

MINUTES OF THE ADJOURNED MEETING JANUARY 26, 2021 OF THE MT. LEBANON COMMISSION

The Commission of Mt. Lebanon, Pennsylvania, held a virtually run Adjourned Meeting at 8:00 P.M., on Tuesday, January 26, 2021. Commission President Mindy Ranney called the meeting to order and led in the Pledge of Allegiance to the Flag. Manager McGill called the roll. Present were Commissioners Andrew Flynn, Leann Foster, Craig Grella, Steve Silverman, and Mindy Ranney. Also present were Assistant Manager/Planner McMeans, Police Chief Lauth, Finance Director McCreery, Public Works Director Sukal, I.T. Manager Schalles, Library Director Vittek, Chief Building Inspector Sarver, and Public Information Officer Lilley. Also present were Phil Weis of the solicitor's office and Dan Deiseroth of the engineer's office.

COMMISSION/MANAGER'S ANNOUNCEMENTS

Manager McGill summarized the information that was reviewed during the discussion session, including a discussion on the Vibrant Uptown project, which will be discussed again at the February 9, 2021 discussion session meeting, and heard information from commission liaisons on activities with various boards and authorities.

Manager McGill stated that prior to this meeting, the Commission met in executive session to receive legal advice from the solicitor on various legal issues and discussed boards and authorities. Following tonight's meeting, the Commission will go back into executive session. The next regular meeting is scheduled to be held on Tuesday, February 9, 2021, at 8 p.m., to be held remotely, with the discussion session meeting starting at approximately 6:30 p.m., to be held remotely, and the executive session starting at approximately 6 p.m. He noted that residents may view the meetings virtually by signing up on our website's homepage, under Trending Now.

Mr. Flynn said at tonight's meeting, the Mt. Lebanon Commission is kicking off observance of Black History Month, which started in 1926, when historian Carter G. Woodson established Negro History Week. In 1976, President Gerald Ford began the tradition of a national declaration of the observance. 2021's theme is "The Black Family: Representation, Identity and Diversity."

To quote the Association for the Study of African American Life and History, "The Black family has been a topic of study in many disciplines—history, literature, the visual arts and film studies, sociology, anthropology, and social policy. The family offers a rich tapestry of images for exploring the African American past and present." Families are the backbone of every community, and Black families are an important part of the tapestry of Mt. Lebanon. As we embark on Black History Month, we want to take the opportunity of this occasion to read, to learn, and to recognize the important contributions that Black families make in our nation, our commonwealth, and to the special character of Mt Lebanon.

To celebrate Black History Month in February, the library has assembled a reading list of Black-centered writing. Find the list by going to the Mt. Lebanon Magazine website at lebomag.com.

We are happy to announce that yesterday, the Mt. Lebanon Public Library re-opened for in-person services, with some safety restrictions. For hours and details, go to mtlebanonlibrary.org.

Our ambulance service, Medical Rescue Team South Authority, has launched its membership campaign for 2021. Members pay nothing for ambulance treatment and transport. That can be

especially important if you have a high insurance deductible, copay or coinsurance. For information and to sign up, go to: mrtsa.com.

Mt. Lebanon has 17 boards and authorities with more than 100 talented volunteers who give their time and talent to help the Commission make more informed decisions. Each March, we fill a number of vacancies as board terms come to an end. I'd like to encourage you to apply to volunteer. To do so, go to mtlebanon.org and look for the item under "Trending Now."

The Mt. Lebanon Commission has scheduled a virtual goal setting retreat on Saturday, February 13, beginning at 9 a.m., on Zoom, where we will discuss strategic goals and priorities. Citizens wishing to view the retreat must register at mtlebanon.org/commission.

Do you know an outstanding Mt. Lebanon resident who volunteers and is deserving of the Mt. Lebanon Community Service Award? Nominate online at mtlebanon.org under "trending now." Call 412-343-3552 or email lpac@mtlebanon.org for more information. Nominations are due by Friday, March 12.

CITIZENS COMMENTS

There were no citizen comments.

CONSIDERATION OF THE MINUTES FROM THE THE REGULAR MEETING HELD JANUARY 12, 2021

Mr. Silverman moved and Mr. Flynn seconded to approve the minutes. The vote was called. The motion carried unanimously.

PUBLIC HEARING AND CONSIDERATION OF ORDINANCE (BILL NO. 1-21) AMENDING THE MT. LEBANON CODE TO INCLUDE NEWLY ENACTED ORDINANCES OR AMENDMENTS TO EXISTING ORDINANCES ENACTED SINCE JANUARY 28, 2020

Ms. Foster said Mt. Lebanon's ordinances were codified in 1978 with updates occurring periodically since that time. All of the ordinances have been enacted previously by the Commission, but this action will codify the documents.

This ordinance was introduced on January 12, 2021.

Ms. Ranney declared the public hearing opened.

Because there were no comments, Ms. Ranney declared the public hearing closed.

Ms. Foster moved and Mr. Grella seconded to enact Ordinance (Bill No. 1-21). The vote was called. The motion carried unanimously.

CONSIDERATION OF AN AGREEMENT WITH JORDAN TAX SERVICES, INC.

Mr. Flynn said this agreement describes the procedures by which Jordan Tax Service, on behalf of the Allegheny County Southwest Tax Collection District, will make taxpayer information available to the municipality.

Mr. Flynn moved and Mr. Silverman seconded to authorize the proper municipal officials to execute the agreement. The vote was called. The motion passed unanimously.

**CONSIDERATION OF THE EXECUTION OF THE DEVELOPMENT
AGREEMENT FOR A GRADING, STORMWATER MANAGEMENT,
AND EROSION AND SEDIMENTATION CONTROLS AT LOT
NO. 3101 AND 3102 IN THE VIRGINIA MANOR PLAN OF LOTS ADDITION NO. 31**

Mr. Grella said the Municipal Engineer and Solicitor have recommended that the Municipality enter into a Developer's Agreement with the property owners of Lots No. 3101 and 3102 of the Virginia Manor Plan of Lots Addition No. 31, located at the dead end of Pinetree Road, to ensure completion of the Grading, Stormwater Management, and Erosion and Sedimentation Control plans associated with the construction of a new single family home.

Mr. Grella moved and Ms. Foster seconded to authorize the proper municipal officials to execute the Development Agreement between Flash Point Partners, LLC and Mt. Lebanon for Grading, Stormwater Management, and Erosion and Sedimentation Controls at Lot 3101 and 3102 of the Virginia Manor Plan of Lots Addition No. 31. The vote was called. The motion carried unanimously.

**CONSIDERATION FOR THE RENEWAL OF THE 2021
SANITARY AND STORM SEWER POINT REPAIR CONTRACT**

Mr. Silverman said bids were received on February 19, 2019 for the Sanitary and Storm Sewer Point Repair Contract. This contract is used to make repairs in the sanitary and storm sewer system as they are identified in the calendar year through investigative work or emergency situations.

The bid includes 138 items associated with the work and as such, the total contract value is overstated in the amount of work that will be completed in any calendar year. To address this issue, the contract documents clearly state that there is no guarantee as to the amount of work issued by the Municipality.

The contract included a base year, 2019, with two optional renewal periods. This would allow the contract to extend, at Mt. Lebanon's discretion, to maintain continuity.

The Municipal Engineer has verified the bids as follows:

Contractor Name	2019 Base Bid	First Renewal Period Markup % - 2020	Second Renewal Period Markup %- 2021
Niando Construction, Inc.	\$794,276.00	4.0%	8.0%
Roto-Rooter Services Company	\$928,312.50	5.0%	7.0%
State Pipe Services, Inc.	\$1,104,350.00	5.0%	10.0%
Plavchak Construction Co., Inc.	\$1,741,273.00	3.0%	6.0%

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Engineer's estimate for the work in 2019 was \$931,000, and based upon past performance of the contractor, he recommends award of the contract to Niando Construction, Inc.

The amount of work issued under the contract will be paid for from the General Sanitary and Storm Sewer Accounts.

Mr. Silverman moved and Mr. Flynn seconded to award the Second Renewal Period - 2021 Sanitary and Storm Sewer Point Repair contract to Niando Construction, Inc. in the amount of \$857,818.08. The vote was called. The motion carried unanimously.

**CONSIDERATION FOR THE RENEWAL OF THE 2021
STORM AND SANITARY SEWER CLEANING AND TELEVISIONING CONTRACT**

Ms. Foster said bids were received on February 19, 2019 for the annual storm and sanitary sewer cleaning and televising contract. This contract includes cleaning and video inspection to fulfill the requirements of the operation and maintenance portion of the Consent Order, as well as to inspect sewers under roads to be repaved or reconstructed.

The contract includes a base year, 2019, with two optional renewal periods. This would allow the contract to extend, at Mt. Lebanon's discretion, to maintain continuity.

The Municipal Engineer has verified the bids as follows:

Contractor	2019 Base Bid	First Renewal Period Markup - 2020	Second Renewal Period Markup - 2021
Roto-Rooter Services Company	\$204,690.00	\$217,105.00	\$238,060.00
AAA Flexible Pipe	\$208,148.00	\$214,404.00	\$230,274.00
State Pipe Services, Inc.	\$335,485.00	\$349,960.00	\$362,733.00
Insight Pipe Contracting, LLC	\$358,655.00	\$386,680.00	\$413,302.00
Robinson Pipe Cleaning Co.	\$438,735.00	\$437,905.00	\$437,675.00
Jet Jack, Inc.	\$577,342.00	\$575,495.00	\$732,830.00

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Engineer's estimate for the work for 2019 was \$295,000, and based upon the past performance of the contractor, he recommends award of the contract to Roto-Rooter Services Company.

The amount of work issued under the contract will be paid for from the General Sanitary and Storm Sewer Accounts.

Ms. Foster moved and Mr. Grella seconded to award the Second Renewal Period - 2021 Storm and Sanitary Sewer Cleaning and Televising Contract to Roto-Rooter Services Company in the amount of \$238,060. The vote was called. The motion carried unanimously.

**CONSIDERATION FOR THE RENEWAL OF THE
2021 CHEMICAL ROOT TREATMENT PROGRAM**

Mr. Flynn said bids were received on February 19, 2019 for the Chemical Root Treatment project. This project includes the chemical root treatment of approximately 50,000 LF of sanitary sewers throughout the Municipality of Mt. Lebanon. The contract included a base year, 2019, with three optional renewal periods. This would allow the contract to extend, at Mt. Lebanon’s discretion, to maintain continuity.

One bid was received, and the Municipal Engineer has verified it as follows:

	Duke’s Root Control, Inc.
2019 Project	\$79,750.00
First Renewal Period Markup % – 2020	3.18%
Second Renewal Period Markup % – 2021	6.37%
Third Renewal Period Markup % – 2022	7.64%

The Municipal Engineer has reviewed the bid and determined the low bid to be accurate. The Engineer’s estimate for the work in 2019 was \$82,000 and based upon the past performance of the contractor, he recommends award of the contract to Duke’s Root Control, Inc.

The amount of work issued under the contract will be paid for from the General Sanitary Sewer Account.

Mr. Flynn moved and Mr. Silverman seconded to award the Second Renewal Period - 2021 Chemical Root Treatment Program to Duke’s Root Control, Inc. in the amount of \$84,830.08 with the option for an additional year at the Municipality’s discretion per the terms of the contract documents. The vote was called. The motion carried unanimously.

**CONSIDERATION FOR THE RENEWAL OF THE
BACKWATER VALVE MAINTENANCE PROJECT**

Mr. Grella said bids were received on February 26, 2020 for the Mt. Lebanon Backwater Valve Maintenance Contract – Rebid. This contract is used to clean, repair, and maintain backwater valves that have been installed on private sanitary sewer house laterals by the Municipality. The Municipality has the right to renew this Contract on a yearly basis until 2023.

The bid includes maintenance items at a per each unit basis, and bids were submitted by two contractors and verified by the Municipal Engineer as follows:

The	Contractor Name	Base Bid	2021 Renewal	2022 Renewal	2023 Renewal
	Roto Rooter Services Company	\$ 14,135.00	\$ 16,725.00	\$ 17,500.00	\$ 17,915.00
	Mongiovi & Sons Plumbing	\$ 18,045.00	\$ 22,491.00	\$ 24,553.00	\$ 24,553.00

Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The

Engineer recommends the project be awarded to Roto-Rooter Services Company. The contractor has completed the first year, 2020, of work in a satisfactory manner.

The amount of work issued under the contract will be paid for from the General Sanitary and Storm Sewer Accounts.

Mr. Grella moved and Ms. Foster seconded to award the 2021 Renewal of the Backwater Valve Maintenance Contract to Roto-Rooter Services Company in the Base Bid Contract Amount of \$ 16,725.00 with the option for additional years at the Municipality's discretion per the terms of the contract documents. The vote was called. The motion carried unanimously.

CONSIDERATION OF COMMENCEMENT OF PENSION BENEFITS

Mr. Silverman said Mt. Lebanon sponsors three defined pension benefit plans for its employees: General Employees, Police and Firefighters. The Commonwealth of Pennsylvania's Department of the Auditor General requires that all benefit commencements for the Police Pension Plan be approved by the Commission. It also recommends that all benefit commencements regardless of plan type be approved by the Commission.

The employee detailed below has requested benefit commencement commensurate with the terms of her respective pension plans.

Employee Name Title	Pension Plan Department	Benefit Start Date
Mary Abbott Treasury Manager	General Employees Finance/Tax	2/1/21

Mr. Silverman moved and Mr. Flynn seconded to approve benefit commencement for Mary Abbott. The vote was called. The motion carried unanimously.

**CONSIDERATION OF THE EXPENDITURE
LIST FOR DECEMBER TOTALING \$3,109,031.30**

Ms. Foster moved and Mr. Grella seconded to approve the expenditure list for December totaling \$3,109,031.30. The vote was called. The motion carried unanimously.

DEPARTMENTAL REPORTS

Mr. Flynn asked that the reports be received and filed.

ADJOURNMENT

The meeting was adjourned at 8:25 p.m.