



MT. LEBANON  
PENNSYLVANIA

**Parks Advisory Board Meeting Minutes  
Tuesday, May 4, 2021 - 6:30 p.m.  
Virtual- Microsoft Teams**

**I. Roll Call & Declaration of Quorum:**

Mr. Heyse called the meeting to order at 6:30 PM and proceeded with the roll call. Richard Heyse, Gregory Newman, Peter Argentine, Bennett Aikin, Rob Mackey, and Albert Presto attended the meeting.

Pamela Burrett was absent.

The meeting was also attended by Mindy Ranney, Commissioner; Phillip Avolio, Facilities & Parks Coordinator and Rudy Sukal, Director of Public Works.

**II. Citizen Comments:**

Ron Block of 266 Woodhaven Drive commented he thinks deer management will help prevent the native plants from being eaten. He also reminded board that Tree Pittsburgh provided a list of trees that were recommended. He recommends that a list of undesirable plants be developed and communicated to residents in the municipality as well. He thinks we should not have a recommended size requirement if we could get less expensive or free plantings. He thanked the board for their commitment. Ms. Ranney gave an update on deer culling.

Elaine Kramer commented on Natural Heritage Area Designation Inventory Program found rare snails in Twin Hills Park. Ms. Kramer plans on going to Scott Township to make them aware of this program. She would like snail information on the trail map.

**III. Approval of April Minutes:**

Mr. Heyse asked the group to review the April minutes and provide comment. A motion was made by Mr. Presto and seconded by Mr. Aikin to approve the minutes as presented. The motion passed and the minutes were accepted.

**IV. Parks Advisory Board – History & Mission:**

Mr. Heyse asked Mr. Sukal what the role of the Parks Advisory Board is. Mr. Sukal commented that it is an advisory board to the commission for guidance and suggestion on what the priorities within the budget. The board has been helpful in the past with volunteering their expertise.

## **V. Sub-Committees:**

Mr. Heyse asked if there would be any interest in a different format. Mr. Heyse asked the board to come up with a few ideas by next meeting.

## **VI. Washington Road Street Scape – Plantings & Locations:**

Mr. Heyse asked where there are planting that municipally maintains. Mr. Avolio commented on the islands that are maintained by a contractor.

## **VII. Park Assessments:**

Mr. Heyse commented on the history of the assessments. He thinks a two-year cycle might work instead a yearly assessment. Mr. Heyse asked for a motion to make a two-year cycle, Mr. Aikin made a motion and Mr. Presto second the motion and the board was all in favor.

## **VIII. Project Prioritization Table:**

Mr. Sukal explained the project funding/budget. Mr. Heyse comment on the prioritization of project schedule and brought board up-to-date and asked for any ideas. Ms. Ranney suggested providing educational information on top ideas for commissioners in the summer.

## **IX. New Business:**

Mr. Argentine commented getting more visibility about parks on website. He would also like to create an accessible trail, not only for wheelchair access but also visually impaired. He also thinks the community gardens need capital improvements. Mr. Sukal commented that Mr. Donnellan at the Recreation Center would have to incorporate it in the golf course budget.

## **X. Old Business:**

Mr. Newman commented on Arboretum Education Programming. He showed a spreadsheet on the different trees with locations and a spreadsheet on education. The board agrees to work with Ms. Lilley at the magazine to have a Williamsburg Tour in August.

Mr. Presto updated that he has been in contact with Ms. Lilley about submitted articles in the magazine. There was discussion about schools doing writing contests in the magazine. Mr. Heyse suggested put an article about Williamsburg Park.

## **XI. Commission Update:**

Ms. Ranney commented that at the last commission meeting the Vibrate Uptown Bids were reviewed, discussed, and approved with the lowest bidder. Since demolition will occur on planting beds, Ms. Ranney asked the board if they were interested in trying to save some of the viable plants from the beds. Mr. Heyse suggested using volunteers to remove plants and giving them to library for their plant sale. Ms. Ranney offered to contact the library with suggestion.

## **XII. Adjournment:**

A motion was made by Mr. Heyse and seconded by Mr. Argentine to adjourn the meeting. The motion was passed, and the meeting was adjourned at 8:20 PM.

PAB May 2021 Agenda Addendum

Proposed Park Inspection Schedule (Visit in month noted for upcoming meeting in the first week following month)

- a. Twin Hills – Sept 22
- b. North Meadowcroft – Nov 21
- c. Churchplace – Nov 22
- d. Country Club / Golf Course Land – Oct 21
- e. Williamsburg – Sept 21
- f. Sunset Hills – Oct 22
- g. Main Park – Aug 21
- h. Rockwood – Oct 22
- i. Iroquois – Oct 22
- j. Hoodridge – Nov 22
- k. Highland Terrace – Aug 22
- l. Robb Hollow – Oct 21
- m. Bird – Aug 22
- n. McNeilly – Nov 21
- o. City Plantings – Sept 21