

## **MINUTES OF THE ADJOURNED MEETING NOVEMBER 24, 2020 OF THE MT. LEBANON COMMISSION**

The Commission of Mt. Lebanon, Pennsylvania, held an Adjourned Meeting at 8:00 P.M., on Tuesday, November 24, 2020. Commission President Craig Grella called the meeting to order and led in the Pledge of Allegiance to the Flag. Manager McGill called the roll. Present were Commissioners Andrew Flynn (remotely), Leeann Foster (remotely), Mindy Ranney (remotely), Steve Silverman (remotely), and Craig Grella. Also present were Assistant Manager/Planner McMeans (remotely), Police Chief Lauth, Finance Director McCreery (remotely), Public Works Director Sukal (remotely), I.T. Manager Schalles (remotely), Library Director Vittek (remotely), Chief Building Inspector Sarver (remotely), and Public Information Officer Lilley (remotely). Also present were Phil Weis of the solicitor's office (remotely) and Dan Deiseroth of the engineer's office (remotely).

### **COMMISSION/MANAGER'S ANNOUNCEMENTS**

Manager McGill summarized the information that was reviewed during the discussion session, including discussion on any changes related to the COVID-19 pandemic, review of deer management proposals, and discussion of pickleball options.

Manager McGill stated that prior to this meeting, the Commission met in executive session to receive legal advice from the solicitor on various legal issues as well as review board and authority appointments. He stated that the next regular and final meeting of 2020 is scheduled to be held on Tuesday, December 8, 2020, at 8 p.m., to be held remotely, with the discussion session meeting starting at approximately 6:30 p.m., to be held remotely, and the executive session starting at approximately 6 p.m. He noted that Mt. Lebanon is taking precautionary measures to stay safe.

Mr. McGill stated that budget workshops occurred on Saturday, November 7, Saturday, November 14, Thursday, November 19, and one more will occur on Monday, November 30, at 6 p.m. Registration links will be available on the municipal website to allow resident to view the workshop in real time. There will be a second budget hearing on adjustments to the budget on Tuesday, December 8, 2020. He noted that at the last budget workshop, the commission went into executive session afterwards to receive legal advice from the solicitor.

Ms. Ranney said having trouble keeping track of what is open and what is closed due to the COVID-19 pandemic? You can always find a list of notices, as well as important updates and resources on our website, 24 hours a day, at [\*mtlebanon.org/corona\*](http://mtlebanon.org/corona).

Congratulations to public works employee Craig Hajnos, who recently retired after 26 years of service to the community. Thank you, and best wishes for a long and healthy retirement!

Mt. Lebanon Public Library recently applied for, and received, the designation from the state of PA for the EITC (Educational Improvement Tax Credit) program. The two library programs that qualify for EITC funds are the Teen Sound Studio and Matt's Maker Space programming. With the help of the EITC funds, the library will purchase equipment needed for the Teen Sound Studio program and to supplement the very generous funding we receive from Matt's Maker Space to expand Matt's Maker Space offerings. The first grant amount was from Waste Management in the amount of \$3,500.

Relay for Life of Mt. Lebanon had to cancel its signature event in June, but the nonprofit group is bringing back Light Up Lebo. At sundown on December 24, hundreds of Mt. Lebanon homes will

light luminaria bags and place them along their sidewalks to create awareness about cancer, honor a loved one and to raise money for the American Cancer Society. The suggested donation for each kit is \$20 for supplies and instructions to create 10 luminaria. To purchase, go to [relayforlife.org/pamtlebanon](http://relayforlife.org/pamtlebanon). Then, claim your prepaid kit at the drive-through pickup event at Dixon Field, off Cedar Boulevard, on Thursday, December 17, from 6 to 8 p.m. You can also buy cash-and-carry kits at Truver's Jewelry, 3287 West Liberty Avenue.

I am sad to announce the passing of Dr. Dave Miller, the founding advisor of CONNECT, that's the Congress of Neighboring Communities, an intergovernmental organization that includes Mt. Lebanon, the City of Pittsburgh and many other municipalities. This group, whose mantra is Stronger Together, helps drive positive public policy changes to benefit us all. We send our sympathies to those who knew and loved him.

**JUNIOR COMMISSIONER JACK HORRIGAN COMMENTS**

Junior Commissioner Jack Horrigan stated for the past several decades, there has been an anti-smoking campaign, and it appears to have had success at Mt. Lebanon High School, as there are fewer smokers. However, vaping is becoming more popular. He spoke about the health risks involved with vaping and the possible legalization of marijuana. He discussed methods of discouraging young people from using vapes.

**CITIZENS COMMENTS**

Bill Hoon of 456 Coolidge Avenue spoke against deer management, stating that a lot of residents don't support the program.

**CONSIDERATION OF THE MINUTES FROM THE  
THE REGULAR MEETING HELD NOVEMBER 10, 2020**

Mr. Flynn moved and Ms. Ranney seconded to approve the minutes. The vote was called. The motion carried unanimously.

**PUBLIC HEARING AND CONSIDERATION OF  
ORDINANCE (BILL NO. 9-20) REGARDING WIRELESS FACILITIES**

Ms. Foster said Chapter XX of the Municipal Code, entitled "Zoning," Part 6 § 607 contains provisions regarding wireless communications facilities. Ordinance Bill No. 09-20 revises definitions, establishes certain general and specific standards relating to the location, placement, construction and maintenance of tower-based wireless communication facilities, non-tower wireless communication facilities, and small wireless communications facilities. The ordinance further provides for the regulation and enforcement of such facilities within the public rights-of-way and outside the public rights-of-way.

This ordinance was introduced on November 10, 2020.

Mr. Grella declared the public hearing opened.

Jennifer Halaszynski, Comcast Manager of Government Regulatory Affairs for Local Government, asked that the phrase “cable WiFi” be removed from Part 3, Section 607.2 of the ordinance. She noted that Peters Township had a similar ordinance, and they removed the wording from their bill.

Because there were no further questions, Mr. Grella declared the public hearing closed.

Ms. Foster moved and Mr. Silverman seconded to amend the ordinance by striking the phrase “cable WiFi” from Section 607.2.2.4. The vote was called. The motion carried unanimously.

Ms. Foster moved and Mr. Silverman seconded to enact amended Ordinance (Bill No. 9-20). The vote was called. The motion carried unanimously.

**INTRODUCTION OF ORDINANCE (BILL NO. 13-20)**  
**ESTABLISHING COMPENSATION FOR EMPLOYEES FOR 2021**

Ms. Ranney said this ordinance establishes the pay rates and levels for employees, including those covered by collective bargaining for 2021. It also sets hours of work and overtime, longevity and fringe benefits.

Ordinance (Bill No. 13-20) was introduced.

**CONSIDERATION OF ORDINANCE (BILL NO. 8-20)**  
**AMENDING THE 2020 BUDGET FOR REVENUE**  
**AND EXPENDITURES NOT ANTICIPATED IN THE 2020 BUDGET**

Mr. Silverman said the following adjustments are proposed:

**General Fund**

Revenue:

CARES Act	\$	250,000
Grow Grant Recognition		514,000
Animal Control - Baldwin Borough		70,000
	<b>\$</b>	<b>834,000</b>

Expenditures:

Police Policy Software (Lexipol)	\$	34,000
Intersection Cameras		(34,000)
Animal Control - Baldwin Borough		70,000
Transfer to Capital Projects Fund		35,000
Decrease in the use of Fund Balance		729,000
	<b>\$</b>	<b>834,000</b>

**Capital Projects Fund**

Revenue:

Fund Balance	\$	40,000
Transfer from General Fund		35,000
	<b>\$</b>	<b>75,000</b>

Expenditures:

Bower Hill Rd. & Washington Rd Intersection Improv.	\$	40,000
Bower Hill Rd. & Segar Rd Intersection Improv.		35,000
	<b>\$</b>	<b>75,000</b>

This ordinance was introduced on October 27, 2020, and the public hearing was held on November 10, 2020.

Mr. Silverman moved and Ms. Ranney seconded to enact Ordinance (Bill No. 8-20). The vote was called. The motion carried unanimously.

**CONSIDERATION TO INSTALL NO PARKING SIGNAGE ON  
CLOKEY AVENUE NEAR ITS INTERSECTION WITH BOWER HILL ROAD**

Mr. Flynn said a resident of Clokey Avenue expressed a concern over vehicles parking on Clokey Avenue near its intersection with Bower Hill Road. Upon review, it was determined that parking is permitted on both sides of Clokey Avenue between Bower Hill Road and Oak Way. The geometry of the intersection and the width of the Clokey Avenue result in difficulties for turning traffic if vehicles are parked on either side of Clokey Avenue near the intersection with Bower Hill Road. Upon a review of the existing conditions, it was recommended that parking be restricted within 45 feet of Bower Hill Road on the west side of the roadway and within 70 feet of Bower Hill Road on the east side of the roadway. A motion was made to this effect, was seconded, and passed unanimously at the March 2020 Traffic Board.

Letters were sent to the residents adjacent to this area of Clokey Avenue inviting them to present any concerns or support for the recommended restrictions at the October 2020 Traffic Board Meeting. One resident attended the October meeting and expressed his support for the recommended parking restrictions. As a result, the motion from the March 2020 Traffic Board Meeting stood without modification.

Mr. Flynn moved and Ms. Ranney seconded to install No Parking signage on both sides of Clokey Avenue near its intersection with Bower Hill Road as recommended by Gateway Engineers and recommended by the Traffic Board. The vote was called. The motion carried unanimously.

**CONSIDERATION TO MODIFY THE TRAFFIC SIGNAL AT  
THE INTERSECTION OF COCHRAN ROAD AND CEDAR  
BOULEVARD TO ADD ACCESSIBLE PEDESTRIAN SIGNAL (APS) EQUIPMENT**

Mr. Flynn said a visually impaired resident from Lebanon Avenue attended a Traffic Board meeting earlier this year and expressed an issue with her ability to safely cross at the intersection of Cochran Road and Cedar Boulevard given the presence of turn lanes, right turns on red, and the intersection geometry. The resident made a request to have APS equipment installed at the intersection to increase safety for her and others to cross at the intersection and to clearly notify pedestrians when they have the ‘WALK’ indication.

A motion was made by a member of the Traffic Board to recommend the installation of APS equipment at the intersection, was seconded, and passed unanimously.

The resident was consulted regarding the type of system that they would prefer. The two (2) options include a system with an audible tone or a speech message system. The resident confirmed that the audible tone system would adequately address their concerns with safety when crossing the intersection. The audible tone system would involve the replacement of the push buttons using the wiring that is already in place. The APS devices themselves cost approximately \$500-\$600 per device (8 total devices required). If installed by an outside contractor, the total cost is estimated to be \$8,000-\$10,000 (includes cost of the equipment and the installation), plus the cost to update the signal permit.

Mr. Flynn moved and Ms. Ranney seconded to modify the traffic signal at the intersection of Cochran Road and Cedar Boulevard to add an audible tone Accessible Pedestrian Signal (APS) system. The vote was called. The motion carried unanimously.

**CONSIDERATION OF COMMENCEMENT OF PENSION BENEFITS**

Ms. Foster said Mt. Lebanon sponsors three defined pension benefit plans for its employees: General Employees, Police and Firefighters. The Commonwealth of Pennsylvania’s Department of the Auditor General requires that all benefit commencements for the Police Pension Plan be approved by the Commission. It also recommends that all benefit commencements regardless of plan type be approved by the Commission.

The employee detailed below has requested benefit commencement commensurate with the terms of their respective pension plans.

<b>Employee Name Title</b>	<b>Pension Plan Department</b>	<b>Benefit Start Date</b>
Craig Hajnos Crew Leader	General Employees Public Works	12/1/20

Ms. Foster moved and Mr. Silverman seconded to approve benefit commencement for Craig Hajnos. The vote was called. The motion carried unanimously.

**CONSIDERATION OF A CONTRACT FOR WHITE-TAILED  
DEER MANAGEMENT UTILIZING SHARPSHOOTING**

Ms. Ranney said the Municipality desires to follow the controlled hunt archery program currently occurring with a sharpshooting program under a Pennsylvania Game Commission political subdivision permit. This activity would occur between February 1, 2021 and March 31, 2021. The Municipality received proposals from two firms to provide this service.

Firm	Approximate Removal	Cost
White Buffalo, Inc. (Option 1 - 2 culling phases)	50 deer	\$52,140.00
White Buffalo, Inc. (Option 2 - 1 culling phase)	40 deer	\$45,878.00
Suburban Wildlife Management Solutions, Inc.	50 deer	\$37,000.00

Ms. Ranney moved and Mr. Flynn seconded to authorize the execution of this agreement with Suburban Wildlife Management Solutions, Inc., for the removal of up to 50 deer at a cost not to exceed \$37,000, subject to the approval of the Manager and the Solicitor. The vote was called. The motion carried unanimously.

**CONSIDERATION OF A REAPPOINTMENT TO THE HOSPITAL AUTHORITY**

Mr. Silverman said Keith Eliou's term on the Hospital Authority expires December 31, 2020.

Mr. Silverman moved and Ms. Foster seconded to reappoint Keith Eliou of Longuevue Drive to another term on the Hospital Authority with an ending date of December 31, 2025. The vote was called. The motion carried unanimously.

**CONSIDERATION TO FILL AN UNEXPIRED  
TERM ON THE HOSPITAL AUTHORITY**

Mr. Silverman moved and Ms. Foster seconded to appoint Christopher Reinard of Old Hickory Road to fill an unexpired term ending December 31, 2021. The vote was called. The motion carried unanimously.

**CONSIDERATION OF THE EXPENDITURE  
LIST FOR OCTOBER TOTALING \$7,294,183.70**

Ms. Foster moved and Mr. Silverman seconded to approve the expenditure list for October totaling \$7,294,183.70. The vote was called. The motion carried unanimously.

**DEPARTMENTAL REPORTS**

Ms. Ranney asked that the reports be received and filed.

**ADJOURNMENT**

The meeting was adjourned at 8:45 p.m.