

Mt. Lebanon Public Library
Board of Trustees Meeting
Approved Minutes
Tuesday, June 18, 2019

Call to Order: The meeting was called to order by Ms. Lohr at 7:02 p.m.

Members Present: Ms. Lohr, Ms. Taylor, Ms. Reynolds, Mr. Pope, and Ms. Flynn

Members Absent: Mr. Jones, Ms. Conover

Staff: Ms. Vittek

Commission Liaison: Absent

Visitors: Mr. McKibben

1. **Approval of Agenda:**

Upon motion by Mr. Pope and seconded by Ms. Reynolds the agenda and meeting minutes were approved unanimously.

2. **Comments from Observers:**

President of the Friends of Mt. Lebanon Library, Mr. McKibben:

- The tenth anniversary of the Beer Garden Bash will be on August 24th.
- The Friends scholarship for \$3,000 has been awarded.
- The next bus trip will be in September and visit the West Moreland Art Museum.
- New bookshelves have been added in the bookstore.

3. **Comments from Commission Liaison to the Library:**

Not available

4. **President's Report:**

Ms. Lohr: Self-Evaluation Form

5. **Approval of Treasurer's Report:**

- Ms. Taylor did not have any comments on the dashboard or statistics.
- Electronic resource expenditures are over budget due to timing.
- Upon motion by Ms. Taylor to approve the Treasurer's Report and seconded by Mr. Pope, the Treasurer's Report was approved unanimously.

6. **Director's Report:**

- Ms. Vittek presented the service levels report to the board for approval.

- Upon motion by Ms. Taylor to submit the 2020 service level proposal to the municipality, seconded by Ms. Lohr, the proposal was approved unanimously.
- The summer reading kick-off included 650 children as well as teens and adults for a total of 899. The kickoff event included puppets, a dance party, face painting, and spin art. Prizes include gift cards for adults.
- Brandon Priddy attended the Library Leadership Academy and Robyn is attending the American Library Association conference in DC.

7. **Committee Reports**

Governance Committee - will meet to go over Library policies on August 23rd, 4 p.m. at the library.

8. **Old Business**

- Garden Tour Update – raffle sales are up
- Maker Space Project - progress
- Design architects - out for bid

9. **New Business**

None

10. **Advocacy Moment** - "Who did you talk to about the library this month?"

Everyone spoke on the library

11. **Adjournment:**

Motion to adjourn by Ms. Lohr and second by Ms. Taylor at 7:54 p.m.



Corey S. Flynn, Secretary