

**MINUTES OF THE REGULAR MEETING FEBRUARY 13, 2018
OF THE MT. LEBANON COMMISSION**

The Commission of Mt. Lebanon Pennsylvania held a Regular Meeting at 8:00 P.M., on Tuesday, February 13, 2018, at the Municipal Building. Commission President Steve Silverman called the meeting to order and led in the Pledge of Allegiance to the Flag. Manager Keith McGill called the roll. Present were Commissioners John Bendel, Kelly Fraasch, Craig Grella, Steve McLean, and Steve Silverman. Also present were Assistant Manager McMeans, Police Chief Lauth, Public Works Director Sukal, Finance Director McCreery, Fire Chief Sohyda, Recreation Director Donnellan, and Public Information Officer Morgans. Also present were Phil Weis of the solicitor's office and Dan Deiseroth of the engineer's office.

COMMISSION/MANAGER'S ANNOUNCEMENTS

Manager McGill summarized the information that was reviewed during the discussion session, including review of a grant opportunity through Allegheny County Conservation District, Phase II improvements for the property at 794 Washington Road, the revised Public Works Plan and Range Project, the 2018 street program, as well as continued discussion regarding changes to the overnight parking ordinance.

Manager McGill stated that prior to the meeting, the Commission met in executive session to receive legal advice from the solicitor on several issues as well as discussed board and authority appointments. The next regular Commission meeting is scheduled for Monday, February 26, 2018, at 8 p.m. The discussion session will also begin at approximately 6:30 p.m. in Room C.

Mr. McLean stated that Mt. Lebanon would like to wish the best of luck to Olympian speed skater John Krueger who learned to skate at Mt. Lebanon ice rink, where his grandmother, Doris, was the head of the learn-to-skate program for many years, and where his mother Heidi is currently a teaching pro. He also stated that on February 24, the Mt. Lebanon Police will participate in the Polar Plunge, which benefits Special Olympics Pennsylvania. He reminded residents that overnight parking on streets is prohibited when snow is expected. He suggested pedestrians wear bright colors when walking or jogging at night, and always Look Up Lebo.

**CHIEF LAUTH TO RECOGNIZE PROMOTIONS OF
LT. RICK PATRUS AND CORPORAL CORY NOLTE**

Chief Lauth recognized the promotion of Lt. Rick Patrus and Corporal Cory Nolte, presenting them with their new badges and a certificate of accomplishment.

JUNIOR COMMISSIONER THOMAS COSENTINO COMMENTS

Mr. Cosentino spoke about the Politics and Pizza Club at the high school, the global studies program, and the AP Government and Politics class that will be attending a movie in Pittsburgh called Whose Streets.

CITIZEN COMMENTS

Bill Hoon of 456 Coolidge Avenue spoke about traffic situations and also against deer management.

Mr. Silverman indicated that the amount of deer/vehicle accidents has dropped significantly from the peak in 2016.

Mr. Grella asked Mr. Hoon if he has reported all of the unsafe vehicle issues to the police. Mr. Hoon did not respond.

Jim Noland of 21 Glen Ridge Lane stated that he will speak with his elected commissioner in person instead of commenting during citizen comments.

**CONSIDERATION OF THE MINUTES FROM THE
ADJOURNED MEETING HELD JANUARY 22, 2018**

Mr. Bendel moved and Mr. McLean seconded to approve the minutes. The vote was called. The motion carried unanimously.

**INTRODUCTION OF ORDINANCE (BILL NO. 2-18)
ESTABLISHING PROCEDURES FOR PARTICIPATION
IN COMMISSION MEETINGS BY TELECOMMUNICATION DEVICES**

Mr. McLean said the Administrative Code establishes requirements for Commission meetings. Commissioners have in the past participated in meetings by means of telecommunication devices. The Commission now wishes to formalize a policy when this practice will be permitted. The policy is based on provisions in the State Borough Code.

Ordinance (Bill No. 2-18) was introduced, and the public hearing was set for February 26, 2018.

**CONSIDERATION OF RESOLUTION NO. R-1-18 CONCERNING A COMMUNITY
INFRASTRUCTURE AND TOURISM FUND (CITF) GRANT APPLICATION**

Ms. Fraasch said this is a standard resolution accepting CITF funds totaling \$250,000 for the Uptown Streetscape Project.

Ms. Fraasch moved and Mr. Grella seconded to adopt Resolution No. R-1-18. The vote was called. The motion carried unanimously.

**REQUEST FOR FINAL APPROVAL OF AMENDMENT
TO MT. LEBANON PUBLIC WORKS FACILITY SITE PLAN**

Mr. Grella said at its meeting on Tuesday, January 23, 2018, the Planning Board voted in favor of a motion to recommend final approval for an amendment to the Mt. Lebanon Public Works Facility Site Plan.

The Parks Advisory Board reviewed the proposed amendment to the plan at its February 6 meeting and was in favor of the proposed changes to the site plan to add a trailhead and designated parking for Robb Hollow Park. The Parks Advisory Board would also like to reaffirm that the areas around the firing range be made recreational greenspace, and that the site be accessible and compatible with future park use.

The Municipality of Mt. Lebanon owns the property located at 1250 Lindendale Drive where the Public Works facility is currently. The municipality has an approved of a land development plan to renovate the existing facility, construct additional storage buildings, and for associated grading and landscaping. The municipality is requesting an amendment to the site plan to include an additional free-standing structure to be used as a firing range along with associated parking and utilities. A trailhead access point to Robb Hollow Park and parking for trail use will also be provided.

All engineering comments related to the application have been satisfied.

Mr. Grella moved and Mr. Bendel seconded to grant final approval of the amendment to the Mt. Lebanon Public Works Facility Site Plan to include an additional free-standing building for a firing range, associated parking and utilities, and a trailhead connection to Robb Hollow Park. The areas around the firing range will be made recreational greenspace, and the site will be accessible and compatible for future park use. The vote was called. Mr. Bendel, Mr. Grella, Mr. McLean and Mr. Silverman voted in favor of the motion. Ms. Fraasch voted against the motion. The motion passed four to one.

**CONSIDERATION FOR THE ADJUSTMENT TO FINANCIAL
SECURITY POSTED FOR MT. LEBANON HIGH SCHOOL PROJECT**

Mr. Bendel said the Mt. Lebanon School District has requested a full reduction of the financial security posted for improvements installed for the development of the Mt. Lebanon High School Project by letter dated January 26, 2018. The request includes all site work completed indicated on Pay Application No. 15 dated November 30, 2017, and submission of required as-built plans. Gateway personnel conducted final site inspections and reviewed the submitted plan set to verify project completion and is recommending final approval of a full release of the financial security remaining.

Mr. Bendel moved and Mr. McLean seconded to release the remaining financial security posted for improvements for the Mt. Lebanon High School Project. The vote was called. The motion carried unanimously.

**CONSIDERATION FOR THE APPROVAL OF THE HISTORICAL SOCIETY
OF MOUNT LEBANON BUILDING RENOVATIONS – PHASE 2 PROJECT**

Mr. McLean said bids were received on December 5, 2017 for the Historical Society of Mount Lebanon Building Renovations – Phase 2 Project. The project includes, but is not limited to, renovations to the existing building at 794 Washington Road in the Municipality of Mt. Lebanon. The contracts are broken down into the following:

- Contract 1 – General Construction Work
- Contract 2 – HVAC Work
- Contract 3 – Electrical Work

Separate agenda items will be prepared for Contracts 2 and 3. The Municipal Engineer has verified the bids as follows for Contract 1:

Contract 1

| Item | FMS Construction Company | Caliber Contracting Services | DiMarco Construciton Co., Inc. |
|-------------------------------------------|-----------------------------------------|---------------------------------------------|-----------------------------------------------|
| Base Bid – Building Renovations | \$ 220,810.00 | \$ 254,767.00 | \$ 372,214.00 |
| Alternate #1 – Entry Sidewalk Replacement | \$ 12,445.00 | \$ 9,007.00 | \$ 7,800.00 |
| Alternate #2A – Window Restoration | \$ 23,625.00 | \$ 19,585.00 | \$ 50,100.00 |
| Alternate #2B – Window Replacement | \$ 33,810.00 | \$ 29,096.00 | \$ 58,300.00 |
| Alternate #3 – Handicapped Lift | \$ 15,070.00 | \$ 16,266.00 | \$ 15,300.00 |
| Alternate #4 – Indoor Patio Fountain | \$ 14,125.00 | \$ 6,759.00 | \$ 14,500.00 |

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Engineer recommends that Contract 1 Base Bid and Alternate #3 – Handicapped Lift be awarded to FMS Construction Company. The contractor has completed similar work in other municipalities in a satisfactory manner.

Budgeting information for completion of the work will be provided by the Mount Lebanon Historical Society.

Mr. McLean moved and Mr. Bendel seconded to award Contract 1 – General Construction Work and Alternate #3 – Handicapped Lift for the Historical Society of Mount Lebanon Building Renovations – Phase 2 Project to FMS Construction Company in the amount of \$235,880. The vote was called. The motion carried unanimously.

CONSIDERATION FOR THE APPROVAL OF THE HISTORICAL SOCIETY OF MOUNT LEBANON BUILDING RENOVATIONS – PHASE 2 PROJECT (HVAC)

Ms. Fraasch said bids were received on December 5, 2017 for the Historical Society of Mount Lebanon Building Renovations – Phase 2 Project. The project includes, but is not limited to, renovations to the existing building at 794 Washington Road in the Municipality of Mt. Lebanon. The contracts are broken down into the following:

- Contract 1 – General Construction Work
- Contract 2 – HVAC Work
- Contract 3 – Electrical Work

Separate agenda items will be prepared for Contracts 1 and 3. The Municipal Engineer has verified the bids as follows for Contract 2:

Contract 2

| Contractor | Contract 2 |
|----------------------------------------------|-------------------|
| ProntoTech LLC | \$36,400.00 |
| East West Manufacturing and Supply Co., Inc. | \$36,500.00 |

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Engineer recommends Contract 2 be awarded to ProntoTech, LLC. The contractor has completed similar work in other municipalities in a satisfactory manner. Budgeting information for completion of the work will be provided by the Mount Lebanon Historical Society.

Ms. Fraasch moved and Mr. Grella seconded to award Contract 2 – HVAC Work for the Historical Society of Mount Lebanon Building Renovations – Phase 2 Project to ProntoTech LLC in the amount of \$36,400. The vote was called. The motion carried unanimously.

**CONSIDERATION FOR THE REJECTION OF
THE HISTORICAL SOCIETY OF MOUNT LEBANON BUILDING
RENOVATIONS – PHASE 2 PROJECT CONTRACT 3 – ELECTRICAL WORK**

Mr. Grella said bids were received on December 5, 2017 for the Historical Society of Mount Lebanon Building Renovations – Phase 2 Project. The project includes, but is not limited to, renovations to the existing building at 794 Washington Road in the Municipality of Mt. Lebanon. The contracts are broken down into the following:

- Contract 1 – General Construction Work
- Contract 2 – HVAC Work
- Contract 3 – Electrical Work

Only one (1) bid was received by the deadline for Contract 3 – Electrical Work, a second bid was received after the deadline from Allegheny City Electric, Inc. and not opened. The Municipal Engineer has verified the bids as follows for Contract 3:

Contract 3

| Contractor | Contract 3 – Electrical Work |
|---------------------------------------|-------------------------------------|
| Westmoreland Electrical Services, LLC | \$ 93,000 |

Mr. Grella moved and Ms. Fraasch seconded to reject the Contract 3 – Electrical Work bid for the Historical Society of Mount Lebanon Building Renovations – Phase 2 Project from Westmoreland Electrical Services, LLC. The vote was called. The motion carried unanimously.

**CONSIDERATION FOR THE APPROVAL OF THE HISTORICAL
SOCIETY OF MOUNT LEBANON BUILDING RENOVATIONS –
PHASE 2 PROJECT CONTRACT 3 – ELECTRICAL WORK REBID**

Mr. Bendel said bids were received on January 23, 2018 for the Historical Society of Mount Lebanon Building Renovations – Phase 2 Project for Contract 3 – Electrical Work REBID. The project includes, but is not limited to, renovations to the existing building at 794 Washington Road in the Municipality of Mt. Lebanon.

The Municipal Engineer has verified the bids as follows for Contract 3:

Contract 3

| Contractor | Unit Price |
|-----------------------------------------------------------|-------------------|
| Rath Construction, Inc. dba Genesis Construction Group | \$ 78,838.00 |
| 3 Rivers Electric | \$ 87,999.00 |
| Allegheny City Electric | \$ 88,700.00 |
| Keystone Electric | \$ 91,498.95 |
| Westmoreland Electric | \$ 92,600.00 |
| Hanlon Electric | \$ 143,500.00 |

The Municipal Engineer has reviewed the bids and determined the low bids to be accurate. The Engineer recommends Contract 3 be awarded to Rath Construction, Inc., dba Genesis Construction Group. The contractor has completed similar work in other municipalities in a satisfactory manner.

Budgeting information for completion of the work will be provided by the Mount Lebanon Historical Society.

Mr. Bendel moved and Mr. McLean seconded to award Contract 3 – Electrical Work for the Historical Society of Mount Lebanon Building Renovations – Phase 2 Project to Rath Construction, Inc., dba Genesis Construction Group in the amount of \$78,838. The vote was called. The motion carried unanimously.

**CONSIDERATION OF THE AWARD OF A
FIVE-YEAR LEASE AGREEMENT FOR GOLF CARTS**

Mr. McLean said bids were received on February 6, 2018 for a five-year lease agreement for golf carts. This agreement will supply the Recreation Department with a golf course riding cart fleet of 32-34 carts and includes routine maintenance. The previous five-year lease expires this month.

Three bids were received, as follows:

| Golf Course Cart Fleet Lease Bids | | |
|------------------------------------------|-------------------------|-------------------------------|
| Proposer | Price/Cart/Month | Cost for 34 Carts/Year |
| EZ Go | \$ 54.35 | \$ 22,174.80 |
| Yamaha | \$ 57.50 | \$ 23,460.00 |
| Club Car | \$ 57.50 | \$ 23,460.00 |
| Budget | \$ 23,280.00 | |

Staff has reviewed the bid prices and recommends award to the low bidder.

Mr. McLean moved and Mr. Bendel seconded to authorize the execution of an agreement and any ancillary documents with EZ Go, subject to the approval of the Manager and the Solicitor of any desired language changes to the agreement. The vote was called. The motion carried unanimously.

ADJOURNMENT

The meeting adjourned at 8:32 p.m.