

MINUTES OF THE REGULAR MEETING FEBRUARY 11, 2020 OF THE MT. LEBANON COMMISSION

The Commission of Mt. Lebanon, Pennsylvania, held a Regular Meeting at 8:00 P.M., on Tuesday, February 11, 2020, at the Municipal Building, 710 Washington Road. Commission President Craig Grella called the meeting to order and led in the Pledge of Allegiance to the Flag. Manager McGill called the roll. Present were Commissioners Andrew Flynn, Leeann Foster, Mindy Ranney, Steve Silverman, and Craig Grella. Also present were Assistant Manager/Planner McMeans, Public Works Director Sukal, Deputy Chief of Police Haberman, Deputy Fire Chief Daniels, Finance Director McCreery, and Public Information Officer Pace-Lilley. Also present were Phil Weis of the solicitor's office and Dan Deiseroth of the engineer's office.

COMMISSION/MANAGER'S ANNOUNCEMENTS

Manager McGill summarized the information that was reviewed during the discussion session, including traffic board recommendations for an Arden Road traffic calming study and audible pedestrian signals at Cedar/Cochran, a summary of the salary study results and possible next steps, review of the procedure for pension plan restatements, heard comments from Commission liaisons on activities with various boards and authorities, before commencing the IDA meeting.

Manager McGill stated that prior to this meeting, the Commission met in executive session to receive legal advice from the solicitor on various legal issues. He stated that the next adjourned meeting is scheduled for Tuesday, February 25, 2020, at 8 p.m. in Commission Chambers of the Municipal Building, with the discussion session meeting starting approximately 6:30 p.m. in Room C.

Ms. Ranney said the Mt. Lebanon finance department is transparent to all taxpayers. You can see all sorts of financial data -- on demand -- 24 hours a day, at mtlebanon.org. Click on the "OpenLebo" box in the middle of the page. From budgets to balance sheets to garbage and recycling data, OpenLebo allows you to monitor progress and stay up to date on how your tax dollars are being spent.

The Mt. Lebanon Recreation Department's Valentine's Day themed Senior Luncheon is Tuesday, February 18, from 10:30 a.m. to 3 p.m. in the rec center, off Cedar Boulevard. The program will focus on how to select healthy items at the supermarket. Pre-register by THIS Friday at noon to avoid a late fee. Call 412-343-3409.

State Rep. Dan Miller will present his annual Disability and Mental Health Summit on Tuesday, March 3, at the David L. Lawrence Convention Center. This year's event will celebrate the 30th anniversary of the Americans with Disabilities Act. The keynote speaker is former California Congressman Tony Coelho, the author of the ADA. For schedules, registration and information, go to disabilitysummit.com.

JUNIOR COMMISSIONER EMMA CHOTHANI COMMENTS

Ms. Cothani introduced herself, stating that she was excited to serve as the Junior Commissioner. She stated that she's a senior, and she's been serving on student council since the sixth grade, attending many conferences. She said that she's co-chairing the school's mini-thon, with the proceeds going to pediatric cancer research. She stated that she is involved in global studies and has participated in many international video conferences with schools in Indonesia, Ukraine and Mexico. She created a partnership with her school where supplies are sent to Zimbabwe women;

stating that women's issues both nationally and internationally are of interest to her. She mentioned other committees and interests, including being a Girl Scout for 12 years. She also stated that she plays both the cello and piano.

CITIZENS COMMENTS

Bill Hoon of 456 Coolidge Avenue spoke against the deer management program, stating that it has cost the municipality a lot of money over the years.

**CONSIDERATION OF THE MINUTES FROM THE
THE ADJOURNED MEETING HELD JANUARY 28, 2020**

Ms. Foster moved and Mr. Silverman seconded to approve the minutes. The vote was called. The motion carried unanimously.

**INTRODUCTION OF ORDINANCE (BILL NO. 2-20)
FOR A ZONING ORDINANCE AMENDMENT**

Mr. Flynn said Victor-Wetzel Associates has requested a text amendment to Chapter XX of the Municipal Code, Zoning, to Section 208 which contains regulations for the "R-7 High Density, High-Rise, Multi-Family, Limited Commercial District." The requested Ordinance Amendment would:

- i. Add "Townhouse Dwelling" as a Use By Right in the R-7 Zoning District
- ii. Add area and bulk regulations, lot width standards, and additional standards for Townhouse Units to the R-7 Zoning District
- iii. Add "Townhouse Unit" as a defined term

The Planning Board recommended approval of the Ordinance at its January 21, 2020 meeting.

Ordinance (Bill No. 2-20) was introduced, and the public hearing set for March 10, 2019.

**CONSIDERATION OF RESOLUTION NO. R-2-20
AUTHORIZING THE DESTRUCTION OF CERTAIN MUNICIPAL RECORDS**

Mr. Silverman said in 1989, Mt. Lebanon adopted a Retention and Disposition schedule for municipal records issued by the Pennsylvania Historical and Museum Commission.

Each year the Municipality reviews its records and removes those no longer required under the schedule. This resolution authorizes destruction of various listed records according to the schedule.

Mr. Silverman moved and Ms. Foster seconded to adopt Resolution No. R-2-20. The vote was called. The motion carried unanimously.

CONSIDERATION OF RESOLUTION R-3-20 APPOINTING

**AN ALTERNATE DELEGATE TO THE ALLEGHENY
COUNTY SOUTHWEST TAX COLLECTION COMMITTEE (TCC)**

Ms. Ranney said in late 2019, it came to the attention that the Municipality does not have an alternate delegate to the TCC. Our primary delegate is, and will continue to be, the Treasury Manager. This resolution selects Finance Director J. Andrew McCreery to be the alternate delegate for the TCC in case of the Treasury Manager's absence.

Ms. Ranney moved and Mr. Flynn seconded to adopt Resolution R-3-20 appointing Finance Director J. Andrew McCreery as the alternate delegate to the Allegheny County Southwest Tax Collection Committee. The vote was called. The motion carried unanimously.

**CONSIDERATION OF THE EXECUTION OF THE DEVELOPMENT
AGREEMENT FOR A GRADING, STORMWATER MANAGEMENT, AND
EROSION AND SEDIMENTATION CONTROLS AT 696 COUNTRY CLUB DRIVE**

Ms. Foster said the Municipal Engineer and Solicitor have recommended that the Municipality enter into a Developer's Agreement with the property owners of 696 Country Club Drive to ensure completion of the Grading, Stormwater Management, and Erosion and Sedimentation Control plans associated with the construction of a new single-family home.

Ms. Foster moved and Mr. Silverman seconded to authorize the proper municipal officials to execute the Development agreement between Mr. and Mrs. Nickman and Mt. Lebanon for Grading, Stormwater Management, and Erosion and Sedimentation Controls at 696 Country Club Drive. The vote was called. The motion carried unanimously.

**CONSIDERATION FOR THE AWARD OF THE
2020 CHEMICAL ROOT TREATMENT PROGRAM**

Mr. Flynn said bids were received on February 19, 2019, for the Chemical Root Treatment project. This project includes the chemical root treatment of approximately 50,000 LF of sanitary sewers throughout the Municipality of Mt. Lebanon. The contract included a base year, 2019, with three optional renewal periods. This would allow the contract to extend, at Mt. Lebanon's discretion, to maintain continuity.

One bid was received and the Municipal Engineer has verified it as follows:

| | Duke's Root Control, Inc. |
|---------------------------------------|----------------------------------|
| 2019 Project | \$79,750.00 |
| First Renewal Period Markup % – 2020 | 3.18% |
| Second Renewal Period Markup % – 2021 | 6.37% |
| Third Renewal Period Markup % – 2022 | 7.64% |

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Engineer's estimate for the work in 2019 was \$82,000 and based upon past performance of the contractor, he recommends award of the contract to Duke's Root Control, Inc. The amount of work issued under the contract will be paid for from the General Sanitary Sewer Account.

Mr. Flynn moved and Ms. Ranney seconded to award the First Renewal Period - 2020 Chemical Root Treatment Program to Duke's Root Control, Inc., in the amount of \$82,286.05, with the option for additional years at the Municipality's discretion, per the terms of the contract documents. The vote was called. The motion carried unanimously.

**CONSIDERATION FOR THE AWARD OF THE 2020
SANITARY AND STORM SEWER POINT REPAIR CONTRACT**

Mr. Silverman said bids were received on February 19, 2019 for the Sanitary and Storm Sewer Point Repair Contract. This contract is used to make repairs in the sanitary and storm sewer system as they are identified in the calendar year through investigative work or emergency situations.

The bid includes 138 items which could be used in such work and as such, the total contract value is overstated in the amount of work that will be completed in any calendar year. To address this issue, the contract documents clearly state that there is no guarantee as to the amount of work issued by the Municipality.

The contract included a base year, 2019, with two optional renewal periods. This would allow the contract to extend, at Mt. Lebanon's discretion, to maintain continuity.

The Municipal Engineer has verified the bids as follows:

| Contractor Name | 2019 Base Bid | First Renewal Period Markup % - 2020 | Second Renewal Period Markup %- 2021 |
|---------------------------------|----------------------|---|---|
| Niando Construction, Inc. | \$794,276.00 | 4.0% | 8.0% |
| Roto-Rooter Services Company | \$928,312.50 | 5.0% | 7.0% |
| State Pipe Services, Inc. | \$1,104,350.00 | 5.0% | 10.0% |
| Plavchak Construction Co., Inc. | \$1,741,273.00 | 3.0% | 6.0% |

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Engineer's estimate for the work in 2019 was \$931,000, and based upon past performance of the contractor, he recommends award of the contract to Niando Construction, Inc.

The amount of work issued under the contract will be paid for from the General Sanitary and Storm Sewer Accounts.

Mr. Silverman moved and Ms. Foster seconded to award the First Renewal Period - 2020 Sanitary and Storm Sewer Point Repair contract to Niando Construction, Inc. in the amount of \$826,047.04 with the option for additional years at the Municipality's discretion per the terms of the contract documents. The vote was called. The motion carried unanimously.

**CONSIDERATION FOR THE RENEWAL OF THE 2020 STORM
AND SANITARY SEWER CLEANING AND TELEVISIONING CONTRACT**

Ms. Ranney said bids were received on February 19, 2019 for the annual storm and sanitary sewer cleaning and televising contract. This contract for 2019 encompasses cleaning and video inspection to fulfill the requirements of the operation and maintenance portion of the Consent Order, as well as to inspect sewers under roads to be repaved or reconstructed.

The contract includes a base year, 2019, with two optional renewal periods. This would allow the contract to extend, at Mt. Lebanon's discretion, to maintain continuity.

The Municipal Engineer has verified the bids as follows:

| Contractor | 2019 Base Bid | First Renewal Period Markup - 2020 | Second Renewal Period Markup- 2021 |
|-------------------------------|----------------------|---|---|
| Roto-Rooter Services Company | \$204,690.00 | \$217,105.00 | \$238,060.00 |
| AAA Flexible Pipe | \$208,148.00 | \$214,404.00 | \$230,274.00 |
| State Pipe Services, Inc. | \$335,485.00 | \$349,960.00 | \$362,733.00 |
| Insight Pipe Contracting, LLC | \$358,655.00 | \$386,680.00 | \$413,302.00 |
| Robinson Pipe Cleaning Co. | \$438,735.00 | \$437,905.00 | \$437,675.00 |
| Jet Jack, Inc. | \$577,342.00 | \$575,495.00 | \$732,830.00 |

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Engineer's estimate for the work for 2019 was \$295,000, and based upon past performance of the contractor, he recommends award of the contract to Roto-Rooter Services Company.

The amount of work issued under the contract will be paid for from the General Sanitary and Storm Sewer Accounts.

Ms. Ranney moved and Mr. Flynn seconded to award the First Renewal Period - 2020 Storm and Sanitary Sewer Cleaning and Televising Contract to Roto-Rooter Services Company in the amount of \$217,105 with the option for additional years at the Municipality's discretion per the terms of the contract documents. The vote was called. The motion carried unanimously.

**CONSIDERATION FOR THE AWARD OF THE
SANITARY AND STORM SEWER LINING PROJECT**

Ms. Foster said bids were received on January 29, 2020 for the Sanitary and Storm Sewer Lining Project. This contract is used to perform lining repairs to the sanitary and storm sewer system as outlined on the 2020 proposed repair list, as well as other repairs identified in the calendar year

through investigative work. Lining is a cost-effective way to rehabilitate portions of the sanitary and storm sewer system without excavation.

The bid includes items which could be used in such work, and bids were submitted by four contractors and verified by the Municipal Engineer as follows:

| Contractor Name | Base Bid |
|-------------------------------|-----------------|
| Jet Jack, Inc. | \$ 921,525.00 |
| Insight Pipe Contracting, LLC | \$1,226,710.00 |
| Standard Pipe Services, LLC | \$1,303,000.00 |
| Insituform Technologies, LLC | \$1,664,700.00 |

The Municipal Engineer has reviewed the bids and determined the low bid to be accurate. The Engineer recommends the project be awarded to Jet Jack, Inc. The contractor has successfully completed similar work in other municipalities in a satisfactory manner.

The engineer's estimate for this work is approximately \$1,128,750.00 and the project will be paid for from the Sanitary and Storm Sewer funds.

Ms. Foster moved and Mr. Silverman seconded to award the 2020 Sanitary Sewer Lining Project to Jet Jack, Inc., in the amount of \$921,525. The vote was called. The motion carried unanimously.

**CONSIDERATION FOR THE REJECTION OF THE
BACKWATER VALVE MAINTENANCE PROJECT**

Mr. Flynn said one bid was received on January 29, 2020 for the backwater valve maintenance project. This contract is used to maintain the sanitary sewer backwater valves at various addresses in the Municipality.

The project includes a provision for renewal for a second, third, and fourth year at the Municipality's discretion.

The Municipal Engineer has verified the bid as follows:

| Contractor Name | <u>2020</u> Base Bid | <u>2021</u> First Renewal | <u>2022</u> Second Renewal | <u>2023</u> Third Renewal |
|------------------------|---------------------------------|--|---|--|
| Jet Jack, Inc. | \$575,500.00 | \$693,525.00 | \$728,201.25 | \$764,611.21 |

The engineer's estimate and budgeted base bid amount for this work is approximately \$25,000.

Because only one bid was received and exceeded the budgeted base bid amount, it is recommended that the contract be rebid.

Mr. Flynn moved and Ms. Ranney seconded to reject the 2020 Backwater Maintenance Valve Project bid from Jet Jack, Inc. The vote was called. The motion carried unanimously.

ADJOURNMENT

The meeting adjourned at 8:40 p.m.