



PERMIT PROCEDURE FOR PODS

Before applying for a permit please read all of the following items:

PODS are allowed for ten (10) days without needing a permit as long as it is used to assist with the moving into or out of a dwelling, or any other lawful use not dealing with construction or catastrophe.

After the ten (10) day period, the owner must submit an application to the Municipality to receive a permit not to exceed thirty (30) days in length. There is a fee of twenty-five dollars (\$25) for a thirty (30) day permit. A resident may receive no more than one (1) permit in any twelve (12) month period under this subsection. (803.3.15.1)

To apply for a permit please provide the following:

Completed and signed POD Permit Application

- PODS, in conjunction with an active building permit issued for residential construction or renovation, require a permit. The permit shall run concurrent with the length of the building permit. The fee shall be twenty-five dollars (\$25) for the first thirty (30) days and ten dollars (\$10) per additional month.



- In event of a catastrophe (fire, water, storm damage, or other similar occurrence) a PODS is allowed without permit for thirty (30) days. After the thirty (30) day period, a permit will be required, and a PODS will be permitted only in connection with a building permit.
- **PODS are prohibited from being placed in the street or in a location that blocks a public sidewalk.** No exceptions will be made! PODS shall be placed in a driveway or in the front yard and must be at a location furthest from the street and any adjacent property as reasonably possible.
- Only one PODS shall be permitted on a residential property at a time, unless a catastrophe or building permit justifies the need for additional.

Visit www.mtlebanon.org for more information

**INCOMPLETE OR PARTIALLY COMPLETE APPLICATIONS WILL NOT BE ACCEPTED
FOR REVIEW**

POD PERMIT APPLICATION
 Personal On Demand Storage Unit

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- MT LEBANON INSPECTION OFFICE
- 710 Washington Road
- Pittsburgh, PA 15228
- 412-343-3408
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- This section to be completed by the Inspection Office*
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- Zoning Hearing ____ Zoning District _____ Allegheny County Parcel # _____

PERMIT # _____

- PODS ARE PROHIBITED FROM BEING PLACED IN THE STREET OR PUBLIC SIDEWALK.**
- MT LEBANON ZONING ORDINANCE 3173 CHAPTER XX §803.3.15**

POD Site	Street Address _____
Owner of the Property	Owner Name _____ Address _____ Phone _____ Email _____
POD Information	Reason for POD _____ _____ Date(s) In need of POD _____ _____ Where on property will POD be located ? _____ _____ POD Provider _____ POD Provider Address _____ _____ POD Provider Phone _____

I hereby agree to be bound by the provisions of the ordinances, specifications, regulations and restrictions as may be imposed by Mt. Lebanon regarding this application. I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to the criminal penalties of 18 Pa. C. S. Â§4904, relating to unsworn falsification to authorities.

Property Owner or Representative _____ Date _____

THIS SECTION TO BE COMPLETED BY THE INSPECTION OFFICE. Plans, specifications and survey for the above application have been examined and I hereby certify that they comply in every particular with the Ordinances of Mt. Lebanon, PA and approve the issuing of this permit for the same, after paying the required fee.

FEE: \$ _____

Building Inspector's Signature

Date Approved