

**MINUTES OF THE ADJOURNED MEETING JULY 24, 2017
OF THE MT. LEBANON COMMISSION**

The Commission of Mt. Lebanon Pennsylvania held an Adjourned Meeting at 8:00 P.M., on Monday, July 24, 2017, at the Municipal Building. Commission President David Brumfield called the meeting to order and led in the Pledge of Allegiance to the Flag. Manager Keith McGill called the roll. Present were Commissioners John Bendel, Kelly Fraasch, Steve McLean, Steve Silverman, and Dave Brumfield. Also present were Assistant Manager/Planner McMeans, Police Lt. Fisher, Fire Chief Sohyda, Finance Director McCreery, Public Works Director Sukal, Information Technology Officer Schalles, and Library Director Vittek. Also present were Phil Weis of the solicitor's office and Dan Deiseroth of the engineer's office.

RECOGNITION OF NEWLY-PROMOTED ASSISTANT FIRE CHIEF SEAN DANIELS

Mr. Brumfield stated that Chief Sohyda will be presenting Assistant Fire Chief Sean Daniels with his new badge. Sean has been with the department for 12 years as a career fire officer and served three years as a volunteer. Sean has a master's degree in business administration from Canisius College, a bachelor's degree in psychology from the University of Buffalo, and a bachelor's degree in fire prevention from Western Illinois University. Sean's date of promotion was May 29. Chief Sohyda presented Assistant Fire Chief Sean Daniels with his new badge.

COMMISSION/MANAGER'S ANNOUNCEMENTS

Manager McGill summarized the information that was reviewed during the discussion session, including review of the MS-4 pollution reduction plan and the TMDL plan for Saw Mill Run, reviewed the proposed revisions to the ComDoc copier contract, reviewed an ordinance prohibiting blockage of streets, and heard Commission comments regarding the activities of boards and authorities.

Manager McGill stated that prior to the meeting, the Commission met in executive session to receive legal advice from the solicitor on several issues and to discuss appointments to boards and authorities. He stated that the next regular Commission meeting is scheduled for Tuesday, August 8, 2017, at 8 p.m. The discussion session will also begin approximately 6:20 p.m., in Room C.

Mr. Silverman stated that Kennywood, Idlewild, Soak Zone, and Sandcastle tickets are available at a discount at the recreation department Monday through Friday, 8:30 a.m. to 5 p.m. He stated that Theresa Thomas is the new Club Lebo director. He also reminded people that there are strict Allegheny County rules for open burning such as fire pits and campfires. The rules and regulations are listed on the Mt. Lebanon website.

CITIZEN COMMENTS

Bill Hoon of 456 Coolidge Avenue spoke about the lighted crosswalk in front of Washington School. He also spoke against the deer management program.

Ron Block of 266 Woodhaven Drive and Elaine Kramer of 783 Ella Street, members of the Parks Advisory Board, thanked the Commission for hearing the proposal to have Mt. Lebanon certified as an arboretum. They also thanked Commissioner Silverman, Public Works Director Rudy Sukal, Library Director Robyn Vittek, the Friends of the Library Board President David McKibben, Mt.

Lebanon Conservancy, the Historic Preservation Board Chairman Yvette Yescas, Susan Morgans, and Cissy Bowman, who all expressed support for this project.

**CONSIDERATION OF THE MINUTES
FROM THE ADJOURNED MEETING HELD JUNE 26, 2017**

Mr. Silverman moved and Ms. Fraasch seconded to approve the minutes. The vote was called. The motion carried unanimously.

**CONSIDERATION OF ORDINANCE (BILL NO. 9-17)
ADJUSTING THE COMPOSITION OF THE TRAFFIC BOARD**

Ms. Fraasch stated that the Administrative Code establishes and includes a description of the composition of the Traffic Board.

The proposed ordinance would add a requirement that the Commission make appointment to the Traffic Board such that at least one member on the Board shall be from each Ward in the Municipality.

This ordinance was introduced June 13, 2017, and the public hearing was held June 26, 2017.

Ms. Fraasch moved and Mr. Silverman seconded to enact Ordinance (Bill No. 9-17). The vote was called. The motion carried unanimously.

**INTRODUCTION OF ORDINANCE (BILL NO. 10-17)
PROHIBITING THE BLOCKAGE OF STREETS**

Mr. McLean said the Municipality desires to update its ordinances to prevent the deposit of materials and other items in the streets in the Municipality. Such practice interferes with the movement of traffic and the flow of stormwater on the streets. The Ordinance contains exceptions for certain approved activities such as street openings, leaf collection and block parties.

Ordinance (Bill 10-17) was introduced.

**CONSIDERATION OF RESOLUTION R-10-17 TO APPROVE
THE EXECUTION OF GRANT AGREEMENTS WITH PENNDOT**

Mr. Bendel said the Municipality has been approved for grants from PennDOT for the following:

1. Improvement to 30 signaled intersections in Mt. Lebanon - \$363,520
2. Bower Hill and Kelso Road/Carleton Drive intersection - \$231,032
3. Castle Shannon Boulevard and Anawanda Avenue intersection - \$152,489
4. Cedar Boulevard and Morgan Drive Greenhurst Drive intersection - \$178,760

The grants require matching funds and authorization by resolution of the approval for and the execution of grant agreements.

Mr. Bendel moved and Mr. McLean seconded to adopt Resolution R-10-17 authorizing the execution of grant agreements with PennDOT. The vote was called. The motion carried unanimously.

**CONSIDERATION OF RESOLUTION R-11-17 SUPPORTING
THE APPLICATION FOR ACCREDITATION
FROM ARBNET ARBORETUM ACCREDITATION PROGRAM**

Mr. Silverman said the Municipality views its trees as a significant community asset. The Commission supports the Municipality's effort to win an accreditation from the ArbNet Arboretum Accreditation Program in recognition of this important asset.

Mr. Silverman moved and Ms. Fraasch seconded to adopt Resolution R-11-17. The vote was called. The motion carried unanimously.

**CONSIDERATION OF A PROPOSAL FOR A DOCUMENT
MANAGEMENT AGREEMENT FOR COPYING,
PRINTING AND SCANNING SERVICES WITH COMDOC**

Mr. McLean said the municipality's current contract with ComDoc expires at the end of 2018. In preparing for the 2018 budget, a review of the municipality's current document services contract was conducted. As a result of this review, it was determined that the municipality would benefit by upgrading the systems early, adding a unit on the contract for the parking garage, and replacing a wide format printer for GIS/Public Works.

Mr. McLean moved and Mr. Bendel seconded to authorize the proper officials to execute the contract with ComDoc. The vote was called. The motion carried unanimously.

APPOINTMENT TO HISTORIC PRESERVATION BOARD

Mr. Bendel moved and Mr. McLean seconded to appoint John Evans of Hazel Drive to the Historic Preservation Board to fill an unexpired term ending March 31, 2019. The vote was called. The motion carried unanimously.

APPOINTMENT TO THE LIBRARY BOARD

Mr. Silverman moved and Ms. Fraasch seconded to appoint Noelle Conover of Mt. Lebanon Boulevard to the Library Board to fill an unexpired term ending March 31, 2018. The vote was called. The motion carried unanimously.

CONSIDERATION OF COMMENCEMENT OF PENSION BENEFITS

Ms. Fraasch said Mt. Lebanon sponsors three defined pension benefit plans for its employees: General Employees, Police and Firemen. The Commonwealth of Pennsylvania's Department of the Auditor General requires that all benefit commencements for the Police Pension Plan be approved by the Commission.

The employee detailed below has requested benefit commencement commensurate with the terms of his respective pension plan.

Employee Name Title	Pension Plan Department	Benefit Start Date
Corrado Ceccarelli Police Officer	Police Police	8/1/2017

Ms. Fraasch moved and Mr. Silverman seconded to approve benefit commencement for Corrado Ceccarelli. The vote was called. The motion carried unanimously.

**CONSIDERATION OF THE EXPENDITURE
LIST FOR JUNE TOTALING \$5,039,019.64**

Mr. McLean moved and Mr. Bendel seconded to approve the expenditure list for June totaling \$5,039,019.64. The vote was called. The motion carried unanimously.

DEPARTMENTAL REPORTS

Mr. Bendel asked that the reports be received and filed.

ADJOURNMENT

The meeting adjourned at 8:25 p.m.