

**Called to Order:** 6:05 pm

**In Attendance:**

- Lisa Borrelli Dorn, Chair
- Catherine Schilken
- Robert Taylor
- Mark Trumbull
- Leeann Foster, Comm. Liaison
- Matt Foreman
- Robyn Vittek, Acting Staff Liaison
- Laura Lilley, Public Information Officer

**Absent:**

- Dana Hackley, Vice Chair
- Kiersten Lane

**Citizens' Comments:**

None

**Feb. 2020 Minutes:**

Approved – No Changes  
Motion: Trumbull  
Second: Foreman

**Chair Report - Lisa Borrelli Dorn:**

“Coffee with a Cop” event planned for Friday, May 1 at Uptown Coffee from 9-11 am

- Chief Lauth wants CRB to help publicize online
- Several officers will be involved

**Commission Liaison’s Report – Leeann Foster**

The School Board has formed an EDI (Equity, Diversity, Inclusion) Committee – Leeann would like a CRB liaison to the committee – Mark Trumbull expressed interest with Lisa Borrelli Dorn serving as backup.

The USX VP of Human affairs suggests POC leaders (for board service?)

**Public Information Officer’s Report – Laura Lilley**

Thank you for amazing Resident’s Academy – excellent reviews.

No new nominations to date for Citizens’ Service Award; deadline Friday March 13. We have last year’s candidates to choose from.

**Coronavirus:**

- The Emergency Management Team has held four meetings regarding the COVID-19 virus impact.
- The municipality is maintaining a unified message throughout all departments and to date there are no changes to services.

- Outreach Teen and Family Services is working to create guidelines for talking to teens about the virus.

Community Study – second draft of plan. Looking to write implementation plan.

Branding for CRB: The PIO can make a logo for event branding, modified from the municipal logo.

### **Staff Liaison’s Report – Robyn Vittek**

None

### **Continuing Business:**

#### **Community Service Award – (see PIO report, above)**

- Committee
  - Mark Trumbull (Chair)
  - Kiersten Lane
  - Robert Taylor (until 3/31/20)

#### **Resident’s Academy - Schilken**

- Asked to add St. Clair Hospital – we would be required to add a night
- Would like a short version of course – “101”
- Casual mixer event with municipal board chairs – at library? Municipality used to have boards and authorities fair

#### **Strategic Planning - Trumbull**

- Last one was written in 2015 – includes historical perspective
- Focus on activities that are “strategically appropriate”

### **New Business**

Giselle Federman – host for EDI event?

Many thanks to board members Dana Hackley, Kiersten Lane, and Bob Taylor for their service and time. They will be tough to replace.

Taylor: enjoyed time on board and thank you for making him feel welcome and useful – the work of the board is worthwhile and important.

**Adjournment:** 6:47 pm

Motion: Schillken

Second: Trumbull

**Next Meeting:** March 11, 2020

Meeting Room C