



MT. LEBANON  
PENNSYLVANIA

**Parks Advisory Board Meeting Minutes  
Tuesday, January 7th, 2020 - 6:30 p.m.  
Municipal Building Room C**

**I. Roll Call & Declaration of Quorum:**

Mr. Block called the meeting to order at 6:30 PM, and proceeded with the roll call. Richard Heyse, Greg Newman, Ron Block, and Pam Burrett attended the meeting.

The meeting was also attended by Commissioner Mindy Ranney, the Facilities & Parks Coordinator, Phillip Avolio, and the Director of Public Works, Rudy Sukal.

Albert Presto, Elaine Kramer, and Jonathan Farrell were absent.

**II. Citizen Comments:**

**Dante Prinzo 421 Serpentine Drive:** Mr. Prinzo inquired about mountain biking trails. He noted that he would like to help in the community and would like to explore mountain biking opportunities around the area. Specifically, Mr. Prinzo asked if the group has ever considered adding trails to Bird Park for mountain bikers.

Mr. Sukal replied that the Parks Board, Conservancy, and Volunteers have been fighting ongoing battles with invasive species and replanting, as well as never ending trail maintenance. McNeilly road may become a place for activities like that as well as Robb Hollow Park.

The group shared with Mr. Prinzo that the Master Plan would be starting this year and his input would be valuable to cover the full picture of the communities needs.

**III. Approval of December 2019, Meeting Minutes:**

Mr. Block asked the group to review the December draft minutes and provide comment.

Mr. Block referenced a few grammar and spelling corrections.

A motion was made by Mr. Newman and seconded by Ms. Burrett to approve the minutes as amended. The motion passed and the amended minutes were accepted.

#### **IV. Commission Liaison & Member Introductions:**

Commissioner Ranney introduced herself, and noted how impressed she is with the process that the group operates with, and is thankful for their continued involvement.

The rest of the members introduced themselves to Commissioner Ranney.

#### **V. Operating Budget 2020 Levels:**

Mr. Sukal reviewed all funded projects for 2020 with the group. He highlighted that the Parks Master Plan was approved for funding up to \$80,000, but will also be seeking grants. He noted that this plan will be completed in conjunction with a feasibility study for a new recreation center. Bird Park Stream Restoration was funded, and will be presented to the group once Gateway finalizes. Phase II of North Meadowcroft will be funded as well as Robb Hollow Park Improvements.

Commissioner Ranney inquired if adding pickleball courts was part of this phase.

Mr. Sukal replied that he knew this request came through David Donnellan, but was not incorporated into the initial plan at this time.

Mr. Block asked if the Robb Hollow funding carry over is included in the funding amount. Mr. Sukal replied that he will find out.

#### **VI. Parks Master Plan:**

Mr. Sukal informed the group that Ian McMeans, the Municipal Planner has begun writing an RFP for the Parks Master Plan. He noted that the Parks Board will be asked to review the RFP before it goes out. Once the RFP is released, a committee will be created to review all proposals. Mr. Sukal noted that the group will most likely include a representative from both the Parks Board and Sports Advisory Board.

Mr. Block asked if there was a rough time line?

Mr. Sukal noted that he was hoping to have proposals ready to review by May/June. He suggested that the group start to think about some of the different qualifications that they would like to see in a selected firm.

Mr. Block advised the group to be prepared to discuss the features and requirements that they feel are valuable for a selection process.

## **VII. New Business:**

Mr. Heyse noted that there is significant erosion through Robb Hollow behind Moreland Drive. He noted that it looks like utility line maintenance, but right now, there is significant movement of soils into the stream.

Mr. Sukal noted that the Municipality will be starting a large storm sewer repair shortly, and the activity that is going on now is related to utility pole installations ahead of the storm sewer repair.

## **VIII. Old Business**

Mr. Avolio noted that the Bird Park Kiosk off of Washington Road had been moved back off of Washington Road and into the park by Public Works crews this past week.

## **IX. Announcements:**

Mr. Sukal reviewed the upcoming terms of all members, letting the group know that Mr. Farrel's term will expire this March. He also noted that Ms. Burrett and Mr. Presto have elected to exercise their second term.

## **X. Commission Update:**

Commissioner Ranney noted that she was excited to be part of the Master Plan process.

## **XI. Adjournment**

A motion was made by Mr. Heyse and seconded by Ms. Burrett to adjourn the meeting. The motion was passed, and the meeting was adjourned at 7:16 p.m..