

OFFICIAL

MT. LEBANON, PENNSYLVANIA

NOTICE TO CONTRACTORS AND SUPPLIERS

Separate, sealed proposals will be received by the Commission of Mt. Lebanon, PA until 11:00 a.m., prevailing time on March 18, 2024, at the Commission Chambers of the Municipal Building, 710 Washington Road, Mt. Lebanon, Pennsylvania 15228, for the following:

STREET SWEEPING

The bid must be accompanied by a certified check or a Treasurer's check made payable to the Treasurer of Mt. Lebanon, Pennsylvania in the amount of \$1,000.00.

Specifications, proposals, and all necessary information may be obtained at the office of the Director of Public Works, 710 Washington Road, Mt. Lebanon, Pennsylvania 15228.

Digital copies are also available on the municipal website. Documents can be viewed and downloaded under Public Works/Lettings/Contracts.

All proposals must be placed in a sealed envelope addressed to Rudy Sukal, Director of Public Works, 710 Washington Road, Mt. Lebanon, Pennsylvania 15228 and marked "Bid for 2024 Street Sweeping" and delivered to the customer service center, 710 Washington Road, Pittsburgh, Pennsylvania 15228. Bids must be delivered before the time specified, only to this location.

The Commission of Mt. Lebanon, Pennsylvania reserves the right to waive any informalities or to reject any or all bids.

Keith McGill
Mt. Lebanon Manager

MT. LEBANON, PENNSYLVANIA

BID SHEET

STREET SWEEPING

_____, 2024

Department of Public Works
710 Washington Road
Pittsburgh, Pennsylvania 15228

We hereby propose to perform street sweeping services in the Municipality of Mt. Lebanon in accordance with your bid notice, and requirements as follows:

Base Bid:	<u>2024</u>
Three (3) complete sweeps of streets and highways in Mt. Lebanon, April-September	\$ _____
Add Alternate:	
Municipal Business District Sweeping (per response)	\$ _____

Respectfully submitted,

Signature of Contractor _____

Print Name of Contractor _____

Address _____

Telephone Number _____

**MT. LEBANON, PENNSYLVANIA
DEPARTMENT OF PUBLIC WORKS**

SPECIFICATIONS FOR STREET SWEEPING

GENERAL INSTRUCTIONS TO BIDDERS:

Sealed bids will be opened by the director of public works in the Commission Chambers, at 710 Washington Road, Pittsburgh, PA 15228, after 11:00 am on March 18, 2024.

1. OFFICIAL BID BLANKS MUST BE USED. All spaces must be completed, using typewriter or ink, and no other marks are to be made thereon. The bidder shall mark "No Bid" in any space where he does not propose to bid the work. All bids must be signed and must be accompanied by the Official Notice and a set of Official Contractual Specifications as set forth hereinafter.
2. The contract document (agreement) is attached to and shall be a part of these specifications.
3. The Mt. Lebanon Commission reserves the right to reject any or all bids and to waive any informalities in bids submitted.
4. Bids must be received no later than the time stipulated in the Official Bid Notice. Bids must be submitted in sealed envelopes, bearing on the outside the name of the bidder, the bidder's address, and the words "Bid for Street Sweeping."
5. No bid received after the time specified in the Official Notice will be considered.
6. It is the responsibility of the bidder to contact the Mt. Lebanon Director or Superintendent of Public Works to acquire a clear understanding of all conditions under which the work is to be performed.
7. The Base Bid shall include three sweeps from April through September of all public streets and highways in Mt. Lebanon as listed in Appendix "A" attached to the agreement. Sweeping will begin on April 15, June 15, and August 15. Each sweep must be completed in 21 consecutive calendar days.
8. Municipal Map: A copy of the Mt. Lebanon street map is attached for the bidder's use in determining the location of all the work required by these specifications. The attached Appendix "A" indicates those streets not included in the contract.
9. Bidder's Qualifications: Each bidder shall submit as part of the bid proposal a statement of qualifications to perform the prescribed work and a list of similar contracts previously performed or currently underway.
10. Curb Miles: Mt. Lebanon has not made an actual determination of the curb miles to be swept. It is estimated that about 170 curb miles as included in the Bid. However, the bidder must make their own determination and satisfy themselves as to the quantities of work to be included in the proposal. Mt. Lebanon will make no adjustments during the contract for failure on the part of the bidder to do so.

11. The business district sweeping will include the sweeping of the Beverly Road and Washington Road business districts as well as other areas such as parking lots and parking areas to be determined by the municipality. This service will be provided from 5:00 a.m. to 7:00 a.m. every Friday, weather permitting April through October. The municipality will determine when sweeping will be skipped and this service will be billed per response. The municipality reserves the right to reduce the number of times the business district is swept and will notify the contractor at least 24 hours in advance of the elimination of any scheduled sweep.