

## **Mt. Lebanon Sports Advisory Board**

### **Meeting Minutes**

**February 3, 2022 - 8 p.m.**

#### 1. Call to Order and Roll Call

Amanda Rost called the meeting to order and David Donnellan called the roll. The meeting was attended by board members Ed Cipriano, Stacie Hill, Tom Langston, Kristen Reisinger, Kari Resler, Amanda Rost, Ian Smith, Stephen Strotmeyer and Chad Wertz.

The meeting was also attended by Commissioner Mindy Ranney, and Recreation Director David Donnellan.

Lynn Hagan, Megan O'Brakta, Shelly Saba and Katie Sharon and were absent.

#### 2. Citizen Comments

There were no citizen comments.

#### 3. Approval of the January 6, 2022 Meeting Minutes

The board was reminded to review the 2022 Work Plan to make sure it reflected what the board had discussed.

The minutes were amended to reflect that Stacie Hill attended, and that Kari Resler joined the meeting after roll call.

The minutes were approved as amended.

#### 4. Commissioner Report

Commissioner Ranney reported that Environmental Planning and Design (EPD) updated the Commission during the January 25, 2022 Commission Discussion Session. She said that EPD expects to have a draft of the plan sometime this month, a final review in February or March, with a final presentation March 22, and the final plan March 31.

Ms. Ranney shared some of the presentation slides on the screen.

She said that she would share slides from the presentation and a link to watch the discussion/presentation by EPD via email.

Ms. Ranney said the Parks Advisory Board hopes to do one joint meeting with the Sports Advisory Board (SAB) each year. She said that Peter Argentine is the chair and that he would be in contact with SAB chair, Amanda Rost.

#### 5. Field Census

Amanda Rost reported that she sent EPD answers to their questions and briefly reviewed them with the consultant. Ms. Rost said she is trying to have a rough draft by the end of February, so it can be included with the feasibility study.

Ed Cipriano mentioned the importance of scheduling 4 p.m. games at Markham later, to 4:15 p.m., to avoid conflicts with dismissal traffic at schools. Ms. Rost assured him that those concerns were noted in the report. She added that parking, accessibility and other factors are also considered.

Ms. Rost said she was looking for help with Power Point slides. Stacie Hill volunteered.

#### 6. Recreation Center Feasibility Study/Parks Master Plan

This information was covered by Commission Ranney during her report.

#### 7. Prioritization of Sports Related Improvement Projects

Mr. Donnellan shared a list of potential projects on the screen. He said the list was made up of projects from last year, as well as other projects from the Capital Improvements Program (CIP) that were sports-related. He said that infrastructure projects were not on the list as requested by the board in the past.

Ian Smith asked if those infrastructure projects were still covered somewhere. Mr. Donnellan said they were in the CIP and that he would advocate for them.

Mr. Donnellan said the board could start with this list and amend it as needed. He said that projects that were scheduled a few years out, like turf replacement, may not warrant as much attention now.

Tom Langston asked about short-term impact projects being added to the list and separating the list between short term and long term impact.

Mr. Smith thought the board discussed having the top 4 projects at the top of the list. Chad Wertz recalled that the top 4 projects may have been deemed possible to achieve in the next year or two, and the remaining projects were kept on the list for visibility.

Amanda Rost said the feasibility study and the fields survey would both generate recommendations for this list, and that the list could be reevaluated when those projects were complete.

Ms. Rost asked Ms. Ranney if projects such as the turf replacement would be approved. Ms. Ranney said she did not think that turf replacement would be difficult to approve.

Mr. Smith said he believes lighting Seymour Field would have more of an impact than any other project and it should be number one. He suggested projects should be considered in terms of both cost and impact.

Amanda Rost suggested adding a column for project impact.

Mr. Wertz asked Ms. Ranney how the list was viewed and what would be most valuable to the Commission. Ms. Ranney said having it on a Commission Discussion Session would be important.

Amanda Rost said she would like to have this list on a Commission agenda after the feasibility study and fields study were completed and the list was adjusted.

It was agreed the list would be revisited in March.

Project impact was discussed as important to identify/explain.

Ms. Rost said she will reformat the list and the board will look at it again during the next meeting.

Mr. Donnellan will send Ms. Rost the document for editing.

#### 8. Recreation Department Advertising

Ms. Rost said supporting recreation advertising is part of the board's work plan and should be discussed each meeting. She said the board should look at the available programs and ways to promote them within their individual organizations.

Mr. Donnellan provided an overview of recreation advertising. He said the board's packets had the advertising brochure which lists the various ad opportunities. He said dasher board and ballfield banners were the most popular. He said the packets also contained the ballfield banner application, which describes the program and requirements in detail. He said these items were also on the municipal website.

Mr. Donnellan indicated that the packets included a list of current, recent or prospective advertisers that should not be contacted.

Ms. Hill said she would assist with helping bring awareness of these opportunities and benefits to the sports organizations.

Ian Smith inquired where the funds from advertising went. Mr. Donnellan said that ballfield banner revenue went to field improvements and other proceeds were reflected in recreation revenues and went to the general fund.

Mr. Smith suggested organizations make recreation advertising part of their regular advertising request.

Ms. Rost suggested sports organizations could purchase their own banners as well.

#### 9. New Business

Tom Langston shared the news that Mark Flaherty passed away recently, and said that there were people who were interested in naming Middle Field after Mr. Flaherty. Mr. Langston said he contacted Mindy Ranney, Amanda Rost and Peter Argentine regarding this possibility. Related to this, he said the 2004 Parks Master Plan recommended standard signage for parks and fields. He said there was a petition circulating to gain the required signatures to propose the renaming of the field.

Mr. Langston asked for the support of the SAB to to meet with the Parks Advisory Board (PAB) to develop a plan for common signage. He said there was an offer to pay for signs for the five municipal athletic fields.

Ms. Ranney noted there would need to be an agreed upon design for signs.

The board was in favor of having Mr. Langston work with the PAB on a standardized signage plan for parks and fields.

It was noted that three of the 5 fields are already named after people: Dixon, Doctor and Seymour.

Amanda Rost requested that field signage be an agenda item each month.

#### 10. Announcements

There were no announcements.

#### 11. Adjournment

The meeting adjourned at 9:05 pm.