



MT. LEBANON
PENNSYLVANIA

**Parks Advisory Board Meeting Minutes
Tuesday, March 2, 2021 - 6:30 p.m.
Virtual- Microsoft Teams**

I. Roll Call & Declaration of Quorum:

Mr. Newman called the meeting to order at 6:30 PM and proceeded with the roll call. Richard Heyse, Gregory Newman, Ron Block, Bennett Aikin, Elaine Kramer, Albert Presto, and Pamela Burrett attended the meeting.

The meeting was also attended by Mindy Ranney, Commissioner; Ian McMeans, Assistant Municipal Manager; Phillip Avolio, Facilities & Parks Coordinator and Rudy Sukal, Director of Public Works.

II. Citizen Comments:

Mr. Mackey is working with Trees for the Future. They did plantings in Twin Hills and Bird Park and is interested in doing more work this year. He is also interested in the ecology in the parks. He asked the possibility if a few of the dead trees, in Williamsburg Park, could remain to help the wildlife. Mr. Sukal will share Mr. Mackey's Power Point and check for the liability issues.

III. Approval of February 2021, Meeting Minutes:

Mr. Newman asked the group to review the January minutes and provide comment. A motion was made by Mr. Presto and seconded by Ms. Burrett to approve the minutes as presented. The motion passed and the minutes were accepted.

IV. Cedar Hill Park Design:

Ms. Kramer explained the Cedar Hill Park Design concepts of the site on a Power Point document. Mr. Block would like to see trail from behind Firing Range connect to the park. It was discussed making a list of the different amenities and plantings that were preferred.

V. Trail Mapping Effort:

There was a discussion about the trails within the parks. The board would like to make a trail at Seneca Drive into Bird Park and would also like to name the streams within the parks. It was decided that the trail names would also be put on the map along the trail as well as on the legend. The board talked about putting maps in kiosks at parks.

VI. Fund-Raising Initiative with MLNC:

Ms. Kramer explained a fund-raiser that Pashek MTR was involved in with the Fox Chapel Parks Board that raised \$20,000. Ms. Kramer ask Mr. Block, who is also on the Nature Conservancy, and they were interest in doing a fund-raiser. Mr. Block, Mr. Newman and Mr. Aikin volunteered to help Ms. Kramer organize a fund-raiser.

VII. Parks Master Plan Update, Goals & Intentions:

Mr. McMeans, Assistant Municipal Manager, introduced himself and thanked everybody for volunteering their expertise and serving on the board.

The commission designated some funding for the Parks Master Plan and Recreation Center Visibility Study. The municipality also applied for a \$107,000 state grant, which we should hear if it was granted by April. If the grant is awarded, some of the funds designed for the study could be used for implementation projects.

The project team members include Mr. McMeans, Mr. Sukal, Mr. Avolio, Mr. Donnellan, Mr. Farrell, Mr. Heyse, Mr. Cable, Chad Works, Sara Leventhal (?), Steve Silverman, and Mindy Ranney; which should be meeting in the next few weeks. A shared document folder is being put together for the project team's use. Mr. Avolio commented he has and will be uploading documents into folder.

Ms. Ranney commented that she would like to get the RFP, which will be a public document on website, to as many companies that could do a good job.

VIII. New Business:

No New Business was reported.

IX. Old Business:

Mr. Sukal informed the board about an issue at Robb Hollow of a stormwater pipe that needs to be repaired on hillside.

Mr. Sukal received a call from Trees for Americas saying they are offering to plant trees throughout the municipality.

Mr. Sukal informed the board that Mr. Avolio received a call about someone wants to have a memorial bench donated in the municipality. Mr. Sukal said a bench would be installed at the playground at Main Park.

X. Announcements:

No announcements were made.

XI. Commission Update:

Ms. Ranney shared and explained information from a very productive meeting, that included the entire commission and municipal directors, which included the ranking of the municipal project recommendations for the near future. The Parks Master Plan and Recreation Center Feasibility Study ranked as 4th in the projects.

XII. Adjournment:

A motion was made by Mr. Aikin and seconded by Ms. Burrett to adjourn the meeting. The motion was passed, and the meeting was adjourned at 8:06 PM.