

January 17, 2024

Mt. Lebanon Library Board meeting minutes

In attendance: Robyn Vittek, Holiday Adair, Kristen Baginski, Anthony Moretti, Monica Ruane Rogers, Bob Taylor, Susan Tracey, Anne Swager Wilson (Not in attendance: Marcia Taylor)

1. Thank You Mary Menk: The board began its meeting by thanking Mary Menk, who resigned from the board over the holidays. Mary's contributions to the board and its committees and to the library as a whole were noted.
2. Consent Agenda: Kristen made motion; Anthony offered a second. Vote was unanimous to approve. Robyn noted that all revenue items in the packet given to the board before the meeting were up-to-date for 2024, and they included correct reference statistics dating back two years.
3. Comments from Observers: Charlotte Stephenson reiterated to the Board that the delay in getting the library's elevator fixed and operational continues to have a particularly negative effect on those who are mobility challenged. Ms. Stephenson asked liaison member Anne Swager Wilson if a temporary fix might be possible; Anne mentioned that moving the disabled parking from the current street location to the upper parking lot would not be practical because of the approval process and the slope of the lot
4. Friends of the Library: The FOTL is looking into possibly re-starting the Homebound Book Delivery program that was planned to launch before the pandemic delayed the effort; the potential is there for the program to start at the end of January.

Conversation was had about FOTL possibly covering some costs associated with a bus trip to an area location

The FOTL will have an active role in an upcoming PA Association of Library meeting; the group will present several topics that are either trustee or friends focused, and in some cases relate to both areas

5. Liaison report: Township recently concluded 18-month comprehensive planning effort; a couple of areas – recreational facilities, more sidewalks, sewer and traffic combing – were especially noteworthy in the plan. The final plan is on the website.

6. President's report: Bob was proud to announce that his daughter is now one of the library volunteers. He also shared with the board that the required annual review of Robyn as library director needed to be completed; March is the target month
7. Director's report: The library has completed the hiring of two new part-time circulation staff.

Robyn recently met with the newest township commissioner, who has a particular interest in urban planning.

The new conveyor belt for book circulation is likely to arrive in a couple of days; that would mean the entire belt system would be non-operational for about one week while the old and new systems are handled.

The entire library staff will take part in a development/training day on Feb. 19. Because that is President's Day and the library is closed, the operations of the library will not be affected.

8. Committee reports:  
Governance: With Mary's resignation, another member will need to join and that likely will happen in March; for now, Kristen and Bob will serve as a two-person committee  
Fundraising: Two of the seven gardens for the June 23 Garden Tour have been identified; board was encouraged to identify friends or neighbors who might have an interest in allowing their garden to be recognized in June
9. Old business: None
10. New business: The library's 2024 goals are included in tonight's packet and have been shared with the township's leaders; the required year in review also has been provided  
Mt. Lebanon is reducing the number of volunteer boards from 9 down to 5, and the 5 required boards are not affected by this move

Meeting adjourned at 8:10 p.m.