

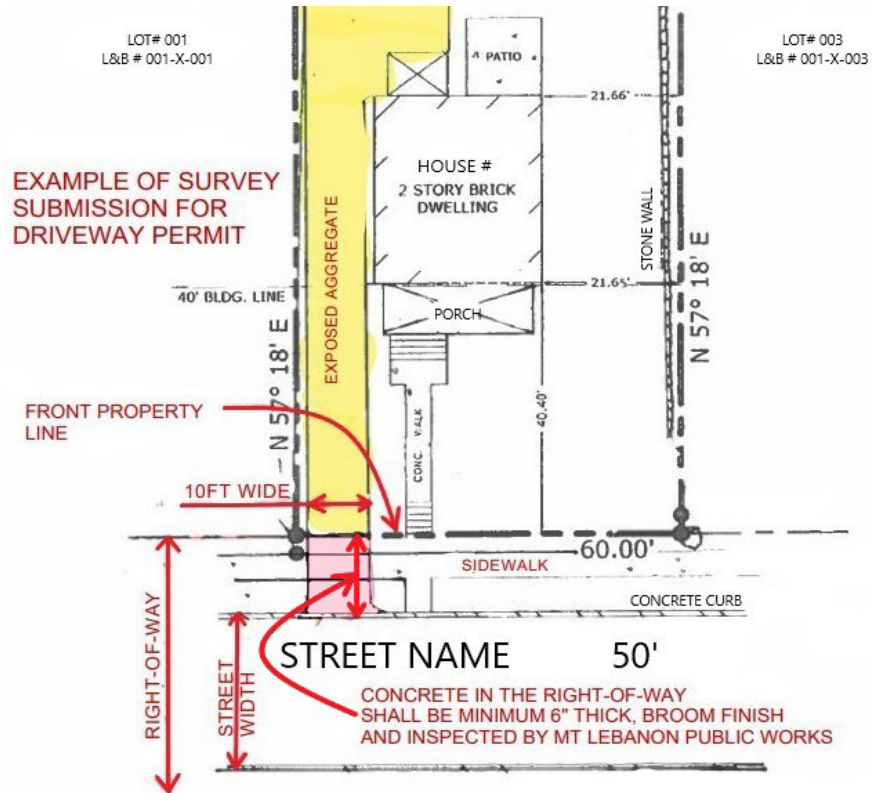
PROCEDURE FOR Driveway Permits

New, replacing or modifying a driveway requires a permit

Before applying for a permit please read and submit all the following items for review:

- **Driveway permit application** (filled out in its entirety)
- **Two (2) copies of a current to-scale property survey** — showing property lines, yard offset dimensions, rights-of-way and all applicable accessory structures. Survey shall have the surveyor’s name and seal. A typical to-scale property survey is on 8½”x14” (legal size) paper. Photos or distorted surveys will not be accepted. The driveway (new, replaced, or modified) should be sketched or highlighted accurately on the survey to determine compliance.
- **Two (2) copies of INFORMATION TO SHOW COMPLIANCE WITH THE FOLLOWING:**

- No parking area shall exceed four hundred forty (440) square feet, exclusive of required maneuvering space.
- No parking area, driveway or turnaround shall be authorized within the street right-of-way between the curb and the right-of-way line.
- The paved portion of the parking area, driveway or turnaround shall not extend across the front of the dwelling more than one-half (½) the width of the dwelling.
- No driveway shall be wider than eighteen (18) feet at the street right-of-way. No driveway and parking area combined shall be wider than twenty-eight (28) feet. The driveway and turnaround shall be no wider than thirty (30) feet. Turnarounds shall be limited to ten (10) feet in width and fifteen (15) feet in length. Turnarounds shall not be used as permanent parking areas.
- A side or rear entrance driveway or parking area may extend to the side lot line.
- A front entrance driveway or parking area may extend to within two (2) feet of the side lot line.



Visit www.mtlebanon.org for more information

**INCOMPLETE OR PARTIALLY COMPLETE APPLICATIONS WILL NOT BE
ACCEPTED FOR PROCESSING**

- Governor's drives shall be allowed only on a lot with a minimum lot width of seventy (70) feet.
 - Vehicular ingress and egress from the street to the lot shall be no more than two (2) points, one (1) point which may be a driveway.
 - The minimum width of the governor's drive shall be twelve (12) feet and a maximum width of fifteen (15) feet.
 - The outer edge of the governor's drive shall be at least three (3) feet from the property line of the adjacent property.
 - The distance between the inside edges of the two (2) side of the governor's drive shall be at least fifteen (15) feet measured at the front property line.

- All concrete between the front property line and the curb (the public right-of-way) shall be six (6) inch thick, reinforced, broom finish concrete. **NO EXPOSED AGGREGATE OR SIMILAR IS ALLOWED IN THE RIGHT-OF-WAY.** (Chapter XV, Section 208 and Chapter XVI, Section 408.7) The same applies to heated driveways. **NO DRIVEWAY HEATING SYSTEM OF ANY KIND SHALL BE ALLOWED WITHIN THE RIGHT-OF-WAY.** All work done in the right-of-way will require a separate permit and inspection from Mt Lebanon public works. Please contact them at 412-343-3403.



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DRIVEWAY / PARKING PAD PERMIT APPLICATION

MT LEBANON INSPECTION OFFICE
 710 Washington Road
 Pittsburgh, PA 15228
 412-343-3408

PERMIT # _____

This section to be completed by the Inspection Office

Zoning Hearing _____ Zoning District _____ Allegheny County Parcel # _____

Applications completely filled-out & with the required supporting documents will be processed in the order they are received.

Project Site	Street Address _____
Owner of the Property	Owner Name _____ Address _____ ZIP _____ Phone _____ Email _____
Contractor Information	Contractor Name _____ Address _____ ZIP _____ Contact Person _____ Phone _____ Email _____
Describe Driveway and/or Parking Pad Project	_____ _____ _____ <input type="checkbox"/> Attached are two (2) copies of a full size, to-scale property survey with the surveyor's name and seal. One copy marked with location of driveway/parking pad. (<i>Application will not be reviewed without a survey.</i>) Will there be work in the Right-Of-Way (<i>sidewalk along street, street curb</i>)? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, MUST contact Public Works 412-343-3403 <i>after</i> Driveway Permit is approved & <i>before</i> work is performed. ESTIMATED COST OF PROJECT: IF PROJECT REQUIRES MORE THAN ONE APPLICATION, EACH APPLICATION MUST HAVE ITS OWN ESTIMATED COST. \$ _____

I hereby agree to be bound by the provisions of the ordinances, specifications, regulations and restrictions as may be imposed by Mt. Lebanon regarding this application. I verify that the statements made in this application are true and correct. I understand that any false statements herein are made subject to the criminal penalties of 18 Pa. C. S. Â§4904, relating to unsworn falsification to authorities.

APPLICATION MUST BE SIGNED

Property Owner, Contractor or Representative _____ Date _____

THIS SECTION TO BE COMPLETED BY THE INSPECTION OFFICE. Plans, specifications and survey for the above application have been examined and I hereby certify that they comply in every particular with the Ordinances of Mt. Lebanon, PA and approve the issuing of this permit for the same, after paying the required fee.

FEE: \$ _____

Building Inspector's Signature

Date Approved