

PERMIT PROCEDURE FOR INTERIOR DRAIN SYSTEMS AND SUMP PUMPS

Before applying for a permit please read and submit all the following items for review:

- Residential building permit application (filled out in its entirety)
- Two (2) copies of a current to-scale property survey** — showing property lines, yard offset dimensions, rights-of-way, and all applicable accessory structures. Survey shall have the surveyor's name and seal. A typical to-scale property survey is on 8½"x14" (legal size) paper. Photos or distorted surveys will not be accepted.

The location of the water discharge from the sump pump shall be accurately shown on the survey (can be sketched by hand) showing compliance with Chapter XV, Section §303 Uncontrolled Water Discharges (sump pump ordinance) of Mt Lebanon ordinances. The water cannot be discharged to a public way (ie: street or sidewalk) or directed at, or negatively affect a neighboring property and must be a minimum 10 feet from any property line.

If available, it is preferred the sump pump discharge is tied into a municipal storm sewer system. If a municipal storm sewer system is not available, the water discharge shall be controlled using best management practices as outlined in Chapter XIII, Part 3 Stormwater Management Ordinance, Appendix B Small Project Stormwater Management.

- Two (2) copies of the proposed work/construction details** – a complete description and/or drawings of the proposed work showing compliance with the Statewide Building Code. A minimum 3½" of concrete is required to be placed over the pipe or drain when the concrete is repaired.



Visit www.mtlebanon.org for more information

**INCOMPLETE OR PARTIALLY COMPLETE APPLICATIONS WILL NOT BE ACCEPTED
FOR REVIEW**

RESIDENTIAL BUILDING PERMIT APPLICATION

MT LEBANON INSPECTION OFFICE
 710 Washington Road
 Pittsburgh, PA 15228
 412-343-3408

PERMIT # _____

This section to be completed by the Inspection Office

Zoning Hearing _____ Zoning District _____ Allegheny County Parcel # _____

Applications completely filled-out & with the required supporting documents will be processed in the order they are received.

Project Site	Address _____
Owner of the Property	Name _____ Address _____ ZIP _____ Phone _____ Email _____
Contractor Information	Name _____ Address _____ ZIP _____ Contact Person _____ Phone _____ Email _____
Describe Project	_____ _____ _____ _____ Total Square Feet (proposed construction only) _____ ESTIMATED COST OF PROJECT: IF PROJECT REQUIRES MORE THAN ONE APPLICATION, EACH APPLICATION MUST HAVE ITS OWN ESTIMATED COST. \$ _____

I hereby agree to be bound by the provisions of the ordinances, specifications, regulations and restrictions as may be imposed by Mt. Lebanon regarding this application. I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to the criminal penalties of 18 Pa. C. S. Â§4904, relating to unsworn falsification to authorities.

APPLICATION MUST BE SIGNED

Property Owner, Contractor or Representative _____ Date _____

THIS SECTION TO BE COMPLETED BY THE INSPECTION OFFICE. Plans, specifications and survey for the above application have been examined and I hereby certify that they comply in every particular with the Ordinances of Mt. Lebanon, PA and approve the issuing of this permit for the same, after paying the required fee.

FEE: \$ _____

Building Inspector's Signature

Date Approved

GRADING PERMIT APPLICATION

MT LEBANON INSPECTION OFFICE
 710 Washington Road
 Pittsburgh, PA 15228
 412-343-3408

PERMIT # _____

This section to be completed by the inspection office

Zoning Hearing _____ Zoning District _____ Allegheny County Parcel # _____

Applications that are completely filled-out & with the required supporting documents will be processed in the order they are received.

Project Site	Street Address _____
Owner of the Property	Owner Name _____ Address _____ ZIP _____ Phone _____ Email _____
Contractor Information	Contractor Name _____ Address _____ ZIP _____ Contact Person _____ Phone _____ Email _____
Grading Plan	Grading Plan Prepared by _____ Address _____ Contact Person _____ Phone _____ Email _____
Nature of Grading	Reason for Grading _____ _____ Estimated Amount of Grading (Cubic Yards) _____ ESTIMATED COST OF PROJECT: IF PROJECT REQUIRES MORE THAN ONE APPLICATION, EACH APPLICATION MUST HAVE ITS OWN ESTIMATED COST \$ _____

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Property Owner or Representative _____ Date _____

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FEE: \$ _____

Building Inspector's Signature

Date Approved