


Meal Periods

1017.1 POLICY HEADER

Original Effective Date:	Revised Date:
September 1, 2021	January 4, 2023
<p>Authorization:</p>  <p>Jason Haberman Chief of Police</p>	

1017.2 PURPOSE AND SCOPE

This policy provides general guidance regarding the availability of meal periods.

1017.3 POLICY

It is the policy of the Mt. Lebanon Police Department to provide meal periods to members of this department in accordance with the collective bargaining agreement.

1017.4 MEAL PERIODS

Officers shall remain on-duty subject to call during meal periods.

Uniformed patrol and traffic officers shall notify the communications operator prior to taking a meal period. Uniformed officers shall take their meal periods within the proximity of the Municipality limits of Mt. Lebanon and shall monitor the police radio, unless on assignment outside of the Municipality.

The time spent for the meal period shall not exceed the authorized time allowed.

1017.5 BREAKS

Each member is entitled to a 15-minute break, near the midpoint, for each four-hour work period. Only one break shall be taken during each four hours of duty. No breaks shall be taken during the first or last hour of a member's shift unless approved by a supervisor.

Members normally assigned to the police facility shall remain at the police facility for their breaks. This does not prohibit them from taking a break away from the facility if they are on official business.

Members assigned to field duties will take their breaks in their assigned areas, subject to call, and shall monitor the police radio. When such members take their breaks away from their vehicles, they shall do so only with the knowledge and clearance of the communications operator.

Mt. Lebanon Police Department

Policy Manual

Meal Periods

Each member is entitled to at least twenty-four consecutive hours of rest in every calendar week, except in in emergency cases for the suppression of riots or tumults or in times of war, pestilence, conflagration or public celebrations (53 P.S. § 13347).