

**MINUTES OF THE ADJOURNED MEETING JULY 28, 2020  
OF THE MT. LEBANON COMMISSION**

The Commission of Mt. Lebanon, Pennsylvania, held an Adjourned Meeting at 8 P.M., on Tuesday, July 28, 2020. Commission President Craig Grella called the meeting to order and led in the Pledge of Allegiance to the Flag. Manager McGill called the roll. Present were Commissioners Andrew Flynn, Leeann Foster, Mindy Ranney, Steve Silverman, and Craig Grella. Also present were Assistant Manager/Planner McMeans, Assistant Fire Chief Daniels, Deputy of Police Chief Haberman, Finance Director McCreery, I.T. Manager Schalles, and Public Information Officer Pace. Also present were Phil Weis of the solicitor's office (participating by telephone) and Dan Deiseroth of the engineer's office.

**COMMISSION/MANAGER'S ANNOUNCEMENTS**

Manager McGill summarized the information that was reviewed during the discussion session, including an update on issues related to the coronavirus pandemic and the status of municipal facilities and programs, an update on meeting technology, and an update on the status of implementation of the License Plate Recognition technology, reviewed the Cycle 5 GROW Grant resolutions, and heard Commission liaison activities with various boards and authorities.

Manager McGill stated that prior to this meeting, the Commission met in executive session to receive legal advice from the solicitor on various legal issues, as well as review a board appointment and the Junior Commissioners appointments. Following tonight's meeting, the Commission will go back into executive session to continue our conversation. He stated that the next regular meeting is scheduled to be held on Tuesday, August 11, 2020, at 8 p.m., in Commission Chambers with the discussion session meeting starting at approximately 6:30 p.m., also to be held in Commission Chambers, and the executive session starting at approximately 6 p.m. He noted that Mt. Lebanon is taking precautionary measures to stay safe, and any resident attending must wear a mask, as well as social distance, where chairs are already appropriately spaced. Room C will also be available in the event of an overflow.

Ms. Ranney congratulated the Mt. Lebanon High School Class of 2020, who had their commencement today in the form of a drive-through ceremony. The district will be unveiling a virtual website including the graduation speeches as well as the recording of each student receiving his or her diploma. These kids have shown toughness and resilience during a very strange senior year. The Commission wishes you best of luck as you move forward in life.

Mt. Lebanon will host a Household Hazardous Waste drop-off event this Saturday, August 1, at the Public Works Facility off Lindendale Drive, from 9 a.m. to 1 p.m. Reservations are required with the contractor, Environmental Coordination Services and Recycling & ReCom Services. This is a great opportunity to get rid of items like paint, stain, cleaning products, driveway sealer, pesticides, poisons and other toxic chemicals. Rates vary and are published at [www.ecsr.net](http://www.ecsr.net).

The municipality has taken extra steps to protect residents, visitors and employees at all of its facilities. From hand sanitizing stations, to cleaning caddies, to providing masks, to building alterations and education campaigns, the public works staff has been working very hard over these last few months. Read about all the changes at [www.mtlebanon.org](http://www.mtlebanon.org) and see the item under "trending now."

Public works is offering a FREE curbside woody waste materials collection event on Saturday, August 8. You must register for the collection by calling 412-343-3403 by 4:30 p.m. the Thursday before the event. Materials collected are limited to shrubs, tree branches and limbs. This is not a pickup for trees you have professionally removed. Place the items at the curb before 7 a.m. on pickup day.

The Pennsylvania Resources Council will bring its FREE traveling glass recycling bin to Mt. Lebanon Park, 900 Cedar Boulevard, on Saturday, August 15 through Thursday, August 20. The bin is accessible from 6 a.m. to sundown in the Commissioners Parking Lot. All colors of glass bottles jugs and jars are accepted. Caps, lids and labels are fine but you must empty all containers. The area is under video surveillance ... so behave! Not accepted: cut glass, glass bakeware, mirrors, porcelain and ceramics, stemware, light bulbs, TVs and all other materials, including recyclables.

### **CITIZENS COMMENTS**

Bill Hoon of 456 Coolidge Avenue spoke about several articles in the Almanac concerning deer. He also spoke against deer management.

Barbara Sollenberger of 120 Newburn Drive provided her overview of the history of deer management and what her group has proposed over the years. She also spoke against deer management and the use of firearms in the community.

### **CONSIDERATION OF THE MINUTES FROM THE THE REGULAR MEETING HELD JULY 14, 2020**

Mr. Flynn moved and Ms. Ranney seconded to approve the minutes. The vote was called. The motion carried unanimously.

### **PUBLIC HEARING ON AN APPLICATION FOR INTERMUNICIPAL TRANSFER OF A LIQUOR LICENSE FROM OM ENTERPRISE LLC.**

Ms. Foster said Mt. Lebanon has received an application for an intermunicipal transfer of a liquor license from OM Enterprise LLC, 601 McNeilly Road. In accordance with the State Liquor Code, the Commission hereby acknowledges that an extension for it to reach a decision has been invoked, and the Commission desires to conduct the required public hearing on the application.

Mr. Grella declared the public hearing opened.

Sanjay Ukani stated that times are changing, and he wants to keep up with progress, therefore, he is seeking a liquor license transfer in order to sell six-packs and 12-packs at his store.

Mr. Silverman spoke about a memo from the inspections office regarding permits.

Ian McMeans, Assistant Manager/Planner, noted that letters were sent to various entities including the fire department, police department, school district, zoning officer, Keystone Oaks School District and Seton LaSalle High School, regarding the liquor license transfer. None of

the schools replied, but letters were received from the police and fire as well as Rodney Sarver, chief building inspector. He noted that the inspection's letter indicated that renovations were done 10 years ago, and they asked for a final inspection, but there were several matters that needed addressed like handicapped parking and ADA access to the building, therefore, an occupancy permit was not issued. There was never a call back for a final check, and as a result, the building does not have a valid occupancy permit. He stated that Mr. Sarver noted that if the applicant wishes to establish indoor dining areas, etc., this would also require a permit.

Mr. Silverman advised Mr. Ukani that it's fairly easy to obtain an occupancy permit.

Mr. McGill stated that this property was a service station, and in approximately 2009, somebody applied for a permit to convert it to a convenience store. As part of that process, the municipality issued a permit for the work to be done. After the work was done, the municipality did a final inspection, and there were two items that needed to be addressed. One of those was provision of handicapped parking, as is required by the Code, and the other was ADA accessibility into the store. That information was provided to the owner of the store at that time. The municipality cannot provide the certificate of occupancy permit unless those items are addressed.

Mr. McGill suggested that Mr. Ukani contact the building inspections office to resolve these issues and to apply for a permit to make any additional changes to the facility. He stated that the LCB may require proof of certificate of occupancy as well.

Because there were no further comments, Mr. Grella declared the public hearing closed.

**ADOPTION OF RESOLUTION NO. R-10-20 FOR AN ORCHARD DRIVE  
SEWER LINING AND THORNWOOD DRIVE STREAM SEWER  
LINING PROJECT FOR AN ALLEGHENY COUNTY  
SANITARY AUTHORITY (ALCOSAN) GREEN REVITALIZATION  
OF OUR WATERWAYS (GROW) PROGRAM APPLICATION SUBMISSION**

Mr. Silverman said an application for an Allegheny County Sanitary Authority Green Revitalization of Our Waterways Program grant has been prepared for the following areas:

- Orchard Drive - This project includes CIPP lining of approximately 1,251 LF of sanitary sewers, 3,962 LF of CCTV investigations, and an allowance for tap connection repair lining known areas of high infiltration and inflow.
- Thornwood Drive - This project includes CIPP lining of approximately 390 LF of sanitary sewers, 750 LF of CCTV investigations, an allowance for tap connection repair lining, and 4 manhole replacements on Thornwood Drive.

The GROW grant program will reimburse the Municipality for eligible design and construction costs, as determined by ALCOSAN. If awarded, the Municipality can expect a minimum reimbursement amount of 15% of the total eligible design and construction costs.

The grant requires a commitment from the Municipality and adoption of a standard resolution.

Mr. Silverman moved and Ms. Foster seconded to approve the submission of the Allegheny County Sanitary Authority Green Revitalization of Our Waterways Program Grant Application and associated resolution of Municipal Commitment. The vote was called. The motion carried unanimously.

**ADOPTION OF RESOLUTION NO. R-11-20 FOR A SCRUBGRASS ROAD  
SEWER LINING PROJECT FOR AN ALLEGHENY COUNTY  
SANITARY AUTHORITY (ALCOSAN) GREEN REVITALIZATION  
OF OUR WATERWAYS (GROW) PROGRAM APPLICATION SUBMISSION**

Ms. Ranney said an application for an Allegheny County Sanitary Authority Green Revitalization of Our Waterways Program grant has been prepared CIPP lining of approximately 2,961 LF of sanitary sewers, 3,962 LF of CCTV investigations, and an allowance for tap connection repair lining in known areas of high infiltration and inflow. The GROW grant program will reimburse the Municipality for eligible design and construction costs, as determined by ALCOSAN. If awarded, the Municipality can expect a minimum reimbursement amount of 15% of the total eligible design & construction costs.

The grant requires a commitment from the Municipality and adoption of a standard resolution.

Ms. Ranney moved and Mr. Flynn seconded to approve the submission of the Allegheny County Sanitary Authority Green Revitalization of Our Waterways Program Grant Application and associated resolution of Municipal Commitment. The vote was called. The motion carried unanimously.

**CONSIDERATION OF RESOLUTION NO. R-12-20 AUTHORIZING  
ASST. FIRE CHIEF SEAN DANIELS TO ENTER INTO AN  
AGREEMENT BETWEEN ALLEGHENY COUNTY AND MT. LEBANON  
FOR THE TRANSFER AND SPENDING OF CARES ACT FUNDING**

Mr. Flynn said the Federal CARES Act was signed into law on March 27, 2020, and was in part available to qualifying local, state and federal agencies to cover expenses related to unbudgeted expenditures incurred between March 1, 2020 and December 30, 2020, due to the public health emergency caused by Coronavirus Disease 2019 (COVID-19).

Allegheny County municipalities did not qualify to apply and receive CARES Act relief funding directly from the U.S. Treasury Department, and the County has agreed to provide a portion of those funds as aid to mitigate the impact of COVID-19 in municipalities.

Allegheny County and the Municipality of Mt. Lebanon desire to enter into a contract for the transfer of \$250,000 of CARES Act funding to the Municipality of Mt. Lebanon to be spent in accordance with the terms of said contract and the provisions of the CARES Act for allowable COVID-19-related expenses.

This resolution will authorize Asst. Fire Chief Sean Daniels to enter into a contract for the transfer and submission of reimbursement of COVID-19 expenses that are eligible under the provisions of the CARES Act funding.

Mr. Flynn moved and Ms. Ranney seconded to adopt Resolution No. R-12-20. The vote was called. The motion carried unanimously.

**CONSIDERATION OF RESOLUTION NO. R-13-20  
FOR A MT. LEBANON FOR DCED GRANT**

Ms. Foster said an application for a Greenways, Trails, and Recreation Program grant has been prepared for the Parks Master Plan and Recreation Center Feasibility Study. The grant requires a 15% match and passage of a resolution. Mt. Lebanon Sports Organizations have committed \$16,900, and the Municipality will contribute \$26,100. A grant of \$107,000 is being sought through the GTRP program for a total project cost of \$150,000.

Ms. Foster moved and Mr. Silverman seconded to adopt Resolution No. R-13-20 to approve the submission of the Greenways, Trails and Recreation Program Grant Application with a \$26,100 municipal commitment for the Parks Master Plan and Recreation Center Feasibility Study, including all required documentation. The vote was called. The motion carried unanimously.

**CONSIDERATION OF A PROPOSAL FOR DEER MANAGEMENT SERVICES**

Mr. Silverman said the Municipality received a proposal for the provision of services to manage the hunters participating in the deer management program for the 2020-2021 archery season. The proposal was received from Suburban Wildlife Management Solutions, LLC who provided management services for each of the last two archery programs.

Municipal staff has reviewed the proposal and deemed the proposal to meet the goals and objectives of the municipality's deer management program.

Mr. Silverman moved and Ms. Foster seconded to authorize the proper officials to execute the contract with Suburban Wildlife Management Solutions, LLC for deer management services utilizing archery for the 2020-2021 season at a cost of \$8,000. The vote was called. The motion carried unanimously.

**CONSIDERATION OF APPOINTMENTS TO SERVE AS JUNIOR COMMISSIONERS**

Ms. Ranney said the Commission received applications from four highly-qualified applicants for Junior Commissioner. All of the applicants were interviewed by a committee.

Ms. Ranney moved and Mr. Flynn seconded to make the following appointments:

- a) Jack Horrigan for fall 2020 semester.
- b) Ruby Siefken for spring 2021 semester.

The vote was called. The motion carried unanimously.

**CONSIDERATION OF AN APPOINTMENT TO THE  
ECONOMIC DEVELOPMENT COUNCIL TO FILL AN UNEXPIRED TERM**

Mr. Flynn moved and Ms. Ranney seconded to appoint Anna Siefken of Woodland Avenue to fill an unexpired term ending March 31, 2023.

**CONSIDERATION FOR THE AWARD OF THE  
TENNIS CENTER COURT RENOVATION PROJECT**

Ms. Foster said bids were received on June 16, 2020 for the Tennis Center Court Renovation Project which included installation of two new Har-Tru clay court playing surfaces with Hydrocourt irrigation technology (or approved equal); new tennis posts and nets; as well as all necessary site preparation; site protection; and restoration. One bid was received. Quotations were also taken for electrical work and site work that were below the limit required for public bidding.

The Municipal Engineer has verified the low bids as follows:

<b>CONTRACTOR</b>	<b>AMOUNT</b>
Horizon Sports Group (Court Replacement)	\$159,880.00
Dom Folino Construction (Site Work)	\$ 38,400.00
Rath Construction (Electrical Work)	\$ 25,848.00

The Municipal Engineer has reviewed the bids and determined them to be accurate. The Engineer recommends the projects be awarded to Horizon Sports Group, Dom Folino Construction and Rath Construction. The contractors have completed similar work in a satisfactory manner for Mt. Lebanon and other Municipalities.

The total of all bids received is \$224,128 and the budgeted amount for this project is \$400,000 which includes \$220,000 from the Bond Issue and \$180,000 from Indoor Tennis.

Ms. Foster moved and Mr. Silverman seconded to award the Tennis Center Court Renovation Project Contract to Horizon Sports Group in the amount of \$159,880, award the Site Work Contract to Dom Folino Construction in the amount of \$38,400, and award the Electrical Work Contract to Rath Construction in the amount of \$25,848. The vote was called. The motion carried unanimously.

**CONSIDERATION OF THE EXPENDITURE  
LIST FOR JUNE TOTALING \$3,148,892.81**

Mr. Silverman moved and Ms. Foster seconded to approve the expenditure list for June totaling \$3,148,892.81. The vote was called. The motion carried unanimously.

**DEPARTMENTAL REPORTS**

Ms. Ranney asked that the reports be received and filed.

**ADJOURNMENT**

The meeting was adjourned at 8:59 p.m.