

**MINUTES OF THE REGULAR MEETING APRIL 9, 2019
OF THE MT. LEBANON COMMISSION**

The Commission of Mt. Lebanon, Pennsylvania, held a Regular Meeting at 8:00 P.M., on Tuesday, April 9, 2019, at the Municipal Building, 710 Washington Road. Commission President Steve McLean called the meeting to order and led in the Pledge of Allegiance to the Flag. Manager McGill called the roll. Present were Commissioners John Bendel, Craig Grella, Steve Silverman, and Steve McLean. Commissioner Kelly Fraasch was not present. Also present were Assistant Manager McMeans, Chief of Police Lauth, Recreation Director Donnellan, Public Works Director Sukal, Assistant Fire Chief Daniels, Library Director Vittek, and Public Information Officer Pace-Lilly. Also present were Phil Weis of the solicitor's office and Dan Deiseroth of the engineer's office.

COMMISSION/MANAGER'S ANNOUNCEMENTS

Manager McGill summarized the information that was reviewed during the discussion session, including review of DCNR grant applications for the recreation center feasibility study and McNeilly Park project, reviewed street reconstruction bids, discussed post-storm work for Shadowlawn, reviewed the snow removal process and procedures, heard an update on refuse/recycling collection with Waste Management, and heard from commissioners regarding activities with various boards and authorities.

Manager McGill stated that prior to the meeting, the Commission met in executive session to receive legal advice from the solicitor on various legal issues. The next adjourned meeting is scheduled for Tuesday, April 23, 2019, at 8 p.m. in the Commission Chambers of the Municipal Building. The discussion session will also begin at approximately 6:30 p.m. in Room C.

Mr. Grella stated that the municipality received a \$750,000 multi-modal grant from the state, and it will be combined with two other grants already received to help fund the streetscape improvement plan for the Washington Road central business district. He thanked State Rep. Dan Miller and State Senate Minority Leader Jay Costa for their efforts in making this possible. He also stated that the annual Martha's Run will take place on Saturday, April 13, at 9 a.m. He also noted that the Easter Egg Hunt will take place on Saturday, April 13, at 1 p.m. in Main Park. He stated that the free glass recycling options have been extended at Michael Brothers Monday through Saturday. He also noted that there are other free drop-off options through the PA Resources Council, which can be found on our website.

Mr. McLean noted that at the last meeting, the Commission passed a Proclamation for National Library Week. He stated that the library director and staff were present tonight, and he acknowledged them and asked them to join him for a photo.

JUNIOR COMMISSIONER JOEY HARRINGTON COMMENTS

Mr. Harrington stated that an early morning water main break occurred on March 27, causing the high school to be closed for the day. He noted that last week was the end of the third nine weeks, marking the halfway point of the second semester. He stated that students and faculty are off April 17-22. He stated that last Thursday, Mt. Lebanon conducted its induction ceremony for new National Honor Society members, which consisted of 169 students. He said that on Thursday, April 11, the high school in partnership with the library will present another speaker series event, Living a Longer and Healthier Life, at 7 p.m. in the Fine Arts Theatre. He also noted that the high school will be performing the Sound of Music from May 2 – 4.

CITIZENS COMMENTS

Elaine Kramer of 783 Ella Street stated that she spoke to a resident near Rockwood Park, who was elated with the Commission-approved park improvements, at the recommendation of the Parks Board. She noted that originally this matter had come to the Parks Advisory Board as a complaint, and now with the improvements, the neighborhood is bonding over a potluck event at the park every Saturday during the summer.

Bill Hoon of 456 Coolidge stated that he found litter and picked it up to recycle it. He also stated that he spoke with a former resident who resides in Florida where they have issues with alligators, but Florida takes a conservation approach to its wildlife.

Walt Henry of 719 North Meadowcroft stated that he is the president of Indoor Tennis. He spoke about the program, stating it's been around for 52 years. He also thanked the municipality for the article and cover page that appeared in the magazine. He noted that the courts are over 30 years old, which is well past their useful life; therefore, they would like to replace them, in addition to replacing the water system below the courts. Indoor Tennis is pledging \$180,000, which \$50,000 is from the United States Tennis Association. He stated that 12,000 residents use the tennis facilities. He noted that they have recycled 8,000 tennis balls and 21 loads of plastic.

Andrew George of 49 Thornwood Drive spoke about the proposed golf course swale behind his house, having concerns about its size and proximity to his house. He stated that the neighbors want to be involved in this process.

Vincent Maddox of 47 Thornwood Drive thanked the Commission and municipality for addressing the water issue from the golf course. He also asked that the neighbors be involved in the process. He noted that they have concerns with the amount of trees the project would remove, which would expose their houses to being hit by golf balls.

Diane Sunderlin of 41 Thornwood Drive had concerns with the size of the golf course swale and the proximity to her property. She recognizes that something needs done, but the scope of the project seems excessive for the site, in addition to the amount of trees that would be cut down. She said that the trees stop golf balls, and the removal of them would create a dangerous situation for the residents.

Dan Deiseroth explained the project and what it entails.

Mr. Grella asked that he, Mr. Deiseroth and the neighbors meet to discuss this matter further, which all were in agreement with.

**CONSIDERATION OF THE MINUTES FROM
THE ADJOURNED MEETING HELD MARCH 26, 2019**

Mr. Silverman moved and Mr. Bendel seconded to approve the minutes. The vote was called. The motion carried unanimously.

**CONSIDERATION OF RESOLUTION NO. R-5-19 FOR A RECREATION CENTER
FEASIBILITY STUDY PROJECT AND A DCNR COMMUNITY RECREATION
AND CONSERVATION PLANNING GRANT APPLICATION SUBMISSION**

Mr. Bendel said an application for a Department of Conservation and Natural Resources (DCNR) Community Recreation and Conservation Planning grant has been prepared for a Recreation Center Feasibility Study Project. The project would provide for a consultant to explore the feasibility of the construction of a new recreation center facility, or a renovated recreation center facility in Mt. Lebanon.

The grant requires a 50% match, \$21,500, commitment from the Municipality and passage of a resolution.

Mr. Bendel moved and Mr. Silverman seconded adopt Resolution No. R-5-19 approving the submission of the DCNR Community Conservation and Planning Grant Application with a \$21,500 Municipal commitment for the Mt. Lebanon Recreation Center Feasibility Study Project including all required documentation.

Mr. Bendel noted that \$16,000 was pledged by the sports association and thanked them for their contribution.

The vote was called. The motion carried unanimously.

**CONSIDERATION OF RESOLUTION NO. R-6-19 FOR A MCNEILLY
PARK TRAIL PROJECT A DCNR PARK REHABILITATION
AND DEVELOPMENT GRANT APPLICATION SUBMISSION**

Mr. Grella said an application for a Department of Conservation and Natural Resources (DCNR) Park Rehabilitation and Development grant has been prepared for improvements to McNeilly Park. The design proposes the construction of an entrance driveway, a parking lot (with ADA spaces), and improvements to the recreational trails and related site improvements.

The grant requires a 50% match, \$219,823.10, commitment from the Municipality and passage of a resolution.

Mr. Grella moved and Mr. Silverman seconded to approve the submission of the DCNR Park Rehabilitation and Development Grant Application with a \$219,823.10 Municipal commitment for the McNeilly Park Trail including all required documentation. The vote was called. The motion carried unanimously.

**CONSIDERATION OF RESOLUTION NO. R-7-19 AUTHORIZING
THE FILING OF AN APPLICATION FOR A
KEYSTONE RECREATION, PARK AND CONSERVATION FUND GRANT**

Mr. Bendel said the Municipality is submitting an application for a Keystone Recreation, Park and Conservation Fund grant to replace carpeting, HVAC equipment, access controls, furniture and to paint two meeting rooms at the Mt. Lebanon Public Library located at 16 Castle Shannon Boulevard.

The grant request is in the amount of \$247,050. The total project cost is \$494,100. The grant application has a 50% required match. The following is the breakdown for the matching funds:

Mt. Lebanon Municipality:	\$220,250	HVAC	\$185,000 *
		Carpet	\$ 6,800
		<u>Access controls</u>	<u>\$ 28,450</u>
			\$220,250

*There is a carryover from 2018 of \$188,250 for the HVAC

Total net commitment of additional money = \$31,970

Friends of Mt. Lebanon Library:	\$26,800	Furniture	\$25,850
		<u>Painting</u>	<u>\$ 950</u>
			\$26,800

As a requirement for the grant, a resolution is required authorizing the filing of the application and directing and authorizing the person(s) identified as the official representative of the applicant to act in connection with the application to provide such additional information as may be required.

Mr. Bendel moved and Mr. Silverman seconded to adopt Resolution No. R-7-19. The vote was called. The motion carried unanimously.

**CONSIDERATION OF RESOLUTION
NO. R-8-19 REGARDING USE OF THE LIBRARY**

Mr. Silverman said the Municipality is submitting an application for a Keystone Recreation, Park and Conservation Fund grant to replace carpeting, HVAC equipment, access controls, furniture and to paint two meeting rooms at the Mt. Lebanon Public Library located at 16 Castle Shannon Boulevard. The grant request is in the amount of \$247,050. The total project cost is \$494,100.

As a requirement for the grant, a resolution is required ensuring the undisturbed use of the facilities as a public library for 50 years or for the useful life of the project, whichever is shorter.

Mr. Silverman moved and Mr. Bendel seconded to adopt Resolution No. R-8-19. The vote was called. The motion carried unanimously.

**CONSIDERATION OF THE EXECUTION OF THE DEVELOPMENT
AGREEMENT FOR A SEWER EXTENSION AT 957 CONNOR ROAD**

Mr. Grella said in 2015 the Municipality approved a plan to connect 957 Connor Road to the municipal sanitary sewer system via an easement between the properties at 141 Stillwell Court and 145 Stillwell Court. The property currently has an inoperable septic tank. The approved plan calls for a sewer lateral line to be constructed from the rear of the home to a new manhole installed near the property line with 141 Stillwell Court and 145 Stillwell Court. A line will then be run from the manhole on 957 Connor Road through the easement between the Stillwell Court properties to connect with the main line located on Stillwell Court. The Engineer and Solicitor

have recommended that the Municipality enter into a Developer's Agreement with the new property owners of 957 Connor Road to ensure completion of the approved plan.

Mr. Grella moved and Mr. Silverman seconded to authorize the proper municipal officials to execute the Development agreement between Mr. and Mrs. Devlin and Mt. Lebanon for the 957 Connor Road Sewer Extension, contingent upon the applicant addressing the comments in the Engineer's Review Letter dated April 3, 2019. The vote was called. The motion carried unanimously.

**REQUEST FOR FINAL APPROVAL OF AN AMENDMENT
TO THE MT. LEBANON PUBLIC WORKS FACILITY SITE PLAN**

Mr. Bendel said at its meeting on Tuesday, March 19, 2019, the Planning Board voted in favor of a motion to recommend final approval for an amendment to the Public Works Facility Site Plan.

The Municipality of Mt. Lebanon owns the property located at 1250 Lindendale Drive where the Public Works facility is currently. The municipality has approved a land development plan to renovate the existing facility, construct additional storage buildings, construct a free-standing firing range and for associated grading, landscaping, parking and utilities. The municipality is requesting an amendment to the site plan to include a revision to the proposed grading and landscaping plans and to create a trailhead access point to Robb Hollow Park.

The municipality has requested a modification to the Mt. Lebanon Code, Chapter XVI, Subdivision and Land Development, Appendix III Required Plant list, to allow for the planting of native non-invasive plant selections not included in the required list as recommended by the Parks Advisory Board.

Mr. Bendel moved and Mr. Silverman seconded to:

1. Grant the requested modifications to Chapter XVI of the Mt. Lebanon Code, Subdivision and Land Development, Appendix III Required Plant List to allow for the planting of several native non-invasive species that do not appear on the list as recommended by the Parks Advisory Board.
2. Grant final approval for the amendment to the Mt. Lebanon Public Works Facility Site Plan to include additional grading, landscaping, trails, and a trailhead connection to Robb Hollow Park.

The vote was called. The motion carried unanimously.

CONSIDERATION TO PURCHASE ONE ANIMAL CONTROL TRUCK KENNEL

Mr. Silverman said Commission approval is requested to purchase one custom built Animal Control Truck Kennel from Sabre Equipment, Inc., at a purchase price of \$54,893. This new kennel will replace a kennel that was built in 1984 and has reached its useful end of life. Previously approved budgeted funds for the South Hills Cooperative Animal Control will be used for the purchase of the new kennel. Sabre Equipment, Inc., has quoted the custom built kennel under CoStars Contract #013-007.

Mr. Silverman moved and Mr. Bendel seconded to purchase one custom built Animal Control Truck Kennel from Sabre Equipment, Inc., at a purchase price of \$54,893. The vote was called. The motion carried unanimously.

**CONSIDERATION FOR THE AWARD OF
THE 2019 ROAD RECONSTRUCTION PROGRAM**

Mr. Grella said bids were received on March 13, 2019 for the 2019 Road Reconstruction Project contract.

Streets included in the bid package were as follows:

Bridgewater Drive	Sleepy Hollow Road to Dead End
Duquesne Drive	Cedar Boulevard to 437 Duquesne Drive
Elm Spring Road	Couch Farm Road to Scrubgrass Road
Hilf Street	Castle Shannon Boulevard to Birch Avenue
Moreland Drive	Pembroke Drive to 664 Moreland Drive
Pembroke Drive	Oxford Boulevard to Kelso Road
Pinewood Drive	Maplewood Drive to 1217 Pinewood Drive
Theodan Drive	1762 Theodan to 1790 Theodan Drive

The following streets are being considered as alternates for reconstruction:

Crystal Drive	Castle Shannon Boulevard to 739 Crystal Drive
Navahoe Drive	Mohican Drive to Dead End
Parkway Drive	Jefferson Drive to 315 Parkway Drive
Theodan Drive	1790 Theodan Drive to Helen Drive

There was one bid received and verified as follows:

	Niando Construction, Inc.
Total Base Bid	\$ 1,999,096.05
Total of Alternate Bids	\$ 1,160,687.00
Total	\$ 3,159,783.05

The bid documents allow for the award of any combination of base and alternate bids. The engineer recommends the award as listed in the Recommended Action with the totals as follows:

	Niando Construction, Inc.
Total Base Bid	\$ 1,999,096.05
Total of Alternate Bids Awarded	\$ 149,600.00
Contract Total	\$ 2,148,696.05

The recommended streets will be funded through various sources as follows:

Item Description	Bid Amount	Eng. Estimate	Budget
Capital Improvement (Streets)	\$ 1,382,386.05	\$ 1,299,600.00	\$ 1,575,000.00
Stormwater Fund (Curbs)	\$ 545,970.00	\$ 514,600.00	\$ 525,000.00
Stormwater Fund (Stormwater)	\$ 220,340.00	\$ 221,250.00	\$ 220,340.00
Total	\$ 2,148,696.05	\$ 2,035,450.00	\$ 2,320,340.00

Niando Construction, Inc., has successfully completed the reconstruction project in the past, and the Municipal Engineer recommends this award.

Mr. Grella moved and Mr. Silverman seconded to award the base bid for the following: Bridgewater Drive, Duquesne Drive, Elm Spring Road, Hilf Street, Lovington Drive, Moreland Drive, Pembroke Drive, Pinewood Drive, Theodan Drive and Alternate bids for Bridgewater Drive Drainage, Duquesne Drive Drainage Alternates #1 & #2, and Hilf Street Drainage Alternates #1 & #2 to Niando Construction, Inc., in the amount of \$2,148,696.05. The vote was called. The motion carried unanimously.

**CONSIDERATION FOR THE AWARD OF THE
2019 SIDEWALK MAINTENANCE PROGRAM B**

Mr. Bendel said bids were received on March 27, 2019, for the 2019 Sidewalk Maintenance Program B contract. The project includes the removal and replacement of concrete sidewalks damaged by tree roots throughout the Municipality.

The Municipal Engineer has verified the bids as follows:

D'Andrea Plumbing & Construction	\$69,325.00
G. Pasquale & Sons Construction	\$71,635.00
Bittner Concrete, Inc.	\$92,650.00

The Municipal Engineer has reviewed the bid and determined the low bid to be accurate. The Engineer recommends the project be awarded to D'Andrea Plumbing & Construction. The contractor has completed similar projects for the Municipality in a satisfactory manner.

The budgeted amount for this contract is \$75,780, and the bid is within the assigned budget. The project is to be funded through the transportation portion of the Operating Budget. The engineer's estimate was \$73,500.

Mr. Bendel moved and Mr. Silverman seconded to award the 2019 Sidewalk Maintenance Program B contract to D'Andrea Plumbing & Construction in the amount of \$69,325. The vote was called. The motion carried unanimously.

APPOINTMENT TO MT. LEBANON INDUSTRIAL AUTHORITY (IDA)

Mr. Silverman said on April 24, 2006, the Mt. Lebanon Commission adopted Resolution No. R-9-06 to create the IDA and appoint the Commissioners as initial members of the Board for staggered five-year terms. As Commissioners have left, their replacements have been appointed to fill the unexpired terms. Commissioner Fraasch's IDA term is expiring.

The terms of the incumbent members are:

<u>NAME</u>	<u>TERM EXPIRING</u>
Steve McLean	April 30, 2022
Steve Silverman	April 30, 2021
John Bendel	April 30, 2023
Craig Grella	April 30, 2020

Mr. Silverman moved and Mr. Bendel seconded to make the following appointment:

<u>NAME</u>	<u>TERM EXPIRING</u>
Kelly Fraasch	April 30, 2024

The vote was called. The motion carried unanimously.

ADJOURNMENT

The meeting adjourned at 9 p.m.