

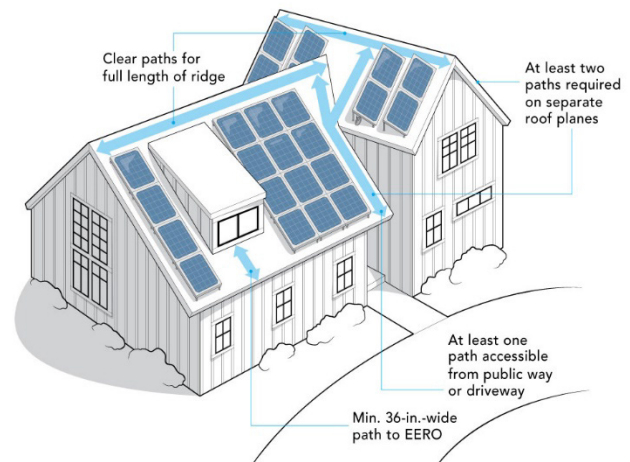


PROCEDURE FOR SOLAR PANEL Permits (Residential)

New, replacing or relocating requires a permit

Before applying for a permit please read and submit all the following items for review:

- **Residential building permit application** (filled out in its entirety)
- **Two (2) copies of a current to-scale property survey** — showing property lines, yard offset dimensions, rights-of-way, and all applicable accessory structures. Survey shall have the surveyor’s name and seal. A typical to-scale property survey is on 8½”x14” (legal size) paper. Photos or distorted surveys will not be accepted. The location of the solar panels should be sketched accurately on the survey to determine compliance.
- **Two (2) copies of INFORMATION AND CONSTRUCTION DRAWINGS TO SHOW COMPLIANCE WITH THE FOLLOWING:**
 - All solar panel equipment shall be listed and labeled in accordance with the 2018 IRC as amended by the PA -UCC.
 - Construction drawings shall show details, dimensions and installation methods for solar panels including but not limited to mounting, pathways, setbacks, and any structural modifications for installation.
 - If a site plan is provided with the drawings, the site plan must reference and match the property survey. The property survey must be submitted for reference.
 - For rooftop-mounted solar panel systems, the existing roof shall be evaluated by a registered Pennsylvania Engineer to ensure the roof can support the loads added by the solar panel system or if structural modifications are necessary.
 - Rooftop-mounted solar panel systems shall be shown on the drawings with required pathways. Not fewer than two 36” wide pathways, on separate roof planes, shall be provided on all buildings. At least one pathway shall be provided on the street or driveway side of the roof and shall be located in areas with minimal obstructions. The pathways shall be capable of supporting firefighters accessing the roof.



Visit www.mtlebanon.org for more information.

**INCOMPLETE OR PARTIALLY COMPLETE APPLICATIONS WILL NOT BE ACCEPTED
FOR PROCESSING**



- For rooftop-mounted systems installed on a sloped roof, the highest point of the solar panel system shall not exceed the highest point of the roof. If facing the front yard, the system must be installed at the same angle of the roof and a maximum of 18" measured perpendicular from the roof surface to the highest edge of the system.
- For rooftop-mounted systems installed on a flat roof, the system shall be permitted to extend up to 6 feet above the roof on which it is installed but shall not be visible from the public right of way within a 40 foot radius of the property.
- Ground mounted systems must meet the required setbacks and height restrictions for accessory uses or structures for the applicable zoning district of the property.
- For additional zoning compliance information please refer to Section 803.7 of chapter XX, Mt Lebanon Zoning Ordinance.



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RESIDENTIAL BUILDING PERMIT APPLICATION

MT LEBANON INSPECTION OFFICE
 710 Washington Road
 Pittsburgh, PA 15228
 412-343-3408

PERMIT # _____

This section to be completed by the Inspection Office

Zoning Hearing _____ Zoning District _____ Allegheny County Parcel # _____

Applications completely filled-out & with the required supporting documents will be processed in the order they are received.

Project Site	Address _____
Owner of the Property	Name _____ Address _____ ZIP _____ Phone _____ Email _____
Contractor Information	Name _____ Address _____ ZIP _____ Contact Person _____ Phone _____ Email _____
Describe Project	_____ _____ _____ _____ Total Square Feet (proposed construction only) _____ ESTIMATED COST OF PROJECT: IF PROJECT REQUIRES MORE THAN ONE APPLICATION, EACH APPLICATION MUST HAVE ITS OWN ESTIMATED COST. \$ _____

I hereby agree to be bound by the provisions of the ordinances, specifications, regulations and restrictions as may be imposed by Mt. Lebanon regarding this application. I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to the criminal penalties of 18 Pa. C. S. Â§4904, relating to unsworn falsification to authorities.

APPLICATION MUST BE SIGNED

Property Owner, Contractor or Representative _____ Date _____

THIS SECTION TO BE COMPLETED BY THE INSPECTION OFFICE. Plans, specifications and survey for the above application have been examined and I hereby certify that they comply in every particular with the Ordinances of Mt. Lebanon, PA and approve the issuing of this permit for the same, after paying the required fee.

FEE: \$ _____

Building Inspector's Signature

Date Approved