

## **Mt. Lebanon Sports Advisory Board**

### **Meeting Minutes**

**April 4, 2019 - 8:00 p.m.**

#### **Municipal Building Room C**

1. Call to Order and Roll Call

Chad Wertz called the meeting to order and David Donnellan called the roll. The meeting was attended by board members Dale Cable, Tom Donati, Walt Henry, Tom Langston, Megan O'Brakta, Shelly Saba, and Chad Wertz. The meeting was also attended by Recreation Director David Donnellan.

Chip Dalesandro, Dave Franklin, Stacey Franklin, Don Gavett, Lynn Hagan, and Amelia Kelly were absent.

2. Citizen Comments

There were no citizen comments.

3. Approval of the March 7, 2019 Meeting Minutes

The minutes were approved as submitted.

4. Recreation Center Feasibility Study Update

Mr. Donnellan reported that the DCNR grant application for the feasibility study will be on the Commission agenda for next Tuesday, April 9 for final approval. He said that the private funding goal was 25% or \$10,750. He said that private funding reached \$16,900, which is 39% of the anticipated cost of the study. He thanked Dale Cable and the various sports associations for their support.

Tom Langston asked how the surplus of private funding could be used. Mr. Donnellan said it would be up to the Commission, but it was possible that it would lower the municipality's contribution to the study, or could be used to cover the costs if the bids for the study come in high.

The private contributions were reported as follows:

Mt. Lebanon Hockey Association:	\$1,000
Mt. Lebanon Platform Tennis Association:	\$1,000
Mt. Lebanon Softball Association:	\$1,000
Mt. Lebanon Lacrosse Association:	\$1,000
Mt. Lebanon Baseball Association:	\$2,000
Mt. Lebanon Soccer Association:	\$1,000
Mt. Lebanon Basketball Association:	\$5,000

Mt. Lebanon Aqua Club:	\$1,000
Mt. Lebanon Flag Football:	\$1,500
Mt. Lebanon Community Foundation:	\$1,000
Indoor Tennis of Mt. Lebanon:	\$1,000
Jim Menegazzi:	\$ 200
Dale Cable:	<u>\$ 200</u>
TOTAL	\$16,900

Dale Cable and David Donnellan will attend the Commission Discussion Session on April 9 to discuss the grant application.

Mr. Donnellan reported that the grant is complete with the exception of the approved resolution from the Commission guaranteeing the 50% municipal match. He said the grant is due April 10 at 4 p.m.

The estimated cost of the study is \$43,000.

Mr. Donnellan said that grant award notices were anticipated in the fall. The project would take place in 2020 if the grant was awarded. If the grant request were denied, the Commission would need to decide if the municipality would fund the difference, or choose not to proceed with the project. Mr. Donnellan reported he received letters of support for the study from the Parks Advisory Board and from State Representative Dan Miller.

#### 5. Prioritization of Sports Related Improvement Projects

The board reviewed the sports related improvement projects and priorities. The number for private contributions towards the feasibility study was updated to \$16,900.

Various ways to collaborate with the school district on improvements were discussed.

#### 6. Recreation Advertising Opportunities

Mr. Donnellan stated that part of the board's work plan included helping to sell and promote recreation advertising opportunities. The board received a list of current advertisers. Mr. Donnellan asked the board to assist with referrals or make contact with potential advertisers. He said there was a letter template that could be used by board members to send to their contacts. Mr. Henry requested that the template be sent to the board members. Mr. Donnellan said the advertising opportunities were available on the website, and that he would also send this document to the board.

#### 7. New Business

Mr. Donnellan stated that another part of the SAB's work plan is to explore opportunities for Robb Hollow and McNeilly Parks in cooperation with the Parks Advisory Board (PAB). The PAB proposed a plan for trails and improvements to Robb Hollow on Cedar Boulevard, beyond the public works site. He said the proposal included trails, benches and a fire ring and would likely be approved by the Commission. He said there was also a plan for McNeilly Park which included an access road, parking and trails. He said there was also a grant application for this project on the Commission's agenda. He reminded the board that this would be the last meeting until September. It was agreed that Mr. Donnellan would contact the PAB to see if there would be any opportunities in the interim to discuss these parks.

Mr. Cable inquired about the field allocation process. Mr. Donnellan said the Recreation Department hosts two meetings each year with all field users, and the parties negotiate shared use of the fields.

Use of a single software system to schedule all fields was discussed as a way to make more efficient use of fields. It was noted that this may be difficult due to the fact that there are both school district and municipal fields.

#### 8. Announcements

Mr. Henry announced that Martha's Run was April 13 and that the tennis bubbles would come down the same day.

Mr. Wertz announced that the high school team had a good season, and that the Hornets U-14 team won the state tournament, and won their first game at the national championships.

#### 9. Adjournment

The meeting adjourned at 8:58 p.m.