

## **Mt. Lebanon Sports Advisory Board**

### **Meeting Minutes**

**April 8, 2021 - 8:00 p.m.**

1. Call to Order and Roll Call

Amanda Rost called the meeting to order, and David Donnellan called the roll. The meeting was attended by board members Ed Cipriano, Lynn Hagan, Stacie Hill, Stephen Strotmeyer, Kristen Reisinger, Kari Resler, Amanda Rost, Shelly Saba and Ian Smith.

The meeting was also attended by Commissioner Mindy Ranney and Recreation Director David Donnellan.

Tom Langston, Megan O'Brakta, Katie Sharon and Chad Wertz were absent.

2. Welcome and Introduction of New Board Members: Ed Cipriano (Basketball), Kristen Reisinger (Lacrosse), Kari Resler (Aqua Club), Katie Sharon (Indoor Tennis), and Stephen Strotmeyer (At-Large)

Amanda Rost welcomed the new board members and introductions were made.

3. Citizen Comments

There were no citizen comments.

4. Approval of the March 4, 2021 Meeting Minutes

The minutes were approved as submitted.

5. Commission Discussion Session Recap

Amanda Rost reported that the Sports Advisory Board (SAB) participated in the Commission Discussion Session on March 9. The SAB presented some slides and discussed improving communication between the two boards, the field census survey, project priorities and the timing of approval for projects. She said she hoped the field survey would help the Commission understand that there is a shortage of fields in the community.

Ian Smith suggested that groups should arrive better prepared for field meetings with a clear understanding of their field needs.

Mindy Ranney said the Commission is not providing clear direction to boards on how to get proposals voted on by the Commission and they are working on a process.

She stated that there was not a consensus on whether there is a field shortage in Mt. Lebanon.

#### 6. Commissioner Report (Mindy Ranney)

Commissioner Ranney reported that it was street reconstruction award month. She said one brick street, Parkway Drive, was on the list. She reported that the recreation department was working on summer programs and events, as was the Mt. Lebanon Partnership and Eric Milliron. She said the Parks Master Plan and Recreation Center Feasibility Study RFP went out on April 5 and was sent to 11 firms. She said Vibrant Uptown bids are coming back next week. She said the project includes sidewalks, light posts, conduit, ADA curbs, and outdoor meeting spaces.

#### 7. Futsal/Multipurpose Court Project Update (Mindy Ranney)

Commissioner Ranney said the project did not have Commission support. Shelly Saba summarized the project as a proposal by Mt. Lebanon Soccer Association to partner with the municipality to install a multipurpose court surface on the basketball courts at Brafferton. She said the proposal was made about a year ago and eventually the soccer association proposed to fund the whole project. She said there were concerns regarding usage, liability, and the upcoming Parks Master Plan.

Ms. Rost asked if smaller projects could be approved without going through the budget process. Commissioner Ranney said she supported a discretionary fund approved by the Commission for this purpose.

Ian Smith suggested adding the impact of the project to the list of project priorities for the top three projects.

#### 8. Sports Organizations Communication and Data Meeting (8:40 p.m.)

Amanda Rost reported that this project was renamed the Field Census Survey. She said a subgroup of the SAB developed a two-part survey on field usage. She said the first part was already distributed to field association presidents. She said this part included things like insurance, clearances, software, structure and programs. She said the second part was being tested and will ask for the five-

year history of participation numbers and details regarding field use. She said the group hoped to see the field assignment process improved through the use of software and an assignment coalition, combining school and municipal fields under one umbrella. She said that each organization's data would be confidential. She said she hoped to have a report by the fall and that it could tie into the Parks Master Plan.

#### 9. Recreation Center Feasibility Study/Parks Master Plan

Commissioner Ranney reported the RFP was issued, and that the committee was now scoring proposals. She said a contract would be awarded in 4-6 weeks and the study would continue through about the end of the year.

#### 10. Pickleball Update

David Donnellan said that a contractor would start next week painting the court at Williamsburg Park. He said there were issues with the court surface at Meadowcroft that would have to be resolved before those courts could be painted.

He also reported that there was a conflict at Meadowcroft during school hours between some adult pickleball players and the school staff over use of the courts. He said municipal staff is working with the school district to see if there should be set hours for school use.

Amanda Rost suggested signage be posted if there will be set school hours. Mr. Donnellan said if a schedule is established, signage would be posted and the schedule would be communicated through various channels.

#### 11. New Business

Amanda Rost questioned whether the SAB meeting schedule aligned well with the municipal budget schedule. Mr. Donnellan said the capital improvement program (CIP) is put together in May/June and the SAB would normally have its projects prioritized prior to that. He said the operating budget is put together in July and August and the budget and CIP would be discussed with the Commission in November and December, so the SAB's schedule should work well with that timeframe. It was concluded that additional meetings would be scheduled if necessary.

#### 12. Announcements

Ms. Rost announced that the next meeting would be held September 2.

Mr. Donnellan announced that the recreation department was busy planning the reopening of spring and summer programs and facilities, and he would be discussing those plans with the Commission soon.

### 13. Adjournment

The meeting adjourned at 9:10 p.m.