

**MT. LEBANON PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING**

**Tuesday, February 21, 2017, 7:00 p.m., Meeting Room B (lower level)  
16 Castle Shannon Blvd.**

**TENTATIVE AGENDA**

\* = indicates action item

**Call to Order**

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|--|----------------------|
| <b>*Approval of agenda</b>                                 | <b>(1 min.)</b>      |
| <b>Comments from observers</b>                             | <b>(3 min. each)</b> |
| • Introduction of Ian McMeans, Assistant Municipal Manager |                      |
| <b>Comments from Commission Liaison to Library Board</b>   | <b>(5 min.)</b>      |
| <br>   |                      |
| <b>*Approval of Minutes – Sept. 20, 2016</b>               | <b>(1 min.)</b>      |
| <b>President’s Report</b>                                  | <b>(15 min.)</b>     |
| • Appointment of Nominating Chair                          |                      |
| <b>*Treasurer’s Report</b>                                 | <b>(10 min.)</b>     |
| <b>Director’s Report</b>                                   | <b>(25 min.)</b>     |
| • Dashboard  |                      |
| • Staff Complaint Procedure                                |                      |
| • Long Term Plan   |                      |
| • Staff Member Spotlight – Marina Nielsen                  |                      |
| • ACLA/EiNAC/LAC/RAD Update – <b>RAD RFP/Consultant</b>    |                      |
| <b>Old Business</b>  | <b>(5 min.)</b>      |
| • Annual Appeal Update                                     |                      |
| • Brews for a Chili Night Update                           |                      |
| <b>New Business</b>  | <b>(15 min.)</b>     |
| • Garden Tour/Party Update                                 |                      |
| • Letter of Commitment – first draft                       |                      |
| • *Wedding request   |                      |
| <br>   |                      |
| <b>*Adjournment</b>  |                      |

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**Dates to Remember**

**2017**

- **March 21 -- Library Board meeting** - slate of officers presented to Board for approval/vote
- **March 29 – ACLA General Membership Meeting** – 7 pm, Community Library of Castle Shannon
- **April 11 -- Library Board meeting** – confirm dates for May 2017-April 2018 Board meetings; new board member(s) begin service
- **April 18 – Wertheim Lecture Series – Joyce Carol Oates**
- **June 15 – SRP Kickoff Event**
- **June 21 – 20<sup>th</sup> Anniversary of Library Building Expansion**
- **July 9 – Garden Tour Fundraiser**