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**TO:** Mt. Lebanon Commission  
**FROM:** Keith A. McGill, Municipal Manager  
**DATE:** March 6, 2020  
**SUBJECT:** Agenda – Regular Meeting – March 10, 2020 – 8 p.m.

Call to Order – Pledge of Allegiance to the Flag – Roll Call

**CG 1. Commission/Manager’s announcements:**

- Summary of discussion session topics (Manager McGill)
- Manager’s announcements (Manager McGill)
- Community highlights (Commission Vice President Mindy Ranney)

**CG 2. Junior Commissioner Emma Chothani comments.**

**CG 3. Citizens Comments.**

**MR 4. Consideration of the [minutes](#) from the Adjourned Meeting held February 25, 2020. - passed**

Recommended Action: Move to approve the minutes.

**AF 5. Public hearing on Ordinance ([Bill No. 2-20](#)) for a Zoning Ordinance Amendment.- hearing held**

Victor-Wetzel Associates has requested a text amendment to Chapter XX of the Municipal Code, Zoning, to Section 208 which contains regulations for the “R-7 High Density, High-Rise, Multi-Family, Limited Commercial District.” The requested Ordinance Amendment would:

- i. Add “Townhouse Dwelling” as a Use By Right in the R-7 Zoning District
- ii. Add area and bulk regulations, lot width standards, and additional standards for Townhouse Units to the R-7 Zoning District
- iii. Add “Townhouse Unit” as a defined term

The Planning Board recommended approval of the Ordinance at its January 21, 2020 meeting.

This ordinance was introduced January 28, 2020.

Recommended Actions: Conduct the public hearing.

**SS 6. Public hearing and consideration of Ordinance ([Bill No. 3-20](#)) ratifying an amendment to the Municipality’s Money Purchase Plan. - hearing held and item passed**

The Municipality adopted a money purchase retirement plan in the form of the ICMA Retirement Corporation Government Money Purchase Plan & Trust on May 10, 2010. The Municipality

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amended and restated the qualified retirement plan in the form Resolution R-9-16, and the Pennsylvania Auditor General has suggested that the amending and restating of the qualified retirement plan be in the form of an ordinance. This ordinance was introduced February 25, 2020.

Recommended Action: CG 1. Conduct the public hearing.  
SS 2. Move to enact Ordinance (Bill No. 3-20).

**LF 7. Consideration of Resolution No. R-4-20 amending and restating the Mt. Lebanon Firefighter's Pension Plan. -passed**

The Municipality maintains a pension plan that covers its fire employees. This resolution amends that plan by incorporating document updates since the last restatement, changes required by the IRS and restates the plan, as of January 1, 2020, by incorporating all amendments since the last restatement in 2008 into the plan documents.

Recommended Action: Move to adopt Resolution R-4-20 amending and restating the Mt. Lebanon Firefighter's Pension Plan as of January 1, 2020.

**AF 8. Consideration of Resolution No. R-5-20 amending and restating the Mt. Lebanon Police Officer's Pension Plan. -passed**

The Municipality maintains a pension plan that covers its police employees. This resolution amends that plan by incorporating document updates since the last restatement, changes required by the IRS and restates the plan, as of January 1, 2020, by incorporating all amendments since the last restatement in 2008 into the plan documents.

Recommended Action: Move to adopt Resolution R-5-20 amending and restating the Mt. Lebanon Police Officer's Pension Plan as of January 1, 2020.

**SS 9. Consideration of Resolution No. R-6-20 amending and restating the Mt. Lebanon Employee's Pension Plan. -passed**

The Municipality maintains a pension plan that covers its general employees. This resolution amends that plan by incorporating document updates since the last restatement, changes required by the IRS and restates the plan, as of January 1, 2020, by incorporating all amendments since the last restatement in 2008 into the plan documents.

Recommended Action: Move to adopt Resolution R-6-20 amending and restating the Mt. Lebanon Employee's Pension Plan as of January 1, 2020.

**MR 10. Consideration for the award of the Overlook Parking Lot Reconfiguration. -passed**

Bids were received on February 19, 2020 for the above reference project. The project will include the reconfiguration of the Overlook Parking Lot to increase the number of parking stalls, add ADA stalls, repave the parking lot, install storm drainage and landscaping as well as drainage improvements and paving of the adjacent Volta Way.

The Municipal Engineer has verified the bids as follows:

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|                                    |              |
|------------------------------------|--------------|
| T.A. Robinson Asphalt Paving, Inc. | \$233,270.90 |
| A. Folino Construction, Inc.       | \$248,248.24 |
| Youngblood Paving, Inc.            | \$338,949.00 |

During the design process, work on Volta Way work and Stormwater improvements were found to be necessary but were not anticipated in the budget for the parking lot improvements. The finance director has indicated adequate funds exist in the resurfacing budget and Parking Fund for these items to be awarded.

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Engineer recommends the project be awarded to T.A. Robinson Asphalt Paving, Inc. The contractor has completed similar work for the Municipality in a satisfactory manner.

The project is planned to be funded through various sources as follows:

| Item Description                       | Bid Amount           | Eng. Estimate        | Budget               |
|--|----------------------|----------------------|----------------------|
| Lot Improvements (Parking Fund)        | \$ 172,797.00        | \$ 185,000.00        | \$ 166,310.00        |
| Volta Way Work (Resurfacing Budge)     | \$ 21,064.90         | \$ 17,850.00         | \$ 0                 |
| Stormwater Improvements (Parking Fund) | \$ 39,409.00         | \$ 37,150.00         | \$ 0                 |
| <b>Total</b>                           | <b>\$ 233,270.90</b> | <b>\$ 240,000.00</b> | <b>\$ 166,310.00</b> |

*Recommended Action:* Move to award the Overlook Parking Lot Reconfiguration to T.A. Robinson Asphalt Paving, Inc. in the amount of \$233,270.90.

**LF 11. Consideration for the Award of the 2020 Crack Sealing Program. -passed**

Bids were received on February 19, 2020 for the 2020 Crack Sealing contract. The project includes the crack sealing of various streets throughout the Municipality.

The contract includes a base year, 2020, with three optional renewal periods. This would allow the contract to be extended, at Mt. Lebanon’s sole discretion, until 2023 to maintain continuity.

The Municipal Engineer has verified the bids as follows:

|                                | <b>Russell Standard Corporation</b> |
|--------------------------------|-------------------------------------|
| 2020 Project                   | \$ 22,600.00                        |
| 1 <sup>st</sup> Renewal – 2021 | 0% increase                         |
| 2 <sup>nd</sup> Renewal – 2022 | 0% increase on the 2020 price       |
| 3 <sup>rd</sup> Renewal – 2023 | 0% increase on the 2020 price       |

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The Municipal Engineer has reviewed the bid and determined the low bid to be accurate. The Engineer recommends the project be awarded to Russell Standard Corporation. The contractor has completed work previously for the Municipality in a satisfactory manner.

The budgeted amount for this contract is \$26,000. The project is to be funded through the transportation portion of the Operating Budget.

Recommended Action: Move to award the 2020 Crack Sealing contract to Russell Standard Corporation in the amount of \$22,600.

**AF 12. Consideration for the Award of the 2020 Brick Streets Restoration Program. -passed**

Bids were received on February 19, 2020 for the 2020 Brick Streets Restoration contract. The project consists of the removal and replacement of deteriorated portions of brick streets throughout the Municipality.

The Municipal Engineer has verified the bid as follows:

Cilenti Construction Co., Inc. \$102,670

The Municipal Engineer has reviewed the bid and determined the low bid to be accurate. The Engineer recommends the project be awarded to Cilenti Construction Co., Inc. The contractor has completed this work in previous years for the Municipality in a satisfactory manner.

The budgeted amount for this contract is \$114,000. The project is within budget and is to be funded through the transportation portion of the Operating Budget.

Recommended Action: Move to award the 2020 Brick Streets Restoration contract to Cilenti Construction Co., Inc. in the amount of \$102,670.

**SS 13. Consideration for the Award of the 2020 Street Rejuvenator Program. -passed**

Bids were received on February 19, 2020 for the 2020 Street Rejuvenator Program. This project includes the application of approximately 39,750 SY of Reclamite pavement rejuvenator throughout the Municipality. Reclamite is a cost-effective way to extend the life of the asphalt pavement and has been used successfully by the Municipality for over 20 years.

The contract includes a base year, 2020, with three optional renewal periods. This would allow the contract to be extended, at Mt. Lebanon's sole discretion, until 2023 to maintain continuity.

The Municipal Engineer has verified the bid as follows:

|                                | <b>Pavement Technology, Inc.</b> |
|--------------------------------|----------------------------------|
| 2020 Project                   | \$ 36,570.00                     |
| 1 <sup>st</sup> Renewal – 2021 | 3% increase                      |
| 2 <sup>nd</sup> Renewal – 2022 | 4% increase on the 2020 price    |

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|                                |                               |
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| 3 <sup>rd</sup> Renewal – 2023 | 5% increase on the 2020 price |
|--------------------------------|-------------------------------|

The Municipal Engineer and the Public Works Department, based upon past performance of the contractor, recommends award of the contract to Pavement Technology, Inc. The budgeted amount for this contract is \$36,400; the Engineer will monitor quantities to stay within the assigned budget.

*Recommended Action:* Move to award the 2020 Street Rejuvenator Program to Pavement Technology, Inc. in the amount of \$36,570.

**MR 14. Consideration for the Award of the 2020 Yearly Concrete Curb Maintenance Program. -  
*passed***

Bids were received on February 19, 2020 for the 2020 Yearly Concrete Curb Maintenance Program contract. The project consists of the removal and replacement of various sizes of concrete curb, concrete roll curb, and concrete curb and gutter throughout the Municipality.

The Municipal Engineer has verified the bids as follows:

|   |              |
|---|--------------|
| G. Pasquale and Sons Construction Company | \$175,450.00 |
| Cilenti Construction Co., Inc.            | \$204,687.50 |

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Engineer recommends the project be awarded to G. Pasquale and Sons Construction Company. The low bidder has completed similar projects for the Municipality in a satisfactory manner.

The budgeted amount for this contract is \$156,970 and is to be funded through the transportation portion of the Operating Budget. The Director of Public Works will monitor quantities to stay within the assigned budget.

*Recommended Action:* Move to award the 2020 Yearly Concrete Curb Maintenance Contract to G. Pasquale and Sons Construction Company in the amount of \$175,450.

**LF 15. Consideration for the Award of the 2020 Sidewalk Maintenance Program A. -*passed***

Bids were received on February 26, 2020 for the 2020 Sidewalk Maintenance Program A contract. The project includes the removal and replacement of concrete sidewalks damaged by tree roots throughout the Municipality.

The Municipal Engineer has verified the bids as follows:

|   |              |
|---|--------------|
| G. Pasquale and Sons Construction Company | \$ 78,013.75 |
| Arch Masonry and Restoration              | \$ 83,584.00 |
| MJR Construction Services, LLC.           | \$118,380.00 |

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Engineer recommends the project be awarded to G. Pasquale and Sons Construction Company. The contractor has completed similar projects for the Municipality in a satisfactory manner.

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The budgeted amount for this contract is \$76,125; the Director of Public Works will monitor quantities to stay within the assigned budget. The project is to be funded through the transportation portion of the Operating Budget.

*Recommended Action:* Move to award the 2020 Sidewalk Maintenance Program A contract to G. Pasquale and Sons Construction Company in the amount of \$78,013.75.

**CG 16. Adjournment.**