

TO: Mt. Lebanon Commission
FROM: Keith A. McGill, Municipal Manager
DATE: July 24, 2020
SUBJECT: Agenda – Adjourned Meeting – July 28, 2020 – 8 p.m.
Call to Order – Pledge of Allegiance to the Flag – Roll Call

- CG 1. **Commission/Manager’s announcements:**
- Summary of discussion session topics (Manager McGill)
 - Manager’s announcements (Manager McGill)
 - Community highlights (Commission Vice President Mindy Ranney)
- CG 2. **Citizens Comments.**
- AF 3. **Consideration of the [minutes](#) from the Regular Meeting held July 14, 2020. -approved**

Recommended Action: Move to approve the minutes.

- LF 4. **Public Hearing on an Application for Intermunicipal Transfer of a Liquor License from OM Enterprise LLC. -hearing held**

Mt. Lebanon has received an application for an intermunicipal transfer of a liquor license from OM Enterprise LLC, 601 McNeilly Road. In accordance with the State Liquor Code, the Commission hereby acknowledges that an extension for it to reach a decision has been invoked, and the Commission desires to conduct the required public hearing on the application.

Recommended Action: Conduct the public hearing.

- SS 5. **Adoption of Resolution No. [R-10-20](#) for an Orchard Drive Sewer Lining and Thornwood Drive Stream Sewer Lining Project for a Allegheny County Sanitary Authority (ALCOSAN) Green Revitalization of Our Waterways (GROW) Program Application submission. -approved**

An application for an Allegheny County Sanitary Authority Green Revitalization of Our Waterways Program grant has been prepared for the following areas:

- Orchard Drive - This project includes CIPP lining of approximately 1,251 LF of sanitary sewers, 3,962 LF of CCTV investigations, and an allowance for tap connection repair lining known areas of high infiltration and inflow.

- Thornwood Drive - This project includes CIPP lining of approximately 390 LF of sanitary sewers, 750 LF of CCTV investigations, an allowance for tap connection repair lining, and 4 manhole replacements on Thornwood Drive.

The GROW grant program will reimburse the Municipality for eligible design and construction costs, as determined by ALCOSAN. If awarded, the Municipality can expect a minimum reimbursement amount of 15% of the total eligible design and construction costs.

The grant requires a commitment from the Municipality and adoption of a standard resolution.

Recommended Action: Move to approve the submission of the Allegheny County Sanitary Authority Green Revitalization of Our Waterways Program Grant Application and associated resolution of Municipal Commitment.

MR 6. Adoption of Resolution No. [R-11-20](#) for a Scrubgrass Road Sewer Lining Project for an Allegheny County Sanitary Authority (ALCOSAN) Green Revitalization of Our Waterways (GROW) Program Application submission. -approved

An application for an Allegheny County Sanitary Authority Green Revitalization of Our Waterways Program grant has been prepared CIPP lining of approximately 2,961 LF of sanitary sewers, 3,962 LF of CCTV investigations, and an allowance for tap connection repair lining in known areas of high infiltration and inflow. The GROW grant program will reimburse the Municipality for eligible design and construction costs, as determined by ALCOSAN. If awarded, the Municipality can expect a minimum reimbursement amount of 15% of the total eligible design & construction costs.

The grant requires a commitment from the Municipality and adoption of a standard resolution.

Recommended Action: Move to approve the submission of the Allegheny County Sanitary Authority Green Revitalization of Our Waterways Program Grant Application and associated resolution of Municipal Commitment.

AF 7. Consideration of Resolution No. [R-12-20](#) authorizing Asst. Fire Chief Sean Daniels to enter into an agreement between Allegheny County and Mt. Lebanon for the transfer and spending of CARES Act Funding. -approved

The Federal CARES Act was signed into law on March 27, 2020, and was in part available to qualifying local, state and federal agencies to cover expenses related to unbudgeted expenditures incurred between March 1, 2020 and December 30, 2020, due to the public health emergency caused by Coronavirus Disease 2019 (COVID-19).

Allegheny County municipalities did not qualify to apply and receive CARES Act relief funding directly from the U.S. Treasury Department, and the County has agreed to provide a portion of those funds as aid to mitigate the impact of COVID-19 in municipalities.

Allegheny County and the Municipality of Mt. Lebanon desire to enter into a contract for the transfer of \$250,000 of CARES Act funding to the Municipality of Mt. Lebanon to be spent in accordance with the terms of said contract and the provisions of the CARES Act for allowable COVID-19-related expenses.

This resolution will authorize Asst. Fire Chief Sean Daniels to enter into a contract for the transfer and submission of reimbursement of COVID-19 expenses that are eligible under the provisions of the CARES Act funding.

Recommended Action: Move to adopt Resolution No. R-12-20.

LF 8. Consideration of Resolution No. R-13-20 for a Mt. Lebanon for DCED Grant. - approved

An application for a Greenways, Trails, and Recreation Program grant has been prepared for the Parks Master Plan and Recreation Center Feasibility Study. The grant requires a 15% match and passage of a resolution. Mt. Lebanon Sports Organizations have committed \$16,900, and the Municipality will contribute \$26,100. A grant of \$107,000 is being sought through the GTRP program for a total project cost of \$150,000.

Recommended Action: Move to adopt Resolution No. R-13-20 to approve the submission of the Greenways, Trails and Recreation Program Grant Application with a \$26,100 municipal commitment for the Parks Master Plan and Recreation Center Feasibility Study, including all required documentation.

SS 9. Consideration of a proposal for deer management services. -approved

The Municipality received a proposal for the provision of services to manage the hunters participating in the deer management program for the 2020-2021 archery season. The proposal was received from Suburban Wildlife Management Solutions, LLC who provided management services for each of the last two archery programs.

Municipal staff has reviewed the proposal and deemed the proposal to meet the goals and objectives of the municipality's deer management program.

Recommended Action: Move to authorize the proper officials to execute the contract with Suburban Wildlife Management Solutions, LLC for deer management services utilizing archery for the 2020-2021 season at a cost of \$8,000.

MR 10. Consideration of appointments to serve as Junior Commissioners. -approved

The Commission received applications from four highly-qualified applicants for Junior Commissioner. All of the applicants were interviewed by a committee.

Recommended Action: Move to make the following appointments:

- a) Jack Horrigan for fall 2020 semester.
- b) Ruby Siefken for spring 2021 semester.

AF 11. Consideration of an appointment to the Economic Development Council to fill an unexpired term. -approved

Recommended Action: Move to appoint Anna Siefken of Woodland Dr. to fill an unexpired term ending March 31, 2023.

LF 12. Consideration for the Award of the Tennis Center Court Renovation Project. - approved

Bids were received on June 16, 2020 for the Tennis Center Court Renovation Project which included installation of two new Har-Tru clay court playing surfaces with Hydrocourt irrigation technology (or approved equal); new tennis posts and nets; as well as all necessary site preparation; site protection; and restoration. One bid was received. Quotations were also taken for electrical work and site work that were below the limit required for public bidding.

The Municipal Engineer has verified the low bids as follows:

CONTRACTOR	AMOUNT
Horizon Sports Group (Court Replacement)	\$159,880.00
Dom Folino Construction (Site Work)	\$ 38,400.00
Rath Construction (Electrical Work)	\$ 25,848.00

The Municipal Engineer has reviewed the bids and determined them to be accurate. The Engineer recommends the projects be awarded to Horizon Sports Group, Dom Folino Construction and Rath Construction. The contractors have completed similar work in a satisfactory manner for Mt. Lebanon and other Municipalities.

The total of all bids received is \$224,128 and the budgeted amount for this project is \$400,000 which includes \$220,000 from the Bond Issue and \$180,000 from Indoor Tennis.

Recommended Action: Move to award the Tennis Center Court Renovation Project Contract to Horizon Sports Group in the amount of \$159,880, award the Site Work

Contract to Dom Folino Construction in the amount of \$38,400, and award the Electrical Work Contract to Rath Construction in the amount of \$25,848.

SS 13. **Consideration of the expenditure list for June totaling \$3,148,892.81.** *-approved*

Recommended Action: Move to approve the expenditure list for June totaling \$3,148,892.81.

MR 14. **Departmental reports.** *-filed*

Recommended Action: Ask that the reports be received and filed.

CG 15. **Adjournment.**