

Called to Order: 6:05 pm

In Attendance:

- Lisa Borelli-Dorn, Chair
- Dana Hackley, Vice-Chair
- Matt Foreman
- Catherine Schilken
- Robert Taylor
- Mark Trumbull
- Keith McGill, Municipal Manager
- Steve Silverman, Commission Liaison
- Susan Morgans, Staff Liaison
- Robyn Vittek, Guest

Absent:

- Kiersten Lane

Citizens' Comments: None

Municipal Manager's Report - Keith McGill:

Susan's retirement 3/8/19

- Robyn Vittek will serve as interim staff liaison to CRB for undetermined length of time
- (Robyn and committee) will have full access to Public Information Office for CRB purposes
- New Public Information Officer will need time to acclimate
- Keith available to help CRB as well
- Gave thanks to Susan for "years of service, dedication, and love for the community."

Chair's Report - Lisa Borrelli-Dorn:

Resident's Academy going well – attendees are asking good questions

- Impressed with recent visit to MTLHS – STEM program
- Idea: Magistrate session – start in courtroom as residents would like to see – move to municipal building for 'graduation'

March meeting – initially cancelled – would like to hold due to amount of business with Community Service Award, etc

- Motion to meet March 13, 6 pm at Municipal Building – Dana Hackley
- Second – Bob Taylor
- Passed unanimously

Commission Liaison's Report - Steve Silverman:

New ticket appeal process through traffic board

- 1st level – Parking Enforcement Supervisor Mark Quealy

- 2nd level – Traffic Board – online or in person
- 3rd level – Allegheny County – Summary Appeals Court
- Reserved right at any time to issue state citations (as for repeat offenders) to be heard by magistrate.

Elections for 2020

- Commissioners Bendel and Fraasch – stepping down after two terms
- Commissioner McClean – stepping down after one term
- Five open MTLSD school board slots

March 9 Commission workshop to establish goals – open to public

Discussion to create park at bottom of Public Works lot (see *mtl* March 2019, p. 57)

Board turnover for boards and authorities – resumes due 2/22/19

Staff Liaison's Report - Susan Morgans:

Resident's Academy

- Will see through to the end (retires the day after the last program)
- Making certificates – will arrange for refreshments for graduation
- RA attendees are “Key Communicators” – keep in touch with them

Girl Scout troop

- Will attend April 10 meeting
- Want to discuss healthier food options in school

Community Service Award

- Application is live on line – one returned so far
- Applicants considered from this year and from 2018

Susan “appreciated the opportunity to lead a group of selfless people who want to make the community a better place.”

Continuing Business:

Resident's Academy

- (CS) Using Q&A topics to inform for future presentations – keeping list as part of final report
- Idea (SM): Maybe FAQ handout to give to attendees?

Community Service Award

- Bob Taylor will convene selection committee consisting of Taylor, Hackley, Schilken
 - Will meet between 3/20-3/25

- Lisa Borelli-Dorn will verify applicants' eligibility and that selection committee packets are clear of identifying data
- Amy Martin (PIO staff) will make packets, order plaque
- Timeline:
 - Application deadline 3/15
 - Will select winner and announce to CRB by 4/10 meeting
 - Will notify *mtl* by 4/15 to meet deadline for June issue

Resource Guide

- Dana Hackley created – please review
 - Include animal control info/ stray animal procedures
- Goals
 - Resource for MLPD to share – pocket guide?
 - (SM) should be able to find money (grants? Sponsors?) to print
 - (RV) [Akron Street Card](#) good example of low cost, compact version of resource info
 - More expanded version for website

Magazine Column

- Space for CRB if they want to use it
- (BT) past columns:
 - “how-to” guides for government series
 - People of diversity
 - Newcomers
- Possible article/ series on resource guide?

New Business

Slate of Officers

- (LBD) Term as CRB president ends in March – need candidates in March for CRB to vote on in April

October Meeting Date

- (SS) October meeting conflicts with Yom Kippur
 - CRB voted unanimously to change date to 10/16
 - (KM) will book Meeting Room C

Adjourn: 7:02 pm