular Meeting at 8 P.M., on Monday, March 11, 2024. Commission President Swager Wilson called the meeting to order and led the Pledge of Allegiance to the Flag. Manager McGill called the roll. Present were Craig Grella, Anne Swager Wilson, Steve Silverman, and Andrew Flynn. Commissioner Siegler was not present. Also, present were Assistant Manager/Planner McMeans, Public Works Director Sukal, Chief of Police Haberman, Assistant Fire Chief Daniels, Recreation Director Donnellan, Finance Director McCreery, Library Director Vittek, IT Support Coordinator Marek, and Public Information Officer Lilley. Also present were Phil Weis of the solicitor's office and Dan Deiseroth of the engineer's office.

### **COMMISSION/MANAGER'S ANNOUNCEMENTS**

Manager McGill summarized the information that was reviewed during the discussion session, including a presentation of the results of a recently completed field utilization study. Manager McGill thanked Amanda Ross, Tom Langston, Ian Smith and everyone else involved in compiling the information. Information was received on the Activate Uptown planning effort, project area and deliverables. Manager McGill said that they heard a presentation regarding a possible Capital project for the library and the next steps. They also heard updates from Commission liaisons on activities of Advisory Boards.

Manager McGill stated that prior to this meeting, the Commission met in executive session to receive legal advice from the solicitor on a variety of topics. The next adjourned meeting of the Commission will be held on Tuesday, March 26<sup>th</sup> at 8 pm to be held in Commission Chambers, with the discussion session meeting starting at approximately 6:30 p.m., to be held in Room C. These meetings are available on Zoom. The executive session starts at approximately 6 p.m.

Commissioner Grella stated that winter weather and heavy spring storms can lead to the unintended consequence of litter along our streets when snowmelt and stormwater carry away trash. Please take some time to pick up the area around your sidewalks, and promptly discard any trash that may have blown or fallen from cans. Our public works crews are cleaning catch basins to remove leaves and sticks that may have collected there, but you are also encouraged to freshen up the ones near your home if the crews have not gotten to your neighborhood yet. Doing so will help prevent flooding near the basins.

Mr. Grella announced that March is the last month of meetings before several of our volunteer boards are sunsetted, in favor of the new board structure in April. As these boards meet for the last times, the Commission would like to publicly thank all the volunteers who have served our community so well over the years. Your expertise, your passion and your dedication to making Mt. Lebanon better has increased quality of life for us all. For the volunteers we have selected to go forward on the new boards, thank you for stepping up and giving of your time and talent.

Mr. Grella emphasized that over the last few weeks, Mt. Lebanon has had several accidents involving pedestrians and vehicles. If you are driving a car, please obey all traffic signals and carefully watch all crosswalks. Please note speed limits and realize that your vehicle is no match for a walker, a runner, a cyclist or a person working in a construction zone. It is imperative that you do not drive while distracted. For those not in a vehicle, please ensure you are visible at dusk and dawn and do not assume a driver sees you. Pedestrians: cross in crosswalks in business

districts. In residential areas, make sure roads are clear in all directions before crossing. Parents: review safe walking procedures with your children. It will take all of us to ensure no one else gets hurt. Please do your part.

### **JUNIOR COMMISSIONER KATE YANG COMMENTS**

Kate Yang stated that there are two more weeks until spring break, and spring sports started on Monday. On Tuesday students took a PASSer (pupil attitudes to self and school) survey. It provides teachers, counselors and administrators with highly reliable and valid information about how students feel about themselves as a learner and how they feel about school. Mt. Lebanon will use this information to address nonacademic barriers to learning. Friday was the Cum Laude ceremony where 80 seniors were inducted into the society. Saturday digital SATs were hosted at Mt. Lebanon high school. March 13<sup>TH</sup> – 16<sup>TH</sup> The play “Who Killed Aunt Caroline” will be performed.

### **CITIZEN COMMENTS**

Bill Hoon of 456 Coolidge Avenue asked about what leadership training and education the Commissioners have. He spoke about the seven-year plans native Americans made and said we don't do that. He also spoke about deer culling happening for twenty years in Mt. Lebanon. Manager McGill clarified that the municipality does and always has engaged in long-term planning, that the new 10-year comprehensive plan was recently adopted and in addition we invest significantly in several other strategic long-term plans.

Dave Egler of 121 Poplar Drive spoke about the refuse fee. Mr. Egler feels that this should be a tax not a fee.

Chris Franceschina of 626 Kelso Road spoke about the incident where a child was struck by a car on his street recently and different ideas to improve pedestrian safety in that area, like a crossing guard study or a flashing crosswalk. He said that a speed study was requested by the residents, and the state determined the speed limit should remain the same, but recommended signage that he doesn't believe has been changed. Manager McGill clarified that the speed study took place after he sent the state a letter from the municipality, a crosswalk was installed as well as signage from PennDOT and from Mt. Lebanon. Commissioner Flynn added that one of his goals with the new board realignment was to make a more robust process around pedestrian safety and accessibility. Commissioner Grella suggested working with the mobility board and their commissioner, as many Positive changes were made by the existing traffic board.

### **CONSIDERATION OF THE MINUTES FROM THE ADJOURNED MEETING HELD FEBRUARY 27, 2024**

Mr. Grella moved, and Mr. Silverman seconded to approve the minutes. The vote was called. The motion carried 4-0.

**PUBLIC HEARING AND CONSIDERATION OF ORDINANCE (BILL NO. 02-24)**  
**MAKING TECHNICAL AMENDMENTS TO THE GARBAGE FEE ORDINANCE**

Mt. Lebanon currently has an ordinance assessing a fee for garbage collection. It is desirable to enact some technical amendments to the ordinance to clarify provisions relating to calculation, exoneration, and review procedures regarding the fee.

Ms. Swager Wilson conducted the public hearing.

This ordinance was introduced on February 27, 2024.

Dave Egler of 121 Poplar Drive asked that under section 14-704 regarding exoneration from paying the fee, if staff notaries could notarize documents being used as proof, he questioned utility bills being proof of a resident not being there in the winter, and he asked for clarification on the right of Mt. Lebanon to inspect a resident's property for habitation. Mr. McGill said that if someone is requesting exoneration, the homeowner and municipality would have a conversation about what constitutes proof of occupancy.

Mr. Silverman moved to enact Ordinance (Bill No. 02-24). Mr. Grella seconded. The vote was called. The motion carried 4-0.

**CONSIDERATION FOR THE ADOPTION OF THE STANDARD**  
**RESOLUTION NO. R-5-24 FOR A PLANNING MODULE**  
**FOR THE BEADLING ROAD SUBDIVISION**

As a part of the subdivision permit process, the Pennsylvania Department of Environmental Protection (PADEP) requires sewage planning approval. The proposed Beadling Road Subdivision consists of 3 single family lots located along Beadling Road and 1 single family lot located along James Place has submitted the required sewage planning documents. This includes the standard resolution associated with updating the "Official Sewage Facilities Plan" to include the development and the standard transmittal letter. The development project has also obtained preliminary approval from the Planning Board.

The Municipal Engineer has reviewed the documents submitted and recommends adoption of the standard resolution and transmitting it to the PADEP.

Mr. Silverman moved to adopt the standard resolution for the Beadling Road Subdivision project and transmit the Planning Module to the PADEP. Mr. Flynn seconded. The vote was called. The motion carried 4-0.

**APPOINTMENTS AS COMMISSION LIAISON TO MUNICIPAL ADVISORY BOARDS**

On February 28, 2023 the Commission approved Ordinance No. 3356 amending the administrative code to realign the structure of municipal advisory boards, which takes effect on April 1, 2024. The new advisory boards will have the following Commissioners serve as liaisons. All other liaison appointments made at the January 2, 2024 Reorganization Meeting are still in effect.

Mr. Grella announced the following appointments:

Civic Engagement	Anne Swager Wilson
Community Sustainability and Economic Development	Jeff Siegler
Mobility and Transportation	Andrew Flynn
Parks and Recreation	Craig Grella
Financial Management	Steve Silverman

**APPOINTMENTS TO MUNICIPAL BOARDS**

The Municipality maintains a number of boards and authorities. The Commission thanks all of these dedicated residents for their hours of service to the municipality. At this time, it is necessary to reappoint members who are eligible for another term and to appoint new members to fill vacancies caused by board member retirements or resignations.

Mr. Flynn moved to reappoint:

<b>Name</b>	<b>Address</b>	<b>Board</b>	<b>Term Expiring</b>
Amanda D'Amico	Vernon Drive	Civil Service	03/31/30
Robert Taylor	Catalpa Place	Library	03/31/27
Dr. Anthony Moretti	Sylvandell Drive	Library	03/31/27
David Hornicak	Lovington Drive	Planning	03/31/28
Andrew Campanaro	Carleton Drive	Zoning	03/31/27

On February 28, 2023 the Commission approved Ordinance No. 3356 amending the administrative code to realign the structure of municipal advisory boards. Ordinance No. 3356 takes effect on April 1, 2024. At this time the Commission needs to appoint residents to serve on these advisory boards.

Mr. Flynn moved to appoint:

<b>Name</b>	<b>Address</b>	<b>Board</b>	<b>Term Expiring</b>
Kevan Rutledge	Morrison Drive	Appeals	03/31/29
William McGrane	Kewanna Avenue	Appeals	03/31/29
Margaret Izzo	Woodhaven Drive	Civic Engagement	03/31/27

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Noah Evans	Woodhaven Drive	Civic Engagement	03/31/27
Adam Flango	Rae Avenue	Civic Engagement	03/31/27
Dr. Terry Timm	Woodhaven Drive	Civic Engagement	03/31/26
Emily West	Marlin Drive East	Civic Engagement	03/31/26
Kelsey Leigh	Hazel Drive	Civic Engagement	03/31/26
Dr. Anna Roman	Lancaster Avenue	Civic Engagement	03/31/25
Agnese Polluce	Thornycroft Avenue	Civic Engagement	03/31/25
Kevin Brand	Elm Spring Road	Civic Engagement	03/31/25
Phillip Neusius	Arrowood Drive	Community Sustainability & Economic Development	03/31/27
Anna Siefken	Woodland Drive	Community Sustainability & Economic Development	03/31/27
John Vogel	Chalmers Place	Community Sustainability & Economic Development	03/31/27
Grace Gartman	Washington Road	Community Sustainability & Economic Development	03/31/26
Dr. Michael Gullo	MacArthur Drive	Community Sustainability & Economic Development	03/31/26
Kyrylo Tropin	Margaretta Avenue	Community Sustainability & Economic Development	03/31/26
Jennifer Rick	Sunridge Drive	Community Sustainability & Economic Development	03/31/25
Lynne Lindley	Overlook Drive	Community Sustainability & Economic Development	03/31/25
John Rombold	Broadmoor Avenue	Community Sustainability & Economic Development	03/31/25
Sam Ashbaugh	Lakemont Drive	Financial Management	03/31/27
Terry Johnson	Mayfair Drive	Financial Management	03/31/27
Adam Bauman	Hoodridge Lane	Financial Management	03/31/27
Matthew Bucek	Sandrae Drive	Financial Management	03/31/26
Kevin Repcheck	Moffett Street	Financial Management	03/31/26
Elaine Vincent	Atlanta Drive	Financial Management	03/31/26
Marty Bacik	Outlook Drive	Financial Management	03/31/25
Jason Ruggles	Hazel Drive	Financial Management	03/31/25
Thomas Provins	Washington Road	Financial Management	03/31/25
Seth Davis	Hillcrest Place	Mobility and Transportation	03/31/27
Elizabeth McCabe	Shady Drive West	Mobility and Transportation	03/31/27

Charlotte Ford	Vee Lynn Drive	Mobility and Transportation	03/31/27
Lisa Hurm	Questend Avenue	Mobility and Transportation	03/31/26
Aaron Lauth	Old Farm Road	Mobility and Transportation	03/31/26
Paul O'Rourke	Roycroft Avenue	Mobility and Transportation	03/31/26
John Ragan	Shady Drive East	Mobility and Transportation	03/31/25
Brook Webb	Wainwright Drive	Mobility and Transportation	03/31/25
Taryn Malavite Babb	Greenhurst Drive	Mobility and Transportation	03/31/25
Andrew Grobe	Kelso Road	Parks and Recreation	03/31/27
Thomas Schevtchuk	Lyndhurst Avenue	Parks and Recreation	03/31/27
Amanda Rost	Osage Road	Parks and Recreation	03/31/27
Natalie Drozda	Seminole Drive	Parks and Recreation	03/31/26
MaryAnn Banks	Tampa Avenue	Parks and Recreation	03/31/26
Thomas Langston	Ordale Boulevard	Parks and Recreation	03/31/26
Patrick King	Longuevue Drive	Parks and Recreation	03/31/25
Michael Wallen	Summer Place	Parks and Recreation	03/31/25
Patrick West	Willow Drive	Parks and Recreation	03/31/25
Susanne Wagner	Kingsberry Circle	Library	03/31/27
John Conti	Greenhurst Drive	Zoning	03/31/27

**CONSIDERATION FOR THE AWARD OF THE ACTIVATE  
UPTOWN PLANNING CONTRACT**

Activate Uptown is a planning initiative focused on targeted areas in the Uptown Main Street District to activate and enhance key nodes where placemaking investments and/or site improvements are necessary to attract vitality to our Central Business District. The Municipality seeks to enter into contract with Pashek MTR to provide consultant services enabling this effort.

The total budgeted amount for this contract is \$44,500. The project is to be funded through a DCED Keystone Community Grant (\$22,250), and a Municipal match of \$22,250.

Mr. Grella moved to award the Activate Uptown contract to Pashek MTR in the amount of \$44,500. Mr. Flynn seconded. Mr. Grella stated that this is the continuation of the plan that was discussed prior to the Uptown revitalization project. There will be multiple points where the public

can engage with Paschek and the municipality in helping to plan some of the public installations that will go into making it a more welcoming space. The vote was called. The motion carried 4-0.

**CONSIDERATION FOR THE AWARD OF THE PUBLIC WORKS STORAGE  
BUILDING AND GRADING AND FOUNDATION WORK  
FOR THE FIRE TRAINING CENTER**

Bids were received on February 13, 2024 for the Public Works Storage Building and Fire Training Center. The project involves the preparation for and construction of a new pre-engineered metal storage building (Base Bid 1) and preparing the Fire Training Center foundations (Base Bid 2) at the Mt. Lebanon Public Works Yard. The bid request also included an add alternate it for a larger crane (Add Alternate No.1) for the Public Works building.

The Municipal Engineer has verified the bids as follows:

<b>Contractor</b>	<b>Base Bid 1 Storage Building</b>	<b>Base Bid 2 Fire Training Center</b>	<b>Add Alternate No 1 Alternate 5-ton Electric Crane</b>
Dimarco Construction	\$526,447.00	\$153,616.00	\$47,774.00
Fleeher Contracting LLC	\$574,515.00	\$134,559.00	\$54,049.00
UHL Construction	\$584,286.00	\$131,285.00	\$83,500.00
Sunrise Commercial Contracting	\$550,324.00	\$235,824.00	\$16,00.00
Arcon Contracting, Inc	\$965,375.00	\$193,562.00	\$245,000.00

The Municipal Engineer has reviewed the bid and determined the low bid to be accurate. The Engineer recommends the project be awarded to Dimarco Construction. The contractor has completed this type of work previously in a satisfactory manner.

The total budgeted amount for this contract including fire training center structure is \$1,265,000.00. The project is to be funded through the General Fund and a grant application is pending for the Fire Training Center Structure purchase and installation.

Mr. Silverman moved to award the DPW Storage Building and Fire Training Center contract to Dimarco Construction for Base Bid 1 minus the 2-ton crane (\$487,904.00), Base Bid 2 (\$153,616.00) and Add Alternate No. 1 for the 5-ton electric crane (47,774.00) for a total amount of \$689,294.00. Mr. Flynn seconded. The vote was called. The motion carried 4-0.

**CONSIDERATION FOR THE AWARD OF THE 2024 BRICK STREETS  
RESTORATION PROGRAM**

Bids were received on February 7, 2024 for the 2024 Brick Streets Restoration contract. The project consists of the removal and replacement of deteriorated portions of brick streets throughout the Municipality.

One bid was received. The Municipal Engineer has verified the bid as follows:

**Next Construction, Inc. \$98,755.00**

The Municipal Engineer has reviewed the bid and determined the low bid to be accurate. The Engineer recommends the project be awarded to Next Construction, Inc. The contractor has completed this work in previous years for the Municipality in a satisfactory manner.

The budgeted amount for this contract is \$93,320 and the Engineer's Estimate for the project was \$90,000. The Director of Public Works will monitor quantities to stay within the assigned budget. The project is to be funded through the transportation portion of the Operating Budget.

Mr. Flynn moved to award the 2024 Brick Streets Restoration contract to Next Construction, Inc. in the amount of \$98,755. Mr. Silverman seconded. The vote was called. The motion carried 4-0.

**CONSIDERATION FOR THE AWARD OF THE 2024 CRACK SEALING PROGRAM**

Bids were received on February 7, 2024 for the 2024 Crack Sealing contract. The project includes the crack sealing of various streets throughout the Municipality.

The contract includes a base year, 2024, with three optional renewal periods. This would allow the contract to be extended, at Mt. Lebanon's sole discretion, until 2027 to maintain continuity.

The Municipal Engineer has verified the bids as follows:

	<b>Russell Standard Corporation</b>	<b>Scodeller Construction Inc.</b>
2024 Project	\$17,800.00	\$79,800.00
1 <sup>st</sup> Renewal – 2025	0% increase	3.00% increase
2 <sup>nd</sup> Renewal – 2026	0% increase on the 2024 price	3.00% increase on the 2024 price
3 <sup>rd</sup> Renewal – 2027	0% increase on the 2024 price	3.00% increase on the 2024 price

The Municipal Engineer has reviewed the bid and determined the low bid to be accurate. The Engineer recommends the project be awarded to Russell Standard Corporation. The contractor has completed work previously for the Municipality in a satisfactory manner.

The budgeted amount for this contract is \$26,250.00. The project is to be funded through the transportation portion of the Operating Budget.

Mr. Grella moved to award the 2024 Crack Sealing contract to Russell Standard Corporation in the amount of \$17,800.00. Mr. Silverman seconded. The vote was called. The motion carried 4-0.

**CONSIDERATION FOR THE AWARD OF THE 2024 YEARLY CONCRETE CURB MAINTENANCE PROGRAM**

Bids were received on February 7, 2024 for the 2024 Yearly Concrete Curb Maintenance Contract. The project consists of the removal and replacement of various sizes of concrete straight curb, concrete roll curb, and concrete curb and gutter throughout the Municipality.



One bid was received. The Municipal Engineer has verified the bid as follows:

**G. Pasquale and Sons Construction Company \$161,150.00**

The Municipal Engineer has reviewed the bid and determined the low bid to be accurate. The Engineer recommends the project be awarded to G. Pasquale and Sons Construction Company. The low bidder has completed similar projects for the Municipality in a satisfactory manner.

The budgeted amount for this contract is \$177,190 and the Engineer's Estimate for the project was \$175,000. The project is within budget and is to be funded through the transportation portion of the Operating Budget.

Mr. Flynn moved to award the 2024 Yearly Concrete Curb Maintenance Contract to G. Pasquale and Sons Construction Company in the amount of \$161,150.00. Mr. Silverman seconded. The vote was called. The motion carried 4-0.

**CONSIDERATION FOR THE AWARD OF THE 2024 ROOT DAMAGED  
SIDEWALK MAINTENANCE CONTRACT**

Bids were received on February 14, 2024 for the 2024 Root Damaged Sidewalk Maintenance Contract. The project includes the removal and replacement of concrete sidewalks damaged by tree roots throughout the Municipality.

The Municipal Engineer has verified the bids as follows:

<b>Contractor</b>	<b>Base Bid Amount</b>
G. Pasquale and Sons Construction Company	\$78,305.00
Avelli Construction	\$129,415.00
Fryer Excavating, LLC.	\$148,340.00

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Engineer recommends the project be awarded to G. Pasquale and Sons Construction Company. The contractor has completed similar projects for the Municipality in a satisfactory manner.

The budgeted amount for this contract is \$93,150 and the Engineer's Estimate for the project was \$90,000. The project is within budget and is to be funded through the transportation portion of the Operating Budget.

Mr. Silverman moved to award the 2024 Root Damaged Sidewalk Maintenance Contract to G. Pasquale and Sons Construction Company in the amount of \$78,305.00. Mr. Flynn seconded. The vote was called. The motion carried 4-0.

**ADJOURNMENT**

The meeting was adjourned at 8:47 pm.