

MINUTES OF THE ADJOURNED MEETING AUGUST 25, 2020 OF THE MT. LEBANON COMMISSION

The Commission of Mt. Lebanon, Pennsylvania, held an Adjourned Meeting at 8:00 P.M., on Tuesday, August 25, 2020. Commission President Craig Grella called the meeting to order and led in the Pledge of Allegiance to the Flag. Manager McGill called the roll. Present were Commissioners Andrew Flynn, Leeann Foster, Mindy Ranney, Steve Silverman, and Craig Grella. Also present were Assistant Manager/Planner McMeans, Police Chief Lauth, Public Works Director Sukal, I.T. Manager Schalles, Chief Building Inspector Sarver, Finance Director McCreery (remotely), Library Director Vittek (remotely), and Public Information Officer Lilley (remotely). Also present were Phil Weis of the solicitor's office (remotely) and Dan Deiseroth of the engineer's office.

COMMISSION/MANAGER'S ANNOUNCEMENTS

Manager McGill summarized the information that was reviewed during the discussion session, including review of an uncontrolled water discharge ordinance, an update on the status of the Vibrant Uptown project, and heard commission liaison activities with various boards and authorities.

Manager McGill stated that prior to this meeting, the Commission met in executive session to receive legal advice from the solicitor on various legal issues. He stated that the next regular meeting is scheduled to be held on Tuesday, September 8, 2020, at 8 p.m., in Commission Chambers with the discussion session meeting starting at approximately 6:30 p.m., to be held in Room C, and the executive session starting at approximately 6 p.m. He noted that Mt. Lebanon is taking precautionary measures to stay safe, and any resident attending must wear a mask, as well as social distance, where chairs are already appropriately spaced. Room C will also be available in the event of an overflow.

Ms. Ranney said Mt. Lebanon's Central Business District, on Washington Road, is called Uptown, and it is getting a complete upgrade over the next few years. We want you to be up to date on all aspects of the Vibrant Uptown project. Please check out the special website, at mtlebanon.org/vibrantuptown. And while you're there, sign up for the Vibrant Uptown email newsletter that goes out any time we have new information for you. Most importantly, the businesses on Washington Road are open and they will STAY that way throughout the project.

Please consider supporting Outreach Teen & Family Services, Mt. Lebanon's nonprofit counseling center, during its annual fundraising Gala, called a Night at the Speakeasy. The virtual event is Thursday, September 10, at 7:30 p.m. but the online auction is open now. For details, go to outreachteen.org, and click on Support and then Events.

Mt. Lebanon has installed extra outdoor seating for enjoying your takeout. Take your meal or snack to the pop-up dining spots at the clock tower near the T Station entrance on Washington Road, or near the pavilion in Clearview Common, or by WesBanco on Beverly Road. Make sure you take all trash and recycling with you and place them in the proper receptacles and MASK UP when you are done eating!

The Mt. Lebanon Fire Department invites residents who are interested in becoming volunteer firefighters to apply for the free Citizens Fire Academy, which runs September 23 through November 13, with outdoor sessions and a smaller cohort to provide for appropriate physical distancing. Classes include such topics as fire science, extinguishers, forcible entry search, thermal imaging, ladders, auto extrication and fire prevention. Most classes are on Wednesdays at the Public Safety Center, 555 Washington Road, with a special Saturday session at the Washington County Fire Academy. The application is available on the fire department website at mtlfd.org, but because we don't know the trajectory of the pandemic, it is possible the academy could be cancelled if the fire department believes it can't be done safely.

CITIZENS COMMENTS

Bill Hoon of 456 Coolidge Avenue spoke against deer management, stating that gardeners were the reason for the program.

Chuck Vietmeier of 226 Jefferson Drive spoke about pickleball, stating it has grown over the past two years. He noted that several communities are building pickleball courts or already have them. He believed that the tennis courts on North Meadowcroft could easily become six pickleball courts, and Mt. Lebanon could gauge the popularity. He said he would donate six nets, which are about \$150 each. He noted that Cranberry started pickleball four years ago, and they are now building five more courts. They have over 600 participants. He stated that there is a lot of money to be generated. He submitted a report of his findings to the commission.

CONSIDERATION OF THE MINUTES FROM THE THE REGULAR MEETING HELD AUGUST 110, 2020

Ms. Foster moved and Mr. Silverman seconded to approve the minutes. The vote was called. The motion carried unanimously.

PUBLIC HEARING NOTIFICATION FOR RESOLUTION NO. R-15-20 FOR THE TRANSFER OF A LIQUOR LICENSE TO ORBIS CAPULUS, LLC.

Mr. Silverman said changes in state law allow liquor licenses to be transferred between establishments in different municipalities. Prior to submitting the license transfer to the Liquor Control Board, the municipality into which the license is being transferred must hold a public hearing and act on the transfer.

Orbis Capulus, LLC, has a lease for property located at 673-675 Washington Road, Pittsburgh, PA 15228, and is seeking to transfer a liquor license to a restaurant they plan on opening at this location. Orbis Capulus, LLC, has requested a hearing before the Commission for approval of the transfer of a liquor license to this location.

The public hearing was set for September 22, 2020.

CONSIDERATION OF APPOINTMENT OF INDEPENDENT AUDITORS

Mr. Flynn said the Home Rule Charter provides that an independent CPA firm must be appointed for the annual year-end audit. The appointment may be made for a three-year term.

The current audit firm has provided quality services and technical expertise in a field that has become increasingly specialized. The staff recommendation is for the firm of Maher Duessel to continue to be retained as municipal auditors for the years 2020 through 2022. The first-year cost for this work is \$34,980, and the total contract is \$107,940.

Mr. Flynn moved and Ms. Ranney seconded to appoint Maher Duessel as independent auditor for the audit years of 2020, 2021 and 2022.

Mr. Silverman noted that Maher Duessel has been Mt. Lebanon's auditors for a long time, and they would be rotating senior managers in order to get a fresh look at our records.

The vote was called. The motion carried unanimously.

**CONSIDERATION OF REJECTION OF BIDS
FOR CUSTODIAL BUILDING MAINTENANCE**

Ms. Ranney said on August 13, 2020 bids were received for the custodial building maintenance contract. Three contractors took part in the mandatory pre-bid walk-through of the Municipal facilities.

Two bids were received. One bidder did not complete the form properly through an oversight. This bidder would have apparently been the low bidder. In light of the disparity in bids and the problems in the bid process, a rebid is recommended.

Ms. Ranney moved and Mr. Flynn seconded to reject the January 1, 2021 through December 31, 2021 contract for the custodial building maintenance. The contract will be advertised and re-bid. The vote was called. The motion carried unanimously.

**CONSIDERATION OF THE EXPENDITURE
LIST FOR JULY TOTALING \$6,964,795.56**

Ms. Foster moved and Mr. Silverman seconded to approve the expenditure list for July totaling \$6,964,795.56. The vote was called. The motion carried unanimously.

DEPARTMENTAL REPORTS

Mr. Silverman asked that the reports be received and filed.

ADJOURNMENT

The meeting was adjourned at 8:40 p.m.