


Temporary Custody of Juveniles

901.1 POLICY HEADER

Original Effective Date:	Revised Date:
September 1, 2021	January 4, 2023
Authorization:  Jason Haberman Chief of Police	

901.2 PURPOSE AND SCOPE

This policy provides guidelines consistent with the Juvenile Justice and Delinquency Prevention Act for juveniles taken into temporary custody by members of the Mt. Lebanon Police Department (34 USC § 11133).

901.2.1 DEFINITIONS

Definitions related to this policy include:

Juvenile non-offender - An abused, neglected, dependent, or alien juvenile who may be legally held for his/her own safety or welfare. This also includes any juvenile who may have initially been contacted for an offense that would not subject an adult to arrest (e.g., fine-only offense) but was taken into custody for his/her protection or for purposes of reuniting the juvenile with a parent, guardian, or other responsible person. This also includes any juvenile 9 years of age or younger.

Juvenile offender - A juvenile 10 to 17 years of age who is alleged to have committed an offense that would subject an adult to arrest (a non-status offense). It also includes an offense under 18 Pa.C.S. § 6110.1 for the possession of a handgun by a minor

Non-secure custody - When a juvenile is held in the presence of an officer or other department member at all times and is not placed in a locked room, cell, or behind any locked doors. Juveniles in non-secure custody may be handcuffed but not to a stationary or secure object. Personal supervision, through direct visual monitoring and audio two-way communication, is maintained. Monitoring through electronic devices, such as video, does not replace direct visual observation (42 Pa.C.S. § 6326; Pa.R.J.C.P. 221).

Safety checks - Direct visual observation by a member of this department performed at random intervals, within time frames prescribed in this policy, to provide for the health and welfare of juveniles in temporary custody.

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Secure custody - When a juvenile offender is held in a locked room, a set of rooms, or a cell. Secure custody also includes being physically secured to a stationary object (42 Pa.C.S. § 6326).

Examples of secure custody include:

- (a) A juvenile left alone in an unlocked room within the secure perimeter of the adult temporary holding area.
- (b) A juvenile handcuffed to a rail.
- (c) A juvenile placed in a room that contains doors with delayed egress devices that have a delay of more than 30 seconds.
- (d) A juvenile being processed in a secure booking area when a non-secure booking area is available.
- (e) A juvenile left alone in a secure booking area after being photographed and fingerprinted.
- (f) A juvenile placed in a cell within the adult temporary holding area, whether or not the cell door is locked.
- (g) A juvenile placed in a room that is capable of being locked or contains a fixed object designed for cuffing or restricting movement.

Sight and sound separation - Located or arranged to prevent physical, visual, or auditory contact.

Status offender - A juvenile suspected of committing a criminal violation of the law that would not be a criminal violation but for the age of the offender. Examples may include running away, underage possession of tobacco, curfew violation, and truancy. A juvenile in custody on a court order or warrant based upon a status offense is also a status offender.

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The Mt. Lebanon Police Department is committed to releasing juveniles from temporary custody as soon as reasonably practicable and to keeping juveniles safe while in temporary custody at the Department. Juveniles shall be held in temporary custody only for as long as reasonably necessary for processing, transfer, or release (42 Pa.C.S. § 6326).

901.4 JUVENILES WHO SHOULD NOT BE HELD

Juveniles who exhibit certain behaviors or conditions should not be held at the Mt. Lebanon Police Department. These include:

- (a) Unconsciousness or having been unconscious while being taken into custody or transported.
- (b) Serious injuries or a medical condition requiring immediate medical attention.
- (c) A suspected suicide risk or showing obvious signs of severe emotional or mental disturbance (see the Involuntary Commitments Policy).

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1. If the officer taking custody of a juvenile believes that the juvenile may be a suicide risk, the officer shall ensure continuous direct supervision until evaluation, release, or transfer to an appropriate facility is completed.
 - (d) Significant intoxication or showing signs of having ingested any substance that poses a significant risk to their health, whether or not they appear intoxicated.
 - (e) Extremely violent or continuously violent behavior.
 - (f) Afflicted with, or displaying symptoms of, a communicable disease that poses an unreasonable exposure risk.

Officers taking custody of a juvenile exhibiting any of the above conditions shall take reasonable steps to provide medical attention or mental health assistance and should notify a supervisor of the situation. These juveniles should not be held at the Department unless they have been evaluated by a qualified medical or mental health professional, as appropriate for the circumstances.

901.5 CUSTODY OF JUVENILES

Officers should take custody of a juvenile and temporarily hold the juvenile at the Mt. Lebanon Police Department when there is no other lawful and practicable alternative to temporary custody. Refer to the Child Abuse Policy for additional information regarding detaining a juvenile who is suspected of being a victim.

No juvenile should be held in temporary custody at the Department without authorization of the arresting officer's supervisor or the Watch Commander. Juveniles taken into custody shall be held in non-secure custody unless otherwise authorized by this policy.

Any juvenile taken into custody shall be released to the care of the juvenile's parent, legal guardian, or other responsible adult, or transferred to a juvenile custody facility or to other authority as soon as practicable. In no event shall a juvenile be held beyond six hours from the time of his/her entry into the Department (34 USC § 11133; 42 Pa.C.S. § 6326; Pa.R.J.C.P. 220; Pa.R.J.C.P. 221).

901.5.1 CUSTODY OF JUVENILE NON-OFFENDERS

Non-offenders taken into protective custody in compliance with the Child Abuse Policy should generally not be held at the Mt. Lebanon Police Department. Custodial arrangements should be made for non-offenders as soon as reasonably possible. Juvenile non-offenders may not be held in secure custody (34 USC § 11133).

901.5.2 CUSTODY OF JUVENILE STATUS OFFENDERS

Status offenders should generally be released by citation or with a warning rather than taken into temporary custody. However, officers may take custody of a status offender if requested to do so by a parent or legal guardian in order to facilitate reunification (e.g., transported home or to the station to await a parent). Juvenile status offenders may not be held in secure custody (34 USC § 11133).

Juveniles may be taken into custody if there is probable cause to believe they have run away from their parents, guardian, or other custodian (42 Pa.C.S. § 6324).

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901.5.3 CUSTODY OF JUVENILE OFFENDERS

Juvenile offenders shall be held in non-secure custody while at the Mt. Lebanon Police Department unless another form of custody is authorized by this policy or is necessary due to exigent circumstances (42 Pa.C.S. § 6326).

Juvenile offenders may be taken into custody upon the authority of a court order or when there is probable cause to believe the juvenile has committed an offense that would subject an adult to arrest (42 Pa.C.S. § 6324).

Members taking a juvenile offender into custody should notify a juvenile probation officer before releasing the juvenile offender when (42 Pa.C.S. § 6325):

- (a) It is necessary to protect the juvenile or the person or property of others.
- (b) The juvenile may abscond or be removed from the jurisdiction of the court.
- (c) No parent, guardian, custodian, or other person able to provide supervision can be located.
- (d) A court has ordered the juvenile to detention or shelter care.

Petitions shall be prepared for the juvenile probation office pursuant to Pa.R.J.C.P. 231.

901.6 ADVISEMENTS

A member taking custody of a juvenile shall attempt to notify a parent, guardian or other custodian of the juvenile's custody, the reason for the custody and the juvenile's location before transporting the juvenile to any other location (42 Pa.C.S. § 6326; Pa.R.J.C.P. 220).

901.7 JUVENILE CUSTODY LOGS

Any time a juvenile is in temporary custody at the Mt. Lebanon Police Department, the custody shall be promptly and properly documented in the [Juvenile Transport and Detention Report](#) and the [Juvenile Monitoring Log](#), including:

- (a) Identifying information about the juvenile.
- (b) Date and time of arrival and release from the Department.
- (c) Watch Commander notification and approval to temporarily hold the juvenile.
- (d) Any charges for which the juvenile is being held and classification of the juvenile as a juvenile offender, status offender or non-offender.
- (e) Any changes in status (e.g., emergency situations, unusual incidents).
- (f) Time of all safety checks.
- (g) Any medical and other screening requested and completed, including;
 - 1. Current health.
 - 2. medications currently prescribed or taken.
 - 3. Body deformities, trauma markings, or bruises present.
- (h) Circumstances that justify any secure custody.

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- (i) Any other information that may be required by other authorities, such as compliance inspectors or a local juvenile court authority.

901.7.1 PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY

Juvenile custody logs and other information regarding the custody of juveniles shall be provided to the Pennsylvania Commission on Crime and Delinquency (PCCD) upon their request pursuant to 42 Pa.C.S. § 6326.

901.8 NO-CONTACT REQUIREMENTS

Sight and sound separation shall be maintained between all juveniles and adults while in custody at the Mt. Lebanon Police Department (34 USC § 11133; 42 Pa.C.S. § 6326; Pa.R.J.C.P. 221). There should also be sight and sound separation between non-offenders and juvenile and status offenders.

In situations where brief or accidental contact may occur (e.g., during the brief time a juvenile is being fingerprinted and/or photographed during processing), a member of the Department shall maintain a constant, immediate, side-by-side presence with the juvenile or the adult to minimize any contact. If inadvertent or accidental contact does occur, reasonable efforts shall be taken to end the contact.

901.9 TEMPORARY CUSTODY REQUIREMENTS

Members and supervisors assigned to monitor or process any juvenile at the Mt. Lebanon Police Department shall ensure:

- (a) The Watch Commander is notified if it is anticipated that a juvenile may need to remain at the Department more than four hours. This will enable the Watch Commander to ensure no juvenile is held at the Department more than six hours.
- (b) Safety checks and significant incidents/activities are noted on the [Juvenile Monitoring Log](#).
- (c) Juveniles in custody are informed that they will be monitored at all times, except when using the toilet.
 1. There shall be no viewing devices, such as peep holes or mirrors, of which the juvenile is not aware.
 2. This does not apply to surreptitious and legally obtained recorded interrogations.
- (d) A member of the same sex will supervise personal hygiene activities and care, such as changing clothing or using the restroom, without direct observation to allow for privacy.
- (e) There is reasonable access to toilets and wash basins.
- (f) There is reasonable access to a drinking fountain or water.
- (g) Food is provided if a juvenile has not eaten within the past four hours or is otherwise in need of nourishment, including any special diet required for the health of the juvenile.

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- (h) There are reasonable opportunities to stand and stretch, particularly if handcuffed or otherwise restrained.
- (i) There is privacy during family, guardian and/or attorney visits.
- (j) Juveniles are generally permitted to remain in their personal clothing unless it is taken as evidence or is otherwise unsuitable or inadequate for continued wear while in custody.
- (k) A bed and clean blankets are provided as reasonably necessary to ensure the comfort of an individual.
 - 1. The supervisor should ensure that there is an adequate supply of clean blankets.
- (l) Adequate shelter, heat, light and ventilation are provided without compromising security or enabling escape.
- (m) Adequate furnishings are available, including suitable chairs or benches.
- (n) Discipline is not administered to any juvenile, nor will juveniles be subjected to corporal or unusual punishment, humiliation or mental abuse.
- (o) Juveniles in non-secure custody shall be held in multipurpose areas, excluding areas designated or used for secure detention (42 Pa.C.S. § 6326; Pa.R.J.C.P. 221).

901.10 RELIGIOUS ACCOMMODATION

Juveniles have the right to the same religious accommodation as adults in temporary custody (see the Temporary Custody of Adults Policy).

901.11 USE OF RESTRAINT DEVICES

Juvenile offenders may be handcuffed in accordance with the Handcuffing and Restraints Policy. A juvenile offender may be handcuffed at the Mt. Lebanon Police Department when the juvenile presents a heightened risk. However, non-offenders and status offenders should not be handcuffed unless they are combative or threatening.

Other restraints shall only be used after less restrictive measures have failed and with the approval of the Watch Commander. Restraints shall only be used so long as it reasonably appears necessary for the juvenile's protection or the protection of others.

Juveniles in restraints shall be kept away from other unrestrained individuals in custody and monitored to protect them from abuse.

901.11.1 PREGNANT JUVENILES

Juveniles who are known to be pregnant should be restrained in accordance with the Handcuffing and Restraints Policy.

901.12 PERSONAL PROPERTY

The personal property of a juvenile shall be processed in the same manner as an adult in temporary custody (see the Temporary Custody of Adults Policy).

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901.13 SECURE CUSTODY

Generally, Only juvenile offenders 14 years of age or older may be placed in secure custody. Watch Commander should be notified upon placing a juvenile offender in secure custody.

Secure custody should only be used for juvenile offenders when there is a reasonable belief that the juvenile is a serious risk of harm to him/herself or others.

Members of this department should not use secure custody for convenience when non-secure custody is, or later becomes, a reasonable option.

Generally, Juveniles should not be secured to a stationary object.

901.13.1 LOCKED ENCLOSURES

A thorough inspection of the area shall be conducted before placing a juvenile into the locked enclosure to ensure there are no weapons or contraband and that the area is clean and sanitary. An inspection should be conducted when the juvenile is released. Any damage noted to the area should be photographed and documented.

The following requirements shall apply:

- (a) Anything that could create a security or suicide risk, such as contraband, hazardous items, belts, shoes or shoelaces, and jackets, shall be removed.
- (b) The juvenile shall constantly be monitored by an audio/video system during the entire temporary custody.
- (c) The juvenile shall have constant auditory access to department members.
- (d) The juvenile's initial placement into and removal from a locked enclosure shall be logged.
- (e) Individuals who are visibly under the influence of alcohol or drugs shall be kept separate from other individuals.
- (f) Unscheduled safety checks by department members shall occur no less than every 15 minutes. Safety checks of individuals who are visibly under the influence of alcohol or drugs shall occur more frequently, at irregular intervals not to exceed 10 minutes.
 1. All safety checks shall be logged.
 2. The safety check should involve questioning the juvenile as to the juvenile's well-being.
 3. Juveniles who are sleeping or apparently sleeping should be awakened.
 4. Requests or concerns of the juvenile should be logged.
- (g) Males and females shall not be placed in the same locked room.
- (h) Juvenile offenders should be separated according to severity of the crime (e.g., felony or misdemeanor).
- (i) Restrained juveniles shall not be placed in a cell or room with unrestrained juveniles.

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- (j) Continuous visual supervision shall be maintained by a department member (42 Pa.C.S. § 6326).

901.13.2 LOCKED ENCLOSURE EQUIPMENT CONTROL

Culinary devices (e.g., utensils, plates, glassware) should not be permitted in cells where individuals are in custody. Meals, if provided, should be of the type that are consumable without needing culinary devices.

If repairs are necessary to any part of the cell area:

- (a) Individuals in temporary custody shall not be present in the immediate area of such work.
- (b) Maintenance employees or contract workers shall not enter the cell area without authorization from a supervisor.
- (c) A department member shall monitor the use of any tools and equipment in the area for the duration of the work.
- (d) The supervising department member shall ensure that workers have removed all tools and equipment, and conduct a documented security inspection of the cell area upon completion of the work.

901.14 SUICIDE ATTEMPT, DEATH OR SERIOUS INJURY

The Deputy Chief of Police or the authorized designee will ensure procedures are in place to address any suicide attempt, death or serious injury of any juvenile held at the Mt. Lebanon Police Department. The procedures should include:

- (a) Immediate request for emergency medical assistance if appropriate.
- (b) Immediate notification of the Watch Commander, Chief of Police and Investigation Deputy Chief of Police.
- (c) Notification of the parent, guardian or person standing in loco parentis of the juvenile.
- (d) Notification of the Solicitor.
- (e) Notification of outside agency investigators (if appropriate).
- (f) Notification of the juvenile court.
- (g) Evidence preservation.
- (h) Notification to the Pennsylvania Commission on Crime and Delinquency.

901.14.1 DEATH IN CUSTODY REPORTING ACT

The Department shall comply with the federal Death in Custody Reporting Act (DCRA) of 2013 that requires agencies to report, within 15 days after the end of each quarter, to the Pennsylvania Commission on Crime and Delinquency the death of any person who is detained, under arrest, or is in the process of being arrested; is en route to be incarcerated; or is incarcerated at a municipal or county jail, state prison, state-run boot camp prison, boot camp prison that is contracted out by the state, any state or local contract facility, or other local or state correctional facility (including any juvenile facility):

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- (a) The name, gender, race, ethnicity, and age of the deceased.
- (b) The date, time, and location of death.
- (c) The law enforcement agency that detained, arrested, or was in the process of arresting the deceased.
- (d) A brief description of the circumstances surrounding the death.

901.15 INTERVIEWING OR INTERROGATING

No interview or interrogation of a juvenile should occur unless the juvenile has the apparent capacity to consent, and does consent, to an interview or interrogation. Prior to interrogations of juveniles a parent/guardian should be notified. A [Miranda Warnings Acknowledgement form](#) shall be reviewed with and signed by the juvenile.

901.16 RESTRICTION ON FINGERPRINTING AND PHOTOGRAPHING

Investigating officers should only take fingerprints and photographs of juvenile offenders when they are taken into custody for a misdemeanor or felony. Fingerprints of a juvenile offender 16 years of age or older accused of the summary offense of retail theft may be taken. Fingerprints and photographs of juvenile offenders shall be kept separate from those of adults and shall be immediately destroyed upon notice of the court (42 Pa.C.S. § 6308; 18 Pa.C.S. § 3929).

901.17 JUVENILE RECORDS

Juvenile records and files shall be kept separate from adult arrest files.

901.18 TRAINING

Department members should be trained on and familiar with this policy and any supplemental procedures.

901.19 RELEASE AND/OR TRANSFER

When a juvenile offender cannot otherwise be released to a parent or guardian and must be transferred from custody to a facility, the member releasing the juvenile offender shall ensure the following:

- (a) All proper reports, forms, and logs have been completed prior to release.
- (b) A check has been made to ensure that the individual is not reported as missing and does not have outstanding warrants.
- (c) It has been confirmed that the correct individual is being released or transported.
- (d) All property, except evidence, contraband, or dangerous weapons, has been returned to, or sent with, the individual.
- (e) All pertinent documentation accompanies the individual being transported to another facility (e.g., copies of booking forms, medical records, an itemized list of property, warrant copies).

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- (f) The individual is not permitted in any nonpublic areas of the Mt. Lebanon Police Department unless escorted by a member of the Department.
- (g) Any known threat or danger the individual may pose (e.g., escape risk, suicide potential, medical condition) is documented, and the documentation transported with the individual if the individual is being sent to another facility.
 - 1. The department member transporting the individual shall ensure such risks are communicated to intake personnel at the other facility and documented.
- (h) Generally, persons of the opposite sex, or adults and juveniles, should not be transported in the same vehicle unless they are physically separated by a solid barrier. If segregating individuals is not practicable, officers should be alert to inappropriate physical or verbal contact and take appropriate action as necessary.
- (i) Transfers between facilities or other entities, such as a hospital, should be accomplished with a custodial escort of the same sex as the person being transferred to assist with personal needs as reasonable.
- (j) Necessary actions at the destination by the transporting member include:
 - 1. Securing firearms for safekeeping.
 - 2. Removing restraining devices at the time of transfer of custody.
 - 3. Delivering documentation to the receiving officer.
 - 4. Documenting the transfer in a report and/or obtaining a signed receipt for prisoner, attached to the report.

901.19.1 ESCAPE DURING TRANSPORT

The Operations Deputy Chief of Police will ensure procedures are in place to address any escape of an individual during transport by the Department. The procedures should include:

- (a) Actions to be taken by the officers conducting the transport.
- (b) Supervisor responsibilities.
- (c) Re-capture planning.
- (d) Persons to be notified of the escape.
- (e) Written reports by the officers conducting the transport.

901.19.2 ASSIGNED ADMINISTRATOR

The Operations Deputy Chief of Police will ensure any reasonably necessary supplemental procedures are in place to address the following issues:

- (a) General security
 - 1. Areas used for temporary custody, including temporary holding areas and any cell areas, should be inspected for safety hazards and contraband on a daily basis.
- (b) Mass arrests

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1. Mutual aid or other agreements with appropriate agencies should be employed if mass arrests exceed the department's transportation capabilities or temporary holding area/cell space arrangements.
- (c) Key control
- (d) Sanitation and maintenance
- (e) Emergency medical treatment
 1. First-aid equipment shall be inspected weekly and replenished when necessary.
- (f) Distribution of medically prescribed medication
- (g) Escapes
- (h) Evacuation plans
 1. Emergency evacuation plans with observable exit diagrams shall be posted in the cell area and temporary holding areas designating emergency exits and directing the evacuation of individuals to a hazard-free area.
- (i) Fire and life-safety
 1. The cell area shall have an automatic fire alarm, smoke detection system, and firefighting equipment approved by local fire officials. Fire prevention practices and procedures shall include:
 - (a) A daily visual inspection of the automatic fire detection devices and alarm systems.
 - (b) A weekly documented visual inspection of the firefighting equipment.
 - (c) An annual documented testing of firefighting equipment.
 - (d) Required documented testing of the automatic fire detection devices and alarm systems annually or in accordance with the law and local fire code regulations.
 2. There shall be a plan for fire prevention, fire evacuation, and fire suppression for the temporary holding area.
 3. In the event of an emergency involving an individual in a cell, there is an immediate response, including a maximum time limit until arrival with a back-up system in case of non-availability.
- (j) Disaster plans
- (k) Building and safety code compliance
- (l) Alarm and alert systems
 1. A system shall be in place for alerting the designated control center of an emergency in the cell area and shall include a method of access for responding members.

Attachments

Form 245 - Juvenile Transport and Detention Report.pdf



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Juvenile Transport and Detention Report



CASE INFORMATION			
COMPLAINT #		DATE	TIME
LOCATION OF INCIDENT			
LOCATION OF ARREST			TIME
TYPE OF PREMISES			
OFFENSE(S), CHARGE(S), OR INCIDENT			
JUVENILE STATUS	<input type="checkbox"/> JUVENILE OFFENDER <input type="checkbox"/> STATUS OFFENDER <input type="checkbox"/> NON-OFFENDER		

SUSPECT INFORMATION								
NAME						DOB		
ADDRESS								
HOME PHONE		CELL PHONE			STATE / OLN			
SEX	<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE <input type="checkbox"/> OTHER:				HISPANIC	<input type="checkbox"/> YES <input type="checkbox"/> NO		
RACE	<input type="checkbox"/> ASIAN <input type="checkbox"/> BLACK <input type="checkbox"/> NATIVE AMERICAN <input type="checkbox"/> NATIVE PACIFIC <input type="checkbox"/> WHITE <input type="checkbox"/> OTHER:							
HEIGHT		WEIGHT		HAIR COLOR		EYE COLOR		
SCHOOL / EMPLOYER				OCCUPATION				
FATHER'S NAME					HOME PHONE			
ADDRESS					CELL PHONE			
MOTHER'S NAME					HOME PHONE			
ADDRESS					CELL PHONE			
RESIST?		ALCOHOL?		NARCOTIC?		ARMED?		
<input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> YES <input type="checkbox"/> NO WEAPON TYPE:		

TRANSPORT RECORD			
POLICE TRANSPORT:		TRANSPORT RECORDED:	
<input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> YES <input type="checkbox"/> NO	
VEHICLE SEARCHED: BEFORE TRANSPORT:			
<input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> YES <input type="checkbox"/> NO	
HANDCUFFED:		HANDCUFFS DOUBLE LOCKED:	
<input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> YES <input type="checkbox"/> NO	
SUBJECT FIELD SEARCHED BEFORE TRANSPORT:			
<input type="checkbox"/> YES <input type="checkbox"/> NO			

JUVENILE PROPERTY					
PROPERTY DESCRIPTION					LOCKER #
CASH	\$	COIN	\$	TOTAL	\$
SIGNATURE OF JUVENILE				DATE	



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Juvenile Transport and Detention Report



JUVENILE STATUS	
JUVENILE INJURED: <input type="checkbox"/> YES <input type="checkbox"/> NO	NATURE:
SUICIDAL THOUGHTS: <input type="checkbox"/> YES <input type="checkbox"/> NO	MEDICATIONS:
CURRENT HEALTH:	
MEDICAL CLEARANCE: <input type="checkbox"/> YES <input type="checkbox"/> NO	WANTS and WARRANTS: <input type="checkbox"/> YES <input type="checkbox"/> NO
BEHAVIOR, CONSCIOUSNESS, MENTAL STATUS:	
DEFORMITITES, TRAUMA, MARKS, BRUISES, ETC:	

JAIL LOG	
HOLDING AREA	<input type="checkbox"/> CELL # _____ <input type="checkbox"/> JUVENILE HOLDING ROOM <input type="checkbox"/> INTERVIEW ROOM <input type="checkbox"/> STATIONARY OBJECT: <input type="checkbox"/> OTHER:
JUVENILE SEARCHED BEFORE LODGING: <input type="checkbox"/> YES <input type="checkbox"/> NO	CAMERA ACTIVATED: <input type="checkbox"/> YES <input type="checkbox"/> NO
TIME JUVENILE PLACED IN HOLDING AREA: _____ HRS	TIME JUVENILE REMOVED FROM HOLDING AREA: _____ HRS
TIME LOG	
ENTERED STATION: _____ HRS	PROCESSING COMPLETE: _____ HRS
RELEASED FROM STATION: _____ HRS	
WATCH COMMANDER NOTIFIED AND APPROVED OF TEMPORARY HOLDING: _____ HRS	
W/C: _____	
WAS JUVENILE HELD MORE THAN 6 HOURS? <input type="checkbox"/> YES <input type="checkbox"/> NO	IF YES, CHILDLINE NOTIFIED? <input type="checkbox"/> YES <input type="checkbox"/> NO
PERSON NOTIFIED: _____	

DISPOSITION	
<input type="checkbox"/> RELEASED TO PARENT / GUARDIAN: NAME: _____ PHONE: _____	HRS
<input type="checkbox"/> RELEASED TO OTHER RESPONSIBLE ADULT: NAME: _____ PHONE: _____	RELATIONSHIP: _____ HRS
<input type="checkbox"/> RELEASED TO JUVENILE PROBATION: STAFF NAME: _____ PHONE: _____	HRS
<input type="checkbox"/> RELEASED TO SHELTER: SHELTER NAME: _____ PHONE: _____	STAFF NAME: _____ HRS
<input type="checkbox"/> RELEASED TO CYF: STAFF NAME: _____ PHONE: _____	HRS
<input type="checkbox"/> RELEASED TO SHUMAN: STAFF NAME: _____ PHONE: _____	HRS
<input type="checkbox"/> RELEASED TO OTHER (specify): _____ PHONE: _____	HRS

REPORTING OFFICER: _____	REVIEWING SUPERVISOR: _____
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Form 246 - Juvenile Monitoring Log.pdf



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Juvenile Monitoring Log



JAIL LOG						
COMPLAINT #		DATE				
JUVENILE'S NAME				DOB		
CELL #		CELL SEARCHED:	BEFORE: <input type="checkbox"/> YES <input type="checkbox"/> NO	AFTER: <input type="checkbox"/> YES <input type="checkbox"/> NO		
PRISONER SEARCHED BEFORE LODGING: <input type="checkbox"/> YES <input type="checkbox"/> NO			CAMERA ACTIVATED: <input type="checkbox"/> YES <input type="checkbox"/> NO			
TIME PRISONER PLACED IN CELL:			HRS	TIME PRISONER REMOVED FROM CELL:	HRS	
MONITORING LOG						
DEPARTMENT PERSONNEL WILL CHECK JUVENILE EVERY 15 MINUTES AND INITIAL APPROPRIATE TIME BLOCK						
TIME	OFC.	COMMENTS		TIME	OFC.	COMMENTS
0000-0015				0600-0615		
0015-0030				0615-0630		
0030-0045				0630-0645		
0045-0100				0645-0700		
0100-0115				0700-0715		
0115-0130				0715-0730		
0130-0145				0730-0745		
0145-0200				0745-0800		
0200-0215				0800-0815		
0215-0230				0815-0830		
0230-0245				0830-0845		
0245-0300				0845-0900		
0300-0315				0900-0915		
0315-0330				0915-0930		
0330-0345				0930-0945		
0345-0400				0945-1000		
0400-0415				1000-1015		
0415-0430				1015-1030		
0430-0445				1030-1045		
0445-0500				1045-1100		
0500-0515				1100-1115		
0515-0530				1115-1130		
0530-0545				1130-1145		
0545-0600				1145-1200		



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Juvenile Monitoring Log



MONITORING LOG (cont.)					
DEPARTMENT PERSONNEL WILL CHECK JUVENILE EVERY 15 MINUTES AND INITIAL APPROPRIATE TIME BLOCK					
TIME	OFC.	COMMENTS	TIME	OFC.	COMMENTS
1200-1215			1800-1815		
1215-1230			1815-1830		
1230-1245			1830-1845		
1245-1300			1845-1900		
1300-1315			1900-1915		
1315-1330			1915-1930		
1330-1345			1930-1945		
1345-1400			1945-2000		
1400-1415			2000-2015		
1415-1430			2015-2030		
1430-1445			2030-2045		
1445-1500			2045-2100		
1500-1515			2100-2115		
1515-1530			2115-2130		
1530-1545			2130-2145		
1545-1600			2145-2200		
1600-1615			2200-2215		
1615-1630			2215-2230		
1630-1645			2230-2245		
1645-1700			2245-2300		
1700-1715			2300-2315		
1715-1730			2315-2330		
1730-1745			2330-2345		
1745-1800			2345-0000		
REPORTING OFFICER:			REVIEWING SUPERVISOR:		

Form 54 - Miranda Warnings Acknowledgement.pdf



Mt. Lebanon Police Department

Miranda Warnings Acknowledgement



Statement of Rights

Initial the following statements to indicate that you have and read and understand each statement.

_____ You have the right to remain silent.

_____ Anything you say can and will be used against you in a court of law.

_____ You have the right to talk to an attorney and have him or her present with you while you are being questioned.

_____ If you cannot afford to hire an attorney, one will be appointed to represent you free of charge before any questioning, if you wish.

_____ You can decide at any time to exercise these rights and not answer any questions or make any statements.

_____ Do you understand these rights? Yes No

_____ Are you willing to speak with me and answer questions? Yes No

Waiver of Rights

I understand my rights above as they have been read and explained to me and I waive them freely and voluntarily, without threat or intimidation, and without any promise of reward or immunity.

Name (print)	Signature	Date / Time
Parent / Guardian (print)	Signature	Date / Time
Officer / Investigator (print)	Signature	Date / Time
Witness (print)	Signature	Date / Time



Mt. Lebanon Police Department

Miranda Warnings Acknowledgement



Reconocimiento de Advertencias de Miranda del Departamento Policial

Declaración de Detechos

Ponga sus iniciales en las siguientes declaraciones para indicar que ha leído y comprendido cada declaración.

_____ *Tiene el derecho a permanecer en silencio.*

_____ *Cualquier cosa que diga puede ser usada en su contra en un tribunal de justicia.*

_____ *Usted tiene el derecho de hablar con un abogado y que él o ella esté presente con usted mientras está siendo interrogado.*

_____ *Si no puede contratar a un abogado, se la asignará uno para que lo represente de forma gratuita antes de cualquier interrogatorio, si usted lo desea.*

_____ *Puede decidir en cualquier momento ejercer estos derechos y de no responder a pregunta alguna o de no hacer declaración alguna.*

_____ *¿Entiendes estos derechos?* *Si* *No*

_____ *¿Estás dispuesto a hablar conmigo y responder preguntas?* *Si* *No*

Renuncia de Derechos

Yo entiendo mis derechos arriba tal como se me han *leído* y explicado, y los renuncio libre y voluntariamente sin amenaza o intimidación, y sin ninguna promesa de recompense o inmunidad.

Nombre (imprimir)

Firma

Fecha / Tiempo

Padre / Madre / Tutor (imprimir)

Firma

Fecha / Tiempo

Oficial / Investigador (imprimir)

Firma

Fecha / Tiempo

Testigo (imprimir)

Firma

Fecha / Tiempo