

MINUTES OF THE ADJOURNED MEETING NOVEMBER 26, 2019 OF THE MT. LEBANON COMMISSION

The Commission of Mt. Lebanon, Pennsylvania, held an Adjourned Meeting at 8:00 P.M., on Tuesday, November 26, 2019, at the Municipal Building, 710 Washington Road. Commission President Steve McLean called the meeting to order and led in the Pledge of Allegiance to the Flag. Manager McGill called the roll. Present were Commissioners John Bendel, Kelly Fraasch, Craig Grella, Steve Silverman and Steve McLean. Also present were Assistant Manager/Planner McMeans, Chief of Police Lauth, Fire Chief Sohyda, Public Works Director Sukal, Finance Director McCreery, and Public Information Officer Pace-Lilley. Also present were Phil Weis of the solicitor's office and Dan Deiseroth of the engineer's office.

COMMISSION/MANAGER'S ANNOUNCEMENTS

Manager McGill summarized the information that was reviewed during the discussion session, including review of the Overlook parking lot final design, review of the Vibrant Uptown project status and the next steps, reviewed and discussed bids for the Moreland Drive storm repair project, conducted the IDA meeting, and heard comments from Commission liaisons on activities with various boards and authorities.

Manager McGill said the next regular meeting is scheduled for Tuesday, December 10, 2019, at 8 p.m. in Commission Chambers of the Municipal Building, with the discussion session meeting starting approximately 6:30 p.m. in Room C. The final budget workshop is Thursday, December 5, at 6 p.m. in the municipal building. The final public hearing is scheduled for December 10, after which time the Commission is scheduled to vote on the budget.

Mr. Grella said Wednesday at 4 p.m. is the deadline to return the Mt. Lebanon communication survey, or complete it online at www.mtlebanon.org/survey. You may mail the paper survey to us in the pre-addressed envelope provided, or you can bring it to the Municipal Building, Public Safety Center, the Mt. Lebanon Public Library or the Rec Center. Please, only one survey per person and respondents must be at least 18. Thanks to the thousands of you who have participated in this important project.

This Saturday is Small Business Saturday. Supporting Mt. Lebanon's businesses by shopping local is an important step you can take toward keeping our business districts vital.

Relay for Life of Mt. Lebanon is hoping to start a new tradition: Having the sidewalks of Mt. Lebanon lined in luminaria at sundown, December 24. You may purchase a luminaria kit for a suggested donation of \$20, with proceeds going to the American Cancer Society. Kits are available at Truver's Jewelry, West Liberty Avenue, Premier Eye Care and Howard Hanna Real Estate Services, both on Washington Road. You can also order online at light-up-lebo.eventbrite.com by December 8.

The Mt. Lebanon Fire Department is seeing a troubling increase in cooking fires. They ask that you stay in the kitchen while frying or boiling food. If you need to step away, even for a minute, turn off the heat. When in doubt, get OUT and call 911 from outside. Let the fire department make sure everything is safe. For more tips, go to: mtlfd.org.

"OFFICER OF THE YEAR" RECIPIENT OFFICER THOMAS RUTOWSKI

Chief Lauth acknowledged Officer Thomas Rutowski and presented him with the Officer of the Year award.

JUNIOR COMMISSIONER DANIEL MCNULTY COMMENTS

Mr. McNulty stated that he was thankful to live in Mt. Lebanon, speaking about the various positive aspects of Mt. Lebanon, including it being a safe community, stating that our public safety departments were instrumental in achieving this; having a prestigious library; having a great school system; being designated as a Tree City; being a great public space; being green and vibrant; and, much of the six-square miles is recognized as a Historic District.

CITIZENS COMMENTS

Bill Hoon of 456 Coolidge Avenue spoke about spoke about deer/vehicle collisions, and he spoke against deer management.

Pam Burrett of 302 Inglewood Drive, member of the Parks Advisory Board, asked that the Commission include funding for a parks master plan.

Jim Scheurmann of 121 Longuevue Drive asked that the Commission consider funding studies related to energy efficiency and climate initiatives.

Tim Reidy of 717 Vallevista Avenue, member of the Environmental Sustainability Board, spoke about funding for environmental initiatives. He inquired about the library renovations and what environmental aspects could be incorporated, including placing solar panels on the roof. He asked that leaf pickup be re-evaluated, stating that leaves pollute the storm sewers. He also believed that the leaves were transported to a landfill.

Rudy Sukal, Director of Public Works, stated that leaves do not go to the landfill; they are processed at the Golf Course and Robb Hollow Park, where they are shredded and then taken by Wood Waste Recycling and turned into compost at their site. He also stated that inlets are cleaned out every spring, and that material is recycled as well.

**CONSIDERATION OF THE MINUTES FROM
THE REGULAR MEETING HELD NOVEMBER 12, 2019**

Mr. Grella moved and Ms. Fraasch seconded to approve the minutes. The vote was called. The motion carried unanimously.

**ORDINANCE (BILL NO. 9-19) ACCEPTING THE DEDICATION
OF THE SANITARY SEWER FROM STILLWELL COURT TO 957 CONNOR ROAD**

Mr. Bendel said owners of the property at 957 Connor Road have constructed an extension of the Municipal sanitary sewer that runs from a manhole in the right-of-way of Stillwell Court to their property through an existing easement between the 141 Stillwell Court and 145 Stillwell Court.

The installation of the sanitary sewer line was inspected by the Municipal Engineer's office with final testing completed on September 24, 2019.

The Municipal Engineer is now recommending adoption of an ordinance for accepting the dedication of the sanitary sewer from Stillwell Court to 957 Connor Road.

Mr. McLean declared the public hearing opened.

Because there were no comments, Mr. McLean declared the public hearing closed.

Mr. Bendel moved and Mr. Silverman seconded to enact Ordinance (Bill No. 9-19). The vote was called. The motion carried unanimously.

**CONSIDERATION OF ORDINANCE (BILL NO. 6-19)
AMENDING THE 2019 BUDGET FOR REVENUE AND
EXPENDITURES NOT ANTICIPATED IN THE 2019 BUDGET**

Mr. Silverman said the following adjustments are proposed:

General Fund

Revenue:

Use of Fund Balance	\$	425,480
Earned Income Tax Increases		154,100
Building Permit Fees Collected		80,000
		<u>80,000</u>
	\$	<u>659,580</u>

Expenditures:

Police and Fire Radio Replacement	\$	425,480
Communications Consultant		50,000
Purchase instead of lease fire vehicle		27,200
Building Inspection Fees		80,000
Emergency Repairs to Ice Rink Chiller		30,000
Transfer to Capital Projects Fund		46,900
		<u>46,900</u>
	\$	<u>659,580</u>

Capital Projects Fund

Revenue:

Bond Proceeds	\$	5,007,770
Transfer from General Fund		46,900
	\$	5,054,670

Expenditures:

Surplus to Fund Balance for 2020 projects	\$	4,907,770
Washington Road Streetscape		100,000
Municipal Building front façade repair		46,900
	\$	5,054,670

Ordinance (Bill No. 6-19) was introduced on October 22, 2019, and the public hearing held November 12, 2019.

Mr. Silverman moved and Mr. Bendel seconded to enact Ordinance (Bill No. 6-19). The vote was called. The motion carried unanimously.

**INTRODUCTION OF ORDINANCE (BILL NO. 10-19)
ESTABLISHING COMPENSATION FOR EMPLOYEES FOR 2020**

Ms. Frasch said this ordinance establishes the pay rates and levels for employees, including those covered by collective bargaining for 2020. It also sets hours of work and overtime, longevity and fringe benefits.

Ordinance (Bill No. 10-19) was introduced.

**CONSIDERATION TO EXPAND AND MODIFY PARKING
RESTRICTIONS ALONG CASTLE SHANNON BOULEVARD
AT ITS INTERSECTION WITH CORNELL PLACE**

Mr. Grella said residents that live on Cornell Place and/or utilize Cornell Place to access Castle Shannon Boulevard have expressed concerns over limited sight distance as a result of vehicles parking along Castle Shannon Boulevard near the intersection. Lt. Rayburg indicated during the Traffic Board meeting that he has the same concerns regarding the ability to safely pull out from Cornell Place onto Castle Shannon Boulevard. Gateway evaluated the area in October 2019 and included a series of recommendations in the November 2019 Traffic Board Report. The recommendations included the following:

- Restrict parking and/or standing within 75 feet of Cornell Place on the northeast side of Castle Shannon Boulevard.
- Restrict parking and/or standing within 50 feet of Cornell Place on the northwest side of Castle Shannon Boulevard.
- Restrict parking and/or standing within 50 feet of the crosswalk on the south side of Castle Shannon Boulevard.
- Remove any conflicting No Parking signs and posts.

A motion was made to recommend the implementation of the parking / standing restrictions listed above, was seconded, and passed unanimously.

Mr. Grella moved and Ms. Fraasch seconded to restrict parking and standing as recommended by Gateway and the Traffic Board at its November 2019 meeting. The vote was called. The motion carried unanimously.

**CONSIDERATION OF ADJUSTMENT TO THE FINANCIAL
SECURITY POSTED FOR THE 957 CONNOR ROAD SEWER PROJECT**

Mr. Bendel said earlier at tonight's meeting, the Commission approved an Ordinance to accept a sanitary sewer line in the easement between 141 Stilwell Court and 145 Stilwell Court as an extension of the Municipal Sanitary Sewer System. The extension of municipal infrastructure was recommended by the Planning Board at their January 26, 2015 meeting. The installation of the sanitary sewer line was inspected by the Municipal Engineer's office and the final condition verified on September 24, 2019.

The Municipality approved a development agreement with Mr. Patrick Devlin on April 9, 2019 for the installation of this infrastructure. Mr. Devlin has requested a full release of funds posted for improvements installed according to this development agreement and accepted by the Commission earlier this evening. The request has been reviewed by the Municipal Engineer and he is recommending approval of the release of the financial security in the amount of \$30,519.50, with \$10,630.50 to be paid to the Municipality for project inspection and review fees, \$5,493.45 to be held by the Municipality as a maintenance bond, and the remaining \$14,395.55 to be released to Mr. Devlin.

Mr. Bendel moved and Mr. Silverman seconded to release the financial security in the amount of \$30,519.50, with \$10,630.50 to be paid to the Municipality for project inspection and review fees, \$5,493.45 to be held by the Municipality as a maintenance bond, and the remaining \$14,395.55 to be released to Mr. Devlin. The vote was called. The motion carried unanimously.

**CONSIDERATION OF A CONTRACT FOR WHITE-TAILED
DEER MANAGEMENT UTILIZING SHARPSHOOTING**

Mr. Silverman said the Municipality desires to follow the controlled hunt archery program currently occurring with a sharpshooting program under a Pennsylvania Game Commission political subdivision permit. This activity would occur between February 1, 2020 and March 31, 2020. The Municipality received proposals from two firms to provide this service.

Firm	Cost
White Buffalo, Inc.	\$47,538.00
Suburban Wildlife Management Solutions, Inc.	\$37,000.00

Mr. Silverman moved and Mr. Bendel seconded to authorize the execution of this agreement with White Buffalo, Inc., for the removal of deer utilizing sharpshooting at a cost not to exceed \$47,538, subject to the approval of the Manager and the Solicitor. The vote was called. Mr. Bendel, Mr. Grella, Mr. Silverman and Mr. McLean voted in support of the motion. Ms. Fraasch voted against the motion. The motion passed four to one.

CONSIDERATION OF COMMENCEMENT OF PENSION BENEFITS

Ms. Fraasch said Mt. Lebanon sponsors three defined pension benefit plans for its employees: General Employees, Police and Firefighters. The Commonwealth of Pennsylvania's Department of the Auditor General requires that all benefit commencements for the Police Pension Plan be approved by the Commission.

The employee detailed below has requested benefit commencement in accordance with the terms of his respective pension plan.

Employee Name Title	Pension Plan Department	Benefit Start Date
Michael McMurtrie Police Lieutenant	Police Police	11/1/2019

Ms. Fraasch moved and Mr. Grella seconded to approve benefit commencement for Michael McMurtrie. The vote was called. The motion carried unanimously.

CONSIDERATION OF AN APPOINTMENT TO THE HOSPITAL AUTHORITY.

Mr. Bendel said Dr. Bill Hoon's term on the Hospital Authority expires December 31, 2019. The Commission thanks him for his service.

Mr. Bendel moved and Mr. Silverman seconded to appoint Jaime Lebo of Scrubgrass Road to a term effective January 1, 2020 and ending December 31, 2024.

**CONSIDERATION OF THE EXPENDITURE
LIST FOR OCTOBER TOTALING \$4,877,303.79**

Mr. Grella moved and Ms. Fraasch seconded to approve the expenditure list for October totaling \$4,877,303.79. The vote was called. The motion carried unanimously.

DEPARTMENTAL REPORTS

Mr. Silverman asked that the reports be received and filed.

ADJOURNMENT

The meeting adjourned at 8:40 p.m.