

**TO:** Mt. Lebanon Commission

**FROM:** Keith A. McGill, Municipal Manager

**DATE:** February 19, 2021

**SUBJECT:** Agenda – Adjourned Meeting – February 23, 2021 – 8 p.m. (Virtual)

Call to Order – Pledge of Allegiance to the Flag – Roll Call

- MR 1. Commission/Manager’s announcements:**
- Summary of discussion session topics (Manager McGill)
  - Manager’s announcements (Manager McGill)
  - Community highlights (Commission Vice President Andrew Flynn)
- MR 2. Junior Commissioner Ruby Siefken comments.**
- MR 3. COVID-19 update/information presented by Laura Pace Lilley.**
- MR 4. Citizens Comments.**
- AF 5. Consideration of the [minutes](#) from the Regular Meeting held February 9, 2021. - passed**
- Recommended Action:* Move to approve the minutes.
- LF 6. Consideration for the renewal of the Street Crack Sealing Program for 2021. - passed**

Bids were received on February 19, 2020 for the 2020 Crack Sealing Program, which included crack sealing approximately 40,000 LF of various streets throughout the Municipality. Crack sealing is a cost-effective way to extend the life of the asphalt pavement and has been used successfully by the Municipality for over 20 years.

The original contract included a base year, 2020, with three optional renewal periods. This would allow the contract to be extended, at Mt. Lebanon’s sole discretion, until 2023 to maintain continuity.

The Municipal Engineer verified the bid in 2020 as follows:

	<b>Russell Standard Corporation</b>
2020 Project	\$ 22,600.00
1 <sup>st</sup> Renewal – 2021	0% increase on the 2020 price
2 <sup>nd</sup> Renewal – 2022	0% increase on the 2020 price
3 <sup>rd</sup> Renewal – 2023	0% increase on the 2020 price

The proposed 2021 increase of 0% over the 2020 contract is fair. The Municipal Engineer and the Public Works Department, based upon past performance of the contractor, recommends extension of the contract to Russell Standard Corporation. The budget for the program in 2021 is \$26,250. Therefore, the quantity of work will be adjusted to meet the current budget.

Recommended Action: Move to extend the Crack Sealing Program into 2021 with Russell Standard Corporation in the amount of \$22,600.

**CG 7. Consideration for the renewal of the Street Rejuvenator Program for 2021. - passed**

Bids were received on February 19, 2020 for the 2020 Street Rejuvenator Program, which included the application of approximately 39,750 SY of Reclamite pavement rejuvenator throughout the Municipality. Reclamite is a cost-effective way to extend the life of the asphalt pavement and has been used successfully by the Municipality for over 20 years.

The original contract included a base year, 2020, with three optional renewal periods. This would allow the contract to be extended, at Mt. Lebanon’s sole discretion, until 2023 to maintain continuity.

The Municipal Engineer verified the bid in 2020 as follows:

	<b>Pavement Technology, Inc.</b>
2020 Project	\$ 36,570.00
1 <sup>st</sup> Renewal – 2021	3% increase on the 2020 price
2 <sup>nd</sup> Renewal – 2022	4% increase on the 2020 price
3 <sup>rd</sup> Renewal – 2023	5% increase on the 2020 price

The Municipal Engineer and the Public Works Department, based upon past performance of the contractor, recommends extension of the contract to Pavement Technology, Inc. The total contract value would be \$37,667.10 based upon the 3% increase; however, the budget for the program is \$36,400 for 2021. Therefore, the quantity of work will be adjusted to meet the current program budget.

Recommended Action: Move to extend the Street Rejuvenator Contract into 2021 with Pavement Technology, Inc., in the amount of \$37,667.10.

**SS 8. Consideration for the Award of the Robb Hollow Parklet-Phase 1 Project. - passed**

Eleven bids were received on February 16, 2021 for the Robb Hollow Parklet-Phase 1 project. The project includes but is not limited to the removal of an existing stockpile with associated site grading.

The Municipal Engineer has verified the bids as follows:

<b>Contractor</b>	<b>Bid Amount</b>
Michael Facchiano Contracting, Inc.	\$120,000.00
Plavchak Construction Co., Inc.	\$141,425.00
CTM Construction, Inc.	\$164,900.00
Independent Enterprises, Inc.	\$171,825.00
Murin & Murin, Inc.	\$179,950.00
A. Merante Contracting, Inc.	\$198,980.00
Dom Folino Construction, LLC	\$202,603.00
TA Robinson Asphalt Paving, Inc.	\$206,008.25
Arcon Contracting, Inc.	\$231,030.00
Niando Construction	\$249,000.00
DeFrank Development, Inc.	\$308,400.00

The budgeted amount for the overall Robb Hollow Parklet project is \$360,000 and the Engineer's estimate for Phase 1 of the project was \$256,795. The project is within budget and is to be funded through the Capital Projects Fund.

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The contractor has completed previous work in the Municipality in a satisfactory manner.

*Recommended Action:* Move to award the Robb Hollow Parklet-Phase 1 Contract to Michael Facchiano Contracting, Inc., in the amount of \$120,000.

AF 9. **Consideration to purchase one ready-to-use Four-Wheel Drive Snowplow Truck from Woltz and Wind Ford through the Pennsylvania Costars Purchasing Program. - passed**

This truck will replace truck #222, a 2012 model Ram 5500, which will be auctioned upon receipt of the new vehicle. The new snowplow truck includes a 2021 Ford F-550 four-wheel drive cab and chassis, 6.7L Ford Turbo diesel engine, 6 speed automatic transmission, snowplow preparation package, 9-foot Morocco aluminum dump body, central hydraulic system, stainless steel tailgate auger-spinner spreader, 9-foot snowplow, and trailer tow package at a total cost of \$93,785. Funding for this vehicle has been appropriated in the 2021 municipal budget at \$105,400.

*Recommended Action:* Move to purchase one ready-to-use four-wheel drive snowplow truck from Woltz and Wind Ford through the Pennsylvania Costars Purchasing Program, contract number 025-032 at a total cost of \$93,785.

**LF 10. Consideration of commencement of pension benefits. - *passed***

Mt. Lebanon sponsors three defined pension benefit plans for their employees: General Employees, Police and Firefighters. The Commonwealth of Pennsylvania's Department of the Auditor General requires that all benefit commencements for the Police Pension Plan be approved by the Commission.

The employee detailed below has requested benefit commencement in accordance with the terms of their respective pension plans.

<b>Employee Name Title</b>	<b>Pension Plan Department</b>	<b>Benefit Start Date</b>
James Zeiler Deferred Vested Participant	Police Police	09/01/20

*Recommended Action:* Move to approve benefit commencement for James Zeiler.

**CG 11. Consideration of the expenditure list for January totaling \$5,331,715.13. - *passed***

*Recommended Action:* Move to approve the expenditure list for January totaling \$5,331,715.13.

**SS 12. Departmental reports. - *filed***

*Recommended Action:* Ask that the reports be received and filed.

**MR 13. Adjournment.**