



## WANT TO BE A MT. LEBANON JUNIOR COMMISSIONER?

Becoming the Mt. Lebanon Junior Commissioner is a great way to learn more about how local government operates and to see whether you might be interested in a career in public service. A Junior Commissioner also has the opportunity to convey student concerns/ opinions to the elected officials and to educate fellow high school students about issues facing the community.

### JOB DESCRIPTION

The Junior Commissioner must live in Mt. Lebanon and be a junior or first-semester senior in high school, so girls or boys who apply should be rising juniors or seniors. Applicants must have a grade point average of at least 2.5. The Junior Commissioner will serve for one semester (September-December and February-May).

The Junior Commissioner will:

- 1) Attend commission meetings, unless formally excused. (Meetings are the second and fourth Tuesday of each month in the commission chamber of the municipal building. Discussion session begins at 6:30 P.M. and regular meeting begins at 8 P.M.)
- 2) Review the meeting agendas. Agendas are posted the Friday before each meeting at [www.mtlebanon.org](http://www.mtlebanon.org)
- 3) Give a brief 2-3 minute report to the commission on student activities/ concerns at the start of the regular commission meeting.
- 4) Make regular reports to the high school student council about municipal government initiatives.
- 5) Attend at least one meeting of a municipal board or authority.
- 6) Comply with all school and government rules and regulations.



## JUNIOR COMMISSIONER APPLICATION FORM—2019

*(Please type)*

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Name

Phone (h)

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E-mail

Phone (c)

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Address

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Grade (as of September 2019)

GPA (as of May 2019)

PLEASE USE AN ADDITIONAL SHEET OF PAPER TO ANSWER THE FOLLOWING QUESTIONS:

- 1.) Why are you interested in serving as Mt. Lebanon's Junior Commissioner?
- 2.) Why do you think you are qualified to serve as Mt. Lebanon's Junior Commissioner? (Include pertinent academic courses, volunteer work, extracurricular activities, awards, career goals, etc.)

Please return this form by July 12, 2019 along with a brief letter of recommendation (from an adult other than a family member) to:

**Laura Pace Lilley**  
Public Information Officer  
Mt. Lebanon Municipality  
710 Washington Road  
Pittsburgh, PA 15228

*Note: You will be called for an interview. The Commission will select the Junior Commissioner in executive (private) session by September 1.*