

Called to Order: 6:03 pm

In Attendance (virtual meeting):

- Leeann Foster, Commission Liaison
- Laura Lilley, Public Information Officer
- Commissioner Mindy Ranney (guest)
- Robyn Vittek, Acting Staff Liaison
- Catherine Schilken, Chair
- Marissa Escajeda
- Pam Hansen
- Margaret Izzo, Co-Chair
- Jari Jariwala
- Leah Lahoda

Absent:

None

- Raafay Khan, Jr.
Board Member

Approved with correction:
add "Co-Chair" after Izzo
Motion: Jariwala
Second: Escajeda

April 2021 Minutes:

**Citizens' Comments:
Meeting Topics:**

Change to Agenda:

- **DEI General Discussion**
 - Commissioner Recommendations
 - Resource Document
 - Reporting Procedures

REPORTS

Board Chair -Schilken

- Checked on new board members – workgroup appointments
 - Hansen: Group 2
 - Lahoda: Group 4

Commission Liaison – Foster

- Working on format for recommendations
 - Workgroups should be clear that recommendation is linked to an approved goal
 - If not tied to goal, separate section: "additional recommendations"
 - Will share format/ guidelines with staff and CRB workgroup liaisons when complete

Public Information Officer – Lilley

- Memorial Day Ceremony May 31 at 8:30 am, in person and streaming
- Commission – applications for Jr. Commissioners for 2021-2022 due July
 - Two will be selected
 - Other applicants offered internship with Ian McMeans
- May – Mental Health Awareness Month
 - Every resident – two free counseling sessions with Outreach Teen and Family Services
- Pool passes on sale – no attendance cap – regular operations
- Mt. Lebanon Magazine – finalist for 11 Golden Quill awards

Staff Liaison – Vittek

- Mt. Lebanon Public Library expanding services, hours June 14
 - 9-9 M-R, 9-5 F-Sa
 - No browsing or computer appointments required
- 2021 Friends of the Library Plant Sale May 15 11-3
- Library strategic plan will be shared with Commission at June 22 Discussion Session

Junior Board Member – Khan

- N/A

CONTINUING BUSINESS**DEI Initiative**

- Commissioner Recommendations
 - (See Commissioner Foster's report)
 - DEI groups will be invited to discussion sessions in December/ January for formal presentation of final recommendations (will be approved after)
 - Before that, two check-ins during regular public meetings of workgroups – invite entire commission
 - Summer, Fall
 - Recommendations of smaller projects that don't need full approval – can work with staff
 - Questions/ clarification
 - Not required but helpful to provide written info two weeks ahead of meeting
 - Prioritize recommendations – provide implementation suggestions
- Publicization of DEI workgroups output?
 - Still getting details worked out
- Workgroup Reports
 - Group 1: Community Awareness/ Community Building – Izzo (Commissioner Foster is liaison)

- Great progress/ cohesive group
- List of clubs and organizations – revisions for municipal website
- Library programming
- Investigated “My Brother’s Keeper” (goal: shrinking achievement gap for males of color)
- Community conversations – want to distribute a survey
- Inviting commissioners for check-in at June 9 meeting
- Planning for Zoom event with speaker for Juneteenth
- Group 2: Diversity in Boards and Hiring – Jariwala (Commissioner Flynn is liaison)
 - Commissioner Flynn helped refocus discussion at last meeting – gave good direction
 - Group still has questions regarding public meeting procedures/ Sunshine Laws
- Group 3: Police Engagement Workgroup – Escajeda (Commissioner Grella is liaison)
 - Group still feeling confused as to goals
 - Foster – everyone was given the goals of each group before interviewed/ selected
 - Four sub-committees
 - Community Conversations – met Monday 5/10 – discussing safety, accessibility of conversations – brainstorming topics
 - Police reform/ best practices – transparency, research SOP, use of force
 - Special populations
 - Data and statistics
 - Ranney: How do subcommittees line up with commission-approved goals? Make sure this is clear
- Group 4: Events Planning and Recognition – Trumbull (Commissioner Silverman is liaison)
 - Meeting Thursday May 13 for public meeting
 - Subcommittee meetings 5/18 and 5/20
 - Events Subgroup
 - Juneteenth – simple program – partnering with library
 - Sharing events, websites
 - Need plan for consistency of future events (calendar)
 - Incidence Response Subgroup
 - Need clarity among themselves for end output
 - Based on commission goals – mission statement
 - Scope/ plan/ protocol for incidents: “definition of problems”
 - Intentional acts of hate/ bias/ discrimination
 - How do we address as they arise?
 - Talk to groups already doing this throughout Pittsburgh

Community Service Awards

- Committee: Izzo, Schilken, Trumbull
- Reviewed applications – narrowed to two candidates
- Called References
- Selected winner – notified PIO in time for June issue

NEW BUSINESS

- In-person meetings: Per municipality on 5/13/21, no boards or authorities shall meet in person until September 2021

Adjournment: 7:13 PM

Motion: Trumbull

Second: Escajeda

Next Meeting: 9 June 2021