

TO: Mt. Lebanon Commission
FROM: Keith A. McGill, Municipal Manager
DATE: April 9, 2021
SUBJECT: Agenda – Regular Meeting – April 13, 2021 – 8 p.m. (Virtual)

Call to Order – Pledge of Allegiance to the Flag – Roll Call

MR 1. Commission/Manager’s announcements:

- Summary of discussion session topics (Manager McGill)
- Manager’s announcements (Manager McGill)
- Community highlights (Commission Vice President Andrew Flynn)

MR 2. Junior Commissioner Ruby Siefken comments.

MR 3. COVID-19 update/information.

MR 4. Citizens Comments.

LF 5. Consideration of the [minutes](#) from the Adjourned Meeting held March 23, 2021. - passed

Recommended Action: Move to approve the minutes.

CG 6. Public hearing on Ordinance ([Bill No. 2-21](#)) Mt. Lebanon, Pennsylvania, Amending Overnight Parking Restrictions.- hearing held

Mt. Lebanon currently prohibits overnight parking on public streets, subject to certain exceptions. This ordinance adjusts the exceptions to allow each vehicle license plate twenty (20) overnight parking requests per calendar year. Thereafter, a resident will need to follow either an existing process to obtain a permit for an overnight parking zone or a new process to establish and obtain a permit for a special permit parking space, which requires a demonstration of good reason and items beyond the control of the applicant. The ordinance contains other requirements and restrictions including on the number of vehicles which are eligible for permits, as well as a distance requirement from available parking for a special parking space. The ordinance imposes an annual application requirement and an annual fee. The ordinance also clarifies the duties of the Manager in establishing traffic and parking controls under the Motor Vehicle Code.

This ordinance was introduced on March 9, 2021.

Recommended Action: Conduct the public hearing.

SS 7. Consideration of Resolution No. [R-4-21](#) adopting the 2020 Allegheny County Hazard Mitigation Plan. - passed

Every five years, Allegheny County is required to update the County’s Hazard Mitigation Plan. This update was completed in 2020 and must be formally adopted by each participating municipality in 2021. The plan is the result of work by the county in conjunction with municipalities to develop a pre-disaster, multi-hazard mitigation plan that will guide the county towards greater disaster resistance.

The Allegheny County 2020 Hazard Mitigation Plan update has been prepared to meet requirements set forth by the Federal Emergency Management Agency (FEMA) and Pennsylvania Emergency Management Agency (PEMA) for the County to be eligible for funding and technical assistance from state and federal hazard mitigation programs. It will be updated and maintained to address both natural and human-made hazards determined to be of significant risk to the county and its local municipalities.

Adoption of this plan is a prerequisite to receiving post-disaster program funds.

Recommended Action: Move to adopt Resolution No. R-4-21.

CG 8. Consideration of a motion approving an overnight permit parking zone. - passed

Based on an application submitted under the provisions of Section 906, Chapter 10 of the Mt. Lebanon Code, the manager recommends a night parking zone on the odd-numbered side of the street abutting 345 Ashland Avenue.

Recommended Action: Move to establish the zone.

AF 9. Consideration of commencement of pension benefits. - passed

Mt. Lebanon sponsors three defined pension benefit plans for its employees: General Employees, Police and Firefighters. The Commonwealth of Pennsylvania’s Department of the Auditor General requires that all benefit commencements for the Police Pension Plan be approved by the Commission. It also recommends that all benefit commencements regardless of plan type be approved by the Commission.

The employee detailed below has requested benefit commencement commensurate with the terms of their respective pension plan.

Employee Name Title	Pension Plan Department	Benefit Start Date
Barbara Keller Deferred Pension	General Employees Police	06/01/2021

Recommended Action: Move to approve benefit commencement for Barbara Keller.

LF 10. Consideration for the Award of the Bower Hill Road and Segar Road Intersection Improvement Project. - passed

Bids were received on March 16, 2021 for the Bower Hill and Segar Road intersection improvement contract. The project includes widening Segar Road adjacent to St. Clair Hospital to construct an auxiliary right turn lane. In addition to the construction of an auxiliary right turn lane, minor modifications to the ADA ramp and curb radius between Segar Road and the St. Clair Hospital emergency access driveway will be completed, which will also include the relocation of an existing pedestrian push button stub pole.

The Municipal Engineer has verified the bids as follows:

Contractor	Base Bid
A.Folino Construction, Inc.	\$136,136.00
Michael Facchiano Construction, Inc.	\$162,000.00

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate and responsive. The Engineer recommends the base bid be awarded to A. Folino Construction, Inc. totaling \$136,136. The contractor has completed similar work in Mt. Lebanon and other communities in a satisfactory manner.

Construction will be partially funded by an ARLE Grant that was awarded to the municipality in the amount of \$83,590.40. The local match funding (\$52,545.60) will come from the 2020 Bond Refinancing.

Recommended Action: Move to award the Bower Hill Road and Segar Road Intersection Improvement Project to A. Folino Construction, Inc., in the amount of \$136,136.

SS 11. Consideration for the award for the Sanitary Sewer Manhole Rehabilitation Program. – passed

Bids were received on March 24, 2021 for the Sanitary Sewer Manhole Rehabilitation Program. This project involves the rehabilitation of sanitary sewer manholes showing signs of deterioration throughout the Municipality. This is a required activity of the EPA Consent Order.

The contract included a base year, 2021, with two optional renewal periods. This would allow the contract to extend, at Mt. Lebanon’s discretion, to maintain continuity.

The Municipal Engineer has verified the bids as follows:

Contractor Name	2021 Base Bid	First Renewal Period – 2022 Bid	Second Renewal Period – 2023 Bid
Robinson Pipe Cleaning Company	\$ 348,875.00	\$ 410,050.00	\$ 537,250.00
State Pipe Services, Inc.	\$ 529,750.00	\$ 590,705.00	\$ 708,405.75
Plavchak Construction Co., Inc.	\$1,288,500.00	\$1,459,350.00	\$1,756,500.00

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Municipal Engineer, based upon a satisfactory check of references and having previously performed this work satisfactorily for the Municipality, recommends award of the contract to Robinson Pipe Cleaning Company.

The budgeted amount for this contract is \$500,710 and the bid is within the assigned budget. The project is to be funded through the EPA 308 Sewer Work Capital Project Account.

Recommended Action: Move to award the Sanitary Sewer Manhole Rehabilitation Program Contract to Robinson Pipe Cleaning Company in the amount of \$348,875 for 2021 with the option for additional years at the Municipality's discretion, per the terms of the contract documents.

**AF 12. Consideration for the award of the Sanitary and Storm Sewer Lining Project Rebid. –
*passed***

Bids were received on April 6, 2021 for the Mt. Lebanon Sanitary and Storm Sewer Lining Project Rebid. The project involves sanitary and storm sewer full length, manhole to manhole, lining and an add alternate-1 item for infiltration control per joint.

The bid includes items which could be used in such work, and bids were submitted by four contractors and verified by the Municipal Engineer as follows:

Contractor Name	Base Bid	Add Alternate-1 Bid
Jet Jack, Inc.	\$ 928,350.00	\$ 7,000.00
Insight Pipe Contracting, LLC	\$1,274,305.00	\$ 4,500.00
Insituform Technologies, LLC	\$1,373,100.00	\$ 6,250.00
IPR Northeast, LLC	\$1,639,026.00	\$20,000.00

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Engineer recommends the project be awarded to Jet Jack, Inc. The contractor has successfully completed this contract work in Mt. Lebanon previously.

The engineer's estimate for this work is approximately \$1,303,520.00 and the project will be paid for from the Sanitary and Storm Sewer funds.

Recommended Action: Move to award the Mt. Lebanon Sanitary and Storm Sewer Lining Project Rebid to Jet Jack, Inc. in the amount of \$935,350 for the base bid and add alternate-1 bid.

MR 13. Adjournment.