

**MINUTES OF THE REGULAR MEETING JANUARY 9, 2018
OF THE MT. LEBANON COMMISSION**

The Commission of Mt. Lebanon Pennsylvania held a Regular Meeting at 8:00 P.M., on Tuesday, January 9, 2018, at the Municipal Building. Commission President Steve Silverman called the meeting to order and led in the Pledge of Allegiance to the Flag. Manager Keith McGill called the roll. Present were Commissioners John Bendel, Kelly Fraasch, Craig Grella, Steve McLean, and Steve Silverman. Also present were Assistant Manager McMeans, Police Chief Lauth, Public Works Director Sukal, Finance Director McCreery, Recreation Director Donnellan, Fire Chief Sohyda, Library Director Vittek, and Public Information Officer Morgans. Also present were Phil Weis of the solicitor's office and Matt Bagaley of the engineer's office.

COMMISSION/MANAGER'S ANNOUNCEMENTS

Manager McGill summarized the information that was reviewed during the discussion session, including the revised public works plan and range project, the parking light bids, contract renewals, discussed the request by the Economic Development Council regarding the business district, and heard Commission comments regarding activities of boards and authorities.

Manager McGill stated that prior to the meeting, the Commission met in executive session to receive legal advice from the solicitor on several issues. The next regular Commission meeting is scheduled for Monday, January 22, 2018, at 8 p.m. The discussion session will also begin at approximately 6:30 p.m. in Room C.

Manager McGill also stated that he would like to take a moment to remember and honor a public servant who served as a mentor and friend to many of us at Mt. Lebanon, himself included.

Bill Baldwin, who came to Mt. Lebanon as assistant manager in 1987 and served as municipal manager from 1990 to 2001, passed away December 23. His professional credentials were exceptional—he held a master's in public administration from Syracuse University's Maxwell School of Citizenship and Public Affairs and had served as assistant manager in his native Wilkesburg and later as Wilkes Township's first manager. But it was Bill's people skills that fueled his professional accomplishments.

Bill had a gift for building consensus. Never afraid to express his own opinion, he also was a good listener who could help turn competing ideas and opinions into successful collaborative efforts. Many of the assets that continue to make our 115-year-old community remain a great place to live and work took shape during his tenure.

Bill oversaw the expansion of our public library, the building of the Bird Park Soccer Field, the renovation of our parking garages, the reorganization of our police department and repairs to our aging sewer system. Of greatest pride to him, however, was laying the groundwork for our public safety center, a much-needed capital project that had languished for nearly 20 years. Bill retired prior to the building's construction, but getting community buy-in and the go-ahead from elected officials was the greater challenge.

Bill was active with the Mount Lebanon Library, Boy Scouts, the Lion's Club, the Historical Society of Mt. Lebanon, the Carnegie Science Center and the South Hills Model Railroad Club. In retirement, he never missed a chance to reconnect with his former colleagues, who appreciated his continuing interest in local government and in us.

Bill's greatest passion was his family. He would frequently with great pride share stories about his daughter Mary Beth, his son Allen or his wife Jean and their accomplishments. In later years, he would talk about his "grand dog" coming for a visit or his grandchildren with the same pride and passion.

There was almost no topic or conversation that Bill couldn't find some way to work a train story in to. Trains were one of Bill's passions and he showed that same passion in his love of community and his dedication to making it the best that it could be.

Sometimes, we end staff meetings with Bill's signature "Anything for the good of the order?" a simple question that encouraged staff to share ideas that might improve public service. We extend our deepest sympathy to Bill's wife, Jean, his daughter Mary Beth, his son, Allen, and their families. He will be missed.

Mr. McLean stated that Christmas tree recycling pickups will take place on Saturday, January 13 and Saturday, January 20. He also thanked the residents for clearing the sidewalks during the recent bad weather. He also spoke about signing up for Lebo Alerts, directing residents to the Mt. Lebanon website for details. He noted that the website also contains information for contacting commissioners or staff. He also stated that the Commission has made a commitment to step up efforts regarding recycling, adding that an article with information on this subject appears in the January Mt. Lebanon Magazine. He also stated that if you know of a committed volunteer who has improved the quality of life in Mt. Lebanon, consider nominating that person for the Community Relations Board Community Service Award. Applications can be found online.

JUNIOR COMMISSIONER THOMAS COSENTINO COMMENTS

Mr. Cosentino thanked the Commission for this opportunity, stating that he's excited to learn and be part of local government. He stated that high school students who are looking for community service time are available to shovel snow for local residents, which is run through the high school activities office. He also stated that on January 25, proceeds from the Pink-Out game, which totals \$1,000, will be donated to the St. Clair Hospital Breast Cancer Research Center. He stated that the high school will conduct a blood drive on January 19, for both students and their parents. He also stated that the high school is partnering with Inspire U.S., adding that if the school reaches its 85 percent participation goal, they will receive a visit from the secretary of state of Pennsylvania.

CITIZEN COMMENTS

Faith Williard of 250 Park Entrance Drive spoke in support of a neighborhood identification sign for Lebanon Hills. She thanked all of those involved in promoting this project and seeing it through to fruition. She stated the sign will lead to the historic identity of the area, maintain the character of the area on Washington Road, and enhance values.

George Perinis of 101 Wynnewood Drive spoke in support of the neighborhood identification sign for Lebanon Hills.

Bill Hoon of 456 Coolidge Avenue spoke about various unsafe driving situations that he witnessed. He also spoke against funding for deer management.

**CONSIDERATION OF THE MINUTES FROM THE
REGULAR MEETING HELD DECEMBER 12, 2017,
AND THE ORGANIZATOINAL MEETING HELD JANUARY 2, 2018**

Mr. Bendel moved and Mr. McLean seconded to approve the minutes. The vote was called. The motion carried unanimously.

**INTRODUCTION OF ORDINANCE (BILL NO. 1-18) AMENDING THE
MT. EBANON CODE TO INCLUDE NEWLY ENACTED ORDINANCES OR
AMENDMENTS TO EXISTING ORDINANCES ENACTED SINCE JANUARY 23, 2017**

Ms. Fraasch said Mt. Lebanon's ordinances were codified in 1978 with updates occurring periodically since that time. All of the ordinances have been enacted previously by the Commission, but this action will codify the documents.

Ordinance (Bill No. 1-18) was introduced, and the public hearing was set for Monday, January 22, 2018.

**CONSIDERATION OF THE INSTALLATION
OF A NEIGHBORHOOD IDENTIFICATION SIGN**

Mr. McLean said the residents of the Lebanon Hills Neighborhood have submitted an application for the installation of a Neighborhood Identification Sign.

Neighborhood Identification Signs may be installed on municipally-owned property at the entrances to defined neighborhoods as identified on the Mt. Lebanon Neighborhood map.

The application meets the requirements of the Neighborhood Identification Sign Policy, has been reviewed by the Historic Preservation Board, the traffic engineer and the Zoning Officer, meets all codes, safety standards, and has been determined to be consistent with the historic character of the community.

The policy requires that the Commission issue final approval for all such signs.

Mr. McLean moved and Mr. Bendel seconded to approve the installation of a Neighborhood Identification Sign for the Lebanon Hills Neighborhood in the traffic island location at the intersection of Washington Road and Park Entrance Drive. The vote was called. The motion carried unanimously.

**CONSIDERATION TO PURCHASE ONE LEAF LOADER TO
REPLACE A UNIT THAT HAS REACHED THE END OF ITS USEFUL LIFE**

Mr. Grella said Commission approval is requested to purchase one trailer-mounted leaf loader from A&H Equipment of Bridgeville at a total cost of \$45,643. Funding is included in the 2018 Operating Budget. A & H Equipment participates in the Pennsylvania Costars Purchasing Program, Contract #25-044.

Mr. Grella moved and Ms. Fraasch seconded to purchase one trailer-mounted leaf loader through the Costars Purchasing Program from A&H Equipment for \$45,643. The vote was called. The motion carried unanimously.

**CONSIDERATION FOR THE AWARD OF THE RECREATION
CENTER LIGHTING REPLACEMENT PROJECT CONTRACT**

Mr. Bendel said bids were received on December 5, 2017 for the Recreation Center Lighting Replacement Project contract. The project includes the removal and replacement of the existing light poles and fixtures at the Mt. Lebanon Recreation Center.

The Municipal Engineer has verified the bids as follows:

Contractor	Base Bid
Joseph Scherer Electrical Contractor, Inc.	\$ 107,621.00
Rath Construction Inc.	\$ 203,918.00
Frankl Electric Inc.	\$ 211,800.00

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Engineer recommends the project be awarded to Joseph Scherer Electrical Contractor, Inc. The contractor has completed similar work in the Municipality in a satisfactory manner.

The budgeted amount for this contract is \$143,430. The project is within budget and is to be funded through the 2018 General Fund Capital Improvements.

Mr. Bendel moved and Mr. McLean seconded to award the Recreation Center Lighting Replacement Project Contract to Joseph Scherer Electrical Contractor, Inc. in the amount of \$107,621. The vote was called. The motion carried unanimously.

**CONSIDERATION FOR THE AWARD OF THE BASKETBALL
COURT LIGHTING REPLACEMENT PROJECT CONTRACT**

Ms. Fraasch said bids were received on December 5, 2017 for the Basketball Court Lighting Replacement Project contract. The project includes the removal and replacement of the existing light poles and fixtures at the Basketball Courts in the Main Park.

The Municipal Engineer has verified the bids as follows:

Contractor	Base Bid
Joseph Scherer Electrical Contractor, Inc.	\$ 62,985.00
Frankl Electric Inc.	\$ 96,800.00
Rath Construction Inc.	\$ 119,428.00

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Engineer recommends the project be awarded to Joseph Scherer Electrical Contractor, Inc. The contractor has completed similar work in the Municipality in a satisfactory manner.

The budgeted amount for this contract is \$75,850. The project is within budget and is to be funded through the 2018 General Fund.

Ms. Fraasch moved and Mr. Grella seconded to award the Basketball Court Lighting Replacement Project Contract to Joseph Scherer Electrical Contractor, Inc. in the amount of \$62,985. The vote was called. The motion carried unanimously.

ADJOURNMENT

The meeting adjourned at 8:30 p.m.