

Called to Order: 6:02 pm

In Attendance (in person):

- Leeann Foster, Commission Liaison
- Robyn Vittek, Acting Staff Liaison
- Karina McCullough-Brown (Jr. Board Member)
- Catherine Schilken, Chair
- Margaret Izzo, Co-Chair
- Mark Trumbull
- Lisa Borrelli Dorn (Guest/ presenter)

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**In Attendance (virtually):**

- Jari Jariwala
- Leah Lahoda
- Laura Lilley, Public Information Officer
- Stephanie Meyers (Guest/ presenter)

**Absent:**

- Marissa Escajeda
- Pamela Hansen
- Raafay Khan, Jr. Board Member

**Citizens' Comments:**

Stephanie Meyers (see Group 3 report, below):

**August 2021 Minutes:**

Approved Unanimously  
Motion: Izzo  
Second: Trumbull

**Meeting Topics:**

**REPORTS**

**Board Chair -Schilken**

- none

**Commission Liaison – Foster**

- No 2<sup>nd</sup> Commission meeting in August
- Budget cycle starting – report October 1

**Public Information Officer – Lilley**

- Former Municipal Manager Steve Feller died on August 29 at age 65. He was instrumental in shaping the municipality as we know it today, including building the Public Safety Center (2003) and remodeling 710 Washington Rd (2004) during his tenure.
- Saturday 9/11/2021 – “A Day to Remember” ceremony to commemorate the 20<sup>th</sup> anniversary of the 9/11/2001 terrorist attacks held at the Public Safety Center, followed by a 1-mile remembrance walk through the Mt. Lebanon Cemetery.
- MLFD holding Citizens’ Fire Academy 9/15-11/12. Spots are still available

**Staff Liaison – Vittek**

- Love Your Library Month is a county-wide fundraiser during the month of September. All donations up to \$500, including Friends of the Library membership renewals and Book Cellar purchases, will be eligible for matching funds from the Jack Buncher Foundation.
- September is Library Card Sign-Up Month. Signing up for a card helps us (the number of cardholders is a metric used to determine state and local funding) and helps you (by giving access to county-wide materials, downloadables, and streaming services).

**Junior Board Member**

- Karina McCullough-Brown – new Jr. Board Member. MTLHS Junior. Jr. Steering Committee Member of MORE.

**CONTINUING BUSINESS****Citizens' Mediation Procedures**

Lisa Borrelli Dorn (Past-Chair of CRB):

- Citizens are referred to CRB from commissioners, magistrate, MLPD
- “non-legal” issues – neighbor vs. neighbor
- Three lawyers involved – one for each side, and one neutral/ mediator
- Most issues were settled by Dorn with a couple of phone conversations
- Both sides *must be willing* to come to the table
- It's a lot of listening – letting both parties work out a solution

Leeann Foster:

- Municipality is willing to pay for CRB members to do mediation training
- Info on website is old

Margaret Izzo:

- Lawyer, completed mediation course in High School – interested in helping with this CRB task

Next steps?

- Foster – will talk to Municipal Manager re: mediation training for interested CRB members
- Gauge interest of all members – Izzo will take lead
- Dorn – volunteered to be added to list of lawyers willing to help – shared names of lawyers who have helped in the past

**DEI Initiative**

- General Discussion
  - Survey
    - Trumbull - what questions are (groups) trying to answer?
    - Izzo – survey will include questions from all workgroups
      - Proposal we are working on in group 1 – will send to all groups
  - Presentations in October
    - Jariwala – Group 2 requesting more time for presentation than the allotted 15 minutes/ group at discussion session Oct. 12 & 26
  
- Workgroup Reports
  - Group 1: Community Awareness/ Community Building – Izzo (Commissioner Foster is liaison)
    - Community Conversations subcommittee is working on survey – will ask all groups to appoint a ‘survey liaison’
    - Education subcommittee working on several projects
    - Draft of proposals nearly complete – will include estimated costs
  - Group 2: Diversity in Boards and Hiring – Jariwala (Commissioner Flynn is liaison)
    - Final report to commission will be ready October 1
    - Jariwala stepping down from CRB effective end of September – will need another liaison for the group
    - Several very active workgroup members
  - Group 3: Police Engagement Workgroup – Escajeda (Commissioner Grella is liaison) – Reported by Stephanie Meyers, workgroup member
    - One member resigned in August – now 8-members in group
    - Submitted questions to Group 1 for survey – working to prioritize/ refine
    - Recommendations document is created – used group 1’s template
    - Community Conversation held 9/2/21 with members of local justice groups. Information will be reviewed by members and influence recommendations that will be submitted in October
    - HR, Hiring, and Recruiting Subcommittee collating data obtained from research – will add recommendations based on research to final report.
    - Police Reform Best Practices subcommittee has consulted Professor David Harris of University of Pittsburgh School of Law and created a proposal that the municipality retain him as a best practices consultant.
  - Group 4: Events Planning and Recognition – Trumbull (Commissioner Silverman is liaison)
    - Planning one major event per month, incorporating partnerships with library, other community organizations
    - Incident Response – organizations in Pittsburgh are willing to support municipality if events occur

### **Community Service Awards**

- Awards dinner planned for 2022, will include winners/ families from 2019-2022

### **Residents' Academy**

Laura Lilley

- Magazine needs dates, start and end time, duration to begin advertising
- CRB needs to make sure they have members/ volunteers to coordinate program and attend each session, but PIO will fully support

Plans

- In-person event
- Start date: Thursday, January 6, 2022.
- Duration: 9 weeks, from 6:30-8:30 pm

### **NEW BUSINESS**

None

### **Adjournment: 7:10 PM**

Motion: Trumbull

Second: Izzo

**Next Meeting:** October 13, 2021